

**Minutes for Waterboro Board of Selectmen Meeting  
September 7, 2021, at Waterboro Town Hall  
6:00 p.m. Regular Meeting**

**1. PLEDGE OF ALLEGIANCE**

Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:00 p.m.

Attendance: Dennis Abbott, Dwayne Woodsome, David Chauvette, Dana Brown, Michael Provencher, Matt Bors, Peter Smith, Lori Anthony, Julie Giles, Clyde Smith, Kelly Woodworth, Debbie Hoyle-Burrell, Suzanne Gray, Gregory Burns, and Laura Lowe. Angela Chute came in briefly for clarification on Item#10b.

**2. PUBLIC HEARINGS**

Public Hearing is to receive comment on proposed amendments to the General Assistance Ordinance

**Chairman Abbott opened the Public Hearing at 6:00 p.m. There were no emails received with questions from residents. Chairman Abbott gave a brief introduction explaining the General Assistance Ordinance. There was not an ordinance last year due to COVID. The only changes were in the maximum amounts. Chairman Abbott gave an example of the change in one of the maximum categories. There were no questions asked. Chairman Abbott closed the Public Hearing at 6:07 p.m.**

**3. ANNOUNCEMENTS –**

Chairman Abbott announced that absentee ballots can be requested now for the November election. We do not have the ballots yet but you can request one and it will be sent to you when the ballots are in. He also announced that the request for Town Administrator applications/resume's closes on Thursday and that David Barrett from MMA should be calling us with applicants to interview. Dana Brown and Dwayne Woodsome stated that they have heard from business members in the community that they would like to be on the hiring committee.

**4. ADDITIONS OR DELETIONS TO AGENDA – none.**

**5. APPOINTMENT – none.**

**6. PUBLIC COMMENTS**

**7. CORRESPONDENCE – Available on request from Administrative Assistant**

- a. Treasurer's reports
- b. Senator Woodsome's Newsletter
- c. Charter Communications (Spectrum)

**8. REPORTS & STAFF INITIATIVES**

**a. Selectmen's reports - none.**

**b. Interim Town Administrator Matt Bors report :**

**Town Hall/General -**

Town Planner interviews were held on August 24, 2021, with Selectmen Dennis Abbott, Dwayne Woodsome and Michael Provencher participating. We will continue our search efforts at this time.

Ossipee Lake Dam - Don Holden and I looked at the dam on August 18, 2021. I noticed a fair amount of erosion alongside Chadbourne Ridge Road (near the dam) and a bit of erosion on the opposite side of the roadway towards Lake Arrowhead. Additionally, he pointed out some of the safety concerns with access to the dam. It appears that a fence would be the most appropriate action to prevent unauthorized access to the dam gates. DPW Director Smith will be working on the erosion issues and install new signage within the next month hopefully. We should certainly create a plan for ongoing repairs. I appreciated the time Mr. Holden gave in explaining the operation and concerns.

November 2nd Elections - Suggestion has been made to only have voting at Town Hall during the elections on November 2nd and close for normal business.

Staff have helped to remove a considerable amount of unusable and old items from the old section of town hall over the past week.

We had a department meeting with DPW, Library, IT and Recreation on Tuesday morning Aug 31, 2021 from 9-10:30. We had a productive conversation and will hopefully meet again as needed.

A Shoreland Contractor Certification Class hosted by Waterboro CEO & DEP will be held on Oct. 14<sup>th</sup> from 8am-4pm. Contact the Code Office with any questions.

#### **Public Works -**

DPW Director Smith obtained 3 quotes for the trailer and has secured it. These have been a challenge finding because of our ongoing pandemic. He will hopefully take delivery soon. This will allow DPW to move equipment without depending on others and save money each time.

#### **Fire Department -**

Recently DHHS, Maine CDC, and Maine EMS have opted to mandate EMS providers to be vaccinated for COVID-19. I personally have no issue with vaccinations and received mine back in January, however I do not support mandatory vaccinations at this time.

FYI the corrosion on our 2000 pumper is getting worse. We will investigate further, however based on what we see this may only last a couple more years. Hopefully we can find a company that has a solution that can help us prevent further corrosion.

ISO (Insurance Standards Office) met with us on Wednesday August 25th to begin the re-evaluation for the public protection classification

Our ladder has arrived in Maine. I suspect it will be at the dealership in Brunswick for a few weeks.

#### **Recreation -**

The Annual Blues Festival was held August 21st at Friendship Park. Thank you, Todd Smith and Dave Lowe and others that made this possible. About 400 people attended from 2:30-8pm. They had no issues throughout the event.

Todd Smith has filled the Rec Admin Asst. Position with a current employee from recreation.

#### **Library -**

I previously sent an email to the staff at the Town Hal regarding Library updates. A lot is happening at the Library. I really appreciate the email from Julie Hoyle updating us with this information.

### **9. NEW BUSINESS**

- a. Discuss/vote to accept the proposed amendments to the General Assistance Ordinance

**Dwayne Woodsome made a motion to accept the proposed amendments to the General Assistance Ordinance. Dana Brown seconded the motion. The motion passed 5 – 0.**

- b. Discuss/vote to appoint two members to the new Parks Committee

**David Chauvette made a motion to appoint Kelly Woodworth & Suzanne Gray to the new Parks Committee. Michael Provencher seconded the motion. The motion passed 5 – 0.**

- c. Discuss/vote to appoint a Selectmen Liaison to the new Parks Committee

**David Chauvette volunteered to be the liaison to the Parks Committee. Dwayne Woodsome made a motion to appoint David Chauvette as the Liaison to the new Parks Committee. Michael Provencher seconded the motion. The motion passed 5 – 0.**

- d. Discuss/vote to accept the resignation of David Christensen from the Planning Board

**Dwayne Woodsome made a motion to accept with regrets the resignation of David Christensen from the Planning Board. David Chauvette seconded the motion. The motion passed 5 – 0.**

- e. Discuss/vote on entering into the Regional Solar Collaboration

**The Board had some discussion on this and decided to bring this back to the next meeting and invite Karina Graeter from SMPDC back to answer some questions before they voted on it.**

## 10. OLD BUSINESS

- a. Discuss/vote to re-appoint to the MMA Legislative Policy Committee to fill Gary Lamb's term which ends 06-03-22

**Michael Provencher decided against filling the position. The Board decided to have the Administrative Assistant write a letter to the other towns in the district to see if they can fill the position.**

- b. Update on failing septic system Map / Lot: 011/042-10A

**Angela Chute, Administrative Assistant, came into the meeting to give an update. Mike Gilpatrick, CEO, met with the site evaluator today to lay out a plan for repair. We are waiting for this plan to come back and they have reached out to some contractors for estimates.**

- c. Set Auction date of all tax acquired properties

**Julie Giles passed out spreadsheets with all of the properties in consideration in blue. There was much discussion on this and it was decided by the Board to have a workshop on the 21st after the regular Selectmen's meeting is adjourned.**

- d. Discuss School Board Member

**We have three candidates for the position to date for the School Board Member. The Board decided to hold interviews before the regular meeting on the 21<sup>st</sup> starting at 5:00 p.m. and they will vote that day to appoint a member also.**

## 11. OTHER

- a. Discuss/vote to approve the minutes of the August 10, 17, 24, and 26, 2021, meeting minutes

**Dwayne Woodsome was so moved. David Chauvette seconded the motion. The motion passed 5 – 0.**

## 12. PENDING DECISIONS

- a. Waiting on Concept Review of Alves Contract Zone Request from Planning Board
- b. Waiting on Planning Board consideration of adding Bulk Propane to A/R District Zones

**13. WEEK'S ACTION LIST**

**Administrative Assistant to write a letter to the other towns in the MMA Legislative Policy Committee  
A letter to David Christensen who resigned from the Planning Board  
Invite Karina Graeter, SMPDC, to next meeting**

**14. DISCUSSION OF AGENDA ITEMS**

**Move Regional Solar Collaboration discussion/vote to next meeting**

**15. ITEMS NEEDING SIGNATURE – none.**

**16. ADJOURN**

**Dwayne Woodsome made a motion to adjourn the meeting at 6:55 p.m. Dana Brown seconded the motion. The motion passed 5 – 0.**