

**Minutes for Waterboro Board of Selectmen Meeting
January 4, 2022, at Waterboro Town Hall
5:00 p.m. Workshop - 6:00 p.m. Regular Meeting**

Workshop: Selectmen, Budget Committee, and Department Heads will be discussing the upcoming 2022-23 FY Budget

The Selectmen conducted a workshop at 5:00 p.m. with the Budget Committee and Department Heads discussing the upcoming 2022-23 FY Budget.

Attendance: **Selectmen:** Dennis Abbott, Michael Provencher, and Dwayne Woodsome. Selectmen David Chauvette and Dana Brown were absent.

Budget Committee Members: Diane Seehagen, John Burrows, and James Southworth.

Department Heads/Staff: Matt Bors, Julie Hoyle, Peter Smith, David Lowe, Joshua Andrews, Laura Fish, and Laura Lowe. Julie Giles arrived at 5:02 pm. Todd Smith and Michael Gilpatrick were absent.

Chairman Abbott opened the workshop with an overview of the Town's financial standing. It was decided that Matt would put together a schedule with a few departments each meeting so the Budget committee could meet with each Department Head. The first meeting was agreed upon for January 10, 2022, at 4:30 p.m.

1. PLEDGE OF ALLEGIANCE – 6:00 p.m. Regular Meeting

Chairman Abbott started the Regular Meeting at 6:03 p.m. with the Pledge of Allegiance.

Attendance: All people listed above. Craig Richardson, Clyde Smith, and Jason Ramsell arrived at 6:15 p.m.

2. PUBLIC HEARINGS – none.

3. ANNOUNCEMENTS – none.

4. ADDITIONS OR DELETIONS TO AGENDA

- a. New Business #9a – Gobiel Park discussion

5. APPOINTMENT – none.

6. PUBLIC COMMENTS – none.

7. CORRESPONDENCE – Available by request

- a. Treasurer's reports

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports – none.

b. Interim Town Administrator Matt Bors report:

General

Our CEO will be out of the office until Next Monday January 10th as he tested positive for COVID.

Jedidiah Young has sent an e-mail with his resignation from Budget Committee.

Library

We have several cast iron pipes that have developed leaks in the basement of the library. Hopefully we have found a vendor that can help us fix these within the next month. Estimated repairs +/- 3,500 (challenge finding contractors available)
FYI this has been a problem for some time now.

Transfer Station

Josh will be implementing some new safety procedures for staff when using the loader/backhoe in and around the containers. This will provide additional protection for staff and customers

DPW

Pete Smith indicated the Parks Committee has been working on improvements at Friendship Park. They coordinated the removal of the hazardous trees. He will follow up to see when the partially cut tree and debris will be removed.

I've asked Pete Smith to follow up with and move forward with the siding replacement at the Old Town Hall, we need to put this RFP/Bid out ASAP.

9. NEW BUSINESS

a. Gobiell Park discussion

This was added to the agenda as it has been noticed that some ice shacks for ice fishing are up a month and a half early before the ice forms and are not taken down until May. There was some discussion on amending the Parks & Recreation Spaces ordinance to put in conditions regarding ice shacks for ice fishing. Matt Bors will be looking into this.

There was also some discussion on how the Boat ramp at Little Ossipee Lake needs repair. Chairman Abbott stated that they can maybe draw down the Lake this Fall for these repairs.

10. OLD BUSINESS

a. Discuss/possible vote on ARPA Funds

There was some discussion on this and Laura Fish from the Fire Department passed out a wage comparison spreadsheet that she created. The Board decided to move this discussion to tomorrow, at a possible special meeting after the workshop they are holding with the Water District Board, or to a future meeting. They felt more Selectmen should be present for this decision.

11. OTHER

- a. Discuss/vote to approve the minutes of the December 21, 2021, meeting.

**Dwayne Woodsome made a motion to approve the minutes of the December 21, 2021 meeting. Michael Provencher seconded the motion.
The motion passed 3 – 0.**

12. PENDING DECISIONS

- a. Bennett Hill Road & Chadbourne Ridge Road Status

There was some discussion on this and Clyde Smith read some documents from County records that he believes states that Bennett Hill Road and Chadbourne Ridge Road were county roads back in 1955.. Chairman Abbott asked for these documents to be sent to the Town's attorney to make a determination. Chairman Abbott also stated that Chadbourne Ridge Road should be added to pending decision for the next meeting.

13. WEEK'S ACTION LIST :

Matt to set up meeting schedule for Budget Committee and Department Heads.

Matt/Laura to send documents from Clyde Smith to our Town Attorney.

Matt to look into amending the Parks & Recreation Spaces Ordinance

14. DISCUSSION OF AGENDA ITEMS

15. ITEMS NEEDING SIGNATURE – none

16. EXECUTIVE SESSION:

Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter

**Dwayne Woodsome made a motion to enter into Executive Session at 7:03 p.m.
Michael Provencher seconded the motion. The motion passed 3 – 0.**

**Dwayne Woodsome made a motion to come out of Executive Session at 7:25 p.m.
Michael Provencher seconded the motion. The motion passed 3 – 0.**

17. ADJOURN

**Dwayne Woodsome made a motion to adjourn the meeting at 7:26 p.m.
Michael Provencher seconded the motion. The motion passed 3 – 0.**