

**Minutes of the Waterboro Board of Selectmen Meeting  
February 20, 2024, at Waterboro Town Hall  
6:00 p.m. Regular Meeting**

**1. PLEDGE OF ALLEGIANCE:**

Chairman Abbott started the meeting with the Pledge of Allegiance.

**Attendance Select Board:** Dennis Abbott, Dwayne Woodsome, David Chauvette, and Gary Fecteau. Jonathan Bell was absent.

**Other Attendees:** Matt Bors, John Burrows, Jason Champion, David Lowe, Deputy Fay, Glenn Seehagen, and Laura Lowe.

**2. PUBLIC HEARINGS:** - none.

**3. ANNOUNCEMENTS:**

**Dennis Abbott** - Absentee ballots are available for the March 5th Presidential Primary election. You can request absentee ballots until end of business February 29th. These ballots will be counted March 5<sup>th</sup>.

**Gary Fecteau** – At the last meeting Gary noted that one of the Old Home Day Committee members, Judie Berry, was in the hospital. She is out of the hospital now and resting at home. Gary expressed Get well wished to Judie.

**Dave Chauvette** – Expressed Congratulations to the Massabesic Wrestling Team as they won the State Championship

**4. ADDITIONS OR DELETIONS TO AGENDA:** - none.

**5. APPOINTMENT:**

**a. Contract Deputy Update**

Deputy Duane Fay came before the Select Board with an update. They have been busy. There is a juvenile element at large in the LAC area community with burglaries, thefts, vandalisms. Please contact the Sheriff's office with any suspicious activity that is witnessed. He personally has been receiving a lot of calls regarding shoplifting. Regarding the drive by shootings in Shapleigh, Lebanon, and Wells, he cannot comment much but would like everyone to know that progress has been made and he does not feel these individuals will be giving us anymore trouble.

Last month he gave a tip (regarding scams) for the community that has been on our website. He should have another one coming soon.

**6. PUBLIC COMMENTS:** - none.

**7. CORRESPONDENCE – Available upon request:**

- a. Financial Reports
- b. Motor Vehicle Report – January
- c. Contract Deputies Reports
- d. Maine DOT Notice of Preliminary ON-Demand Public Meeting for Waterboro & Limerick

## **8. REPORTS & STAFF INITIATIVES:**

### **a. Selectmen's reports**

**Dwayne Woodsome** – Reported that there is a Zoning Board of Appeals meeting this week on Thursday.

### **b. Town Administrator Matt Bors report:**

#### **General Information:**

- We have wrapped up with the budget development and Budget Committee meetings. Much appreciation to the committee over the past couple of months. The Budget committee will be meeting with the Select Board in a workshop at 5:30 pm before their March 4<sup>th</sup> meeting.
- Shirley and I have submitted written testimony regarding LD 646. This bill will fund the balance (44%) needed of the property tax stabilization program. There was a hearing for this on February 13<sup>th</sup>. LD 646 ended up passing. Assessors were previously notified that they would only receive 56% of the claim amount.
- Work continues with the proposed Public Works Garage. At this point we need to finalize our next steps.
  - Conceptual plans and Construction Cost estimates completed.
  - Finance estimates from Maine Community Bank are about 5% fixed for 5 yrs. of 20 yr. term. Obviously, this would need to bid this out if approved.
  - The Budget Committee will act at the February 12, 2024, mtg.
  - BOS to determine next step (Send to voters)
  - Marketing and information delivery (Funding available from previously approved budget)
  - If approved, the design build project would be sent out to bid
  
  - The Budget Committee approved the project at the February 12, 2024, meeting.
  - BOS to determine next step (Send to voters)
  - Marketing and information delivery (Funding available from previously approved budget)
  - If approved the design build project would be sent out to bid
- Staff Research Policy update will be discussed later in the meeting as it is item #9c.
- The roll off truck arrived at Whited and will be brought to Hews for the hoist system.
- Our ambulance is still on track for Q3 delivery (late spring), I would propose at this point we keep the older unit as a backup for the time being and not trade the truck. Ambulance costs have increased substantially >400K. I'm thinking we can use as a backup and occasionally rotate for a couple of days. If we see maintenance/repair issues, we will reevaluate.

**Dwayne Woodsome made a motion to hang onto the ambulance for the time being. There was no second or vote.**

**9. NEW BUSINESS:**

**a. Discuss/vote to appoint Brigit McCallum to the Library Board of Trustees**

There was some discussion on Brigit coming on and off the Board various times.

**Vote:** David Chauvette made a motion to appoint Brigit McCallum to the Library Board of Trustees. Gary Fecteau seconded the motion. The motion passed 3 – 1 (Dwayne Woodsome).

**b. Discuss/vote on Boards position with policies**

Matt at the last meeting talked about the Staff Research-Investigation Service Policy. He realized the last update on this policy was from 2009 and it did not meet state laws. He then went through the other policies that were created by the Select Board from the last 30 years. He has made a list of these policies for the Board. He asked the Board how involved do they want to be with these policies. Some of these policies are now trumped by the Town's Charter; some could perhaps be made into Ordinances, etc. Chairman Abbott asked if Matt could provide a list in a format that shows which policies need to be deleted, made into Ordinances, etc. for the next meeting. Matt stated that some of the policies could be moved to daily operations. Matt will put the list in a table format for the Board. A public hearing is not needed because these are Board policies and not ordinances.

**c. Discuss/vote on updated Staff Research Policy**

**Vote:** Dwayne Woodsome made a motion to adopt the updated Staff Research-Investigation Service Policy dated 2/20/2024. David Chauvette seconded the motion. The motion passed 4 – 0.

**10. OLD BUSINESS:**

**a. Discuss RSU #57's School Board resignation & possible nomination of interim member**

The Board received a copy of an email resignation from Nadine Molloy to Dr. Marquis. They agreed that this email was sufficient as a resignation. Chairman Abbott stated that he sees no reason to appoint someone for a short period of time for this position. The other Board members agreed.

**Vote:** Dwayne Woodsome made a motion to accept Nadine Molloy's resignation to the School Board. Gary Fecteau seconded the motion. The motion passed 4 – 0.

**b. Discuss/vote on Town Report dedication (s)**

There was some discussion on this and it was decided to dedicate the Town Report to the Historical Society. Dwayne Woodsome stated that the Historical Society is the oldest non-profit in Town.

**Vote:** Gary Fecteau made a motion to dedicate the Town Report to the Historical Society. Dwayne Woodsome seconded the motion. The motion passed 4 – 0.

**11. OTHER:**

**a. Discuss/vote to accept the minutes of the February 6, 2024, meeting.**

**Vote:** Gary Fecteau made a motion to accept the minutes of the February 6, 2024 meeting. David Chauvette seconded the motion. The motion passed 4 – 0.

12. **PENDING DECISIONS:** - none.

13. **WEEK'S ACTION LIST:**

Make list of policies for Board to show what status Matt feels they are.  
Put Updated Staff Research-Investigation Service Policy on the website.  
Email Town Clerk with Boards decision on School Board opening  
Email Library Board of Trustees regarding new member & email member to come in for swearing

14. **DISCUSSION OF AGENDA ITEMS:**

The next meeting for the Board is Monday March 4<sup>th</sup> due to the election being held at the Town Hall.

If anyone needs to get their Town Report to Laura for the Annual Town Report please do.

Matt stated that he is not here this Thursday and may be taking March 6<sup>th</sup> and 7<sup>th</sup> off.

15. **ITEMS NEEDING SIGNATURE:** - none.

16. **ADJOURN:**

**Vote:** Dwayne Woodsome made a motion to adjourn the meeting. David Chauvette seconded the motion. The motion passed 4 – 0. The meeting was adjourned at 6:32 p.m.