

**Minutes for Waterboro Board of Selectmen Meeting
August 17, 2021, at Waterboro Town Hall
5:00 p.m. Executive Session - 6:00 p.m. Regular Meeting**

Executive Session - Pursuant to 1 M.R.S.A §405 (6)(a) – Discussion of a Personnel Matter

**Dwayne Woodsome made a motion to enter into Executive Session at 5:00 p.m.
Dana Brown seconded the motion. The motion passed 5 – 0.**

**Dave Chauvette made a motion to come out of Executive Session at 5:30 p.m.
Dana Brown seconded the motion. The motion passed 5 – 0.**

1. PLEDGE OF ALLEGIANCE – Regular Meeting .

Chairman Abbott opened the Regular meeting with the Pledge of Allegiance.

Attendance: Dennis Abbott, Dwayne Woodsome, Dave Chauvette, Dana Brown, Michael Provencher, Matt Bors, Sue Gray, Kelly Woodworth, Levi Johnson, Gordon Littlefield, Clyde M. Smith, Jason Ramsell, Lori Anthony, Clyde L. Smith, Michael Gilpatrick, Julie Giles, Peter Smith, Dave Lowe, and Laura Lowe

2. PUBLIC HEARINGS

Public Hearing is to receive comment on a Solar Energy Moratorium Ordinance

Chairman Abbott opened the Public Hearing at 6:00 p.m. to hear public comment regarding the Solar Energy Moratorium Ordinance. This ordinance, if accepted, will put a hold on any future commercial solar farm proposals to the Planning Board until the Moratorium is over. This ordinance, if accepted, will be for 180 days from August 3, 2021, unless extended or amended by the Board of Selectmen.

The only current project out there right now is the McLucas Road Solar Farm. Michael Gilpatrick, Code Enforcement Officer, stated that he has not heard anything yet regarding whether or not the farm is going to continue with the process or not.

Dwayne Woodsome asked if there is a time frame from Planning Board plan acceptance to a building permit that a project has to be started? Michael Gilpatrick stated that he would get back to Dwayne on this.

Chairman Abbott closed the Public Hearing on the Solar Energy Moratorium at 6:08 p.m.

3. ANNOUNCEMENTS

Dennis Abbott: Stated that there is a recruitment effort to hire the next Town Administrator to replace Gary Lamb. Maine Municipal Association is doing the search and any applications should be sent to them and **NOT** to the Town of Waterboro.

Dwayne Woodsome: Announced that Matt Bors, Fire Chief, will be acting as Interim Town Administrator until someone has been hired. If anyone needs to speak to Matt he can be reached by either contacting Laura Lowe, administrative Assistant, by phone or email of Waterboro@waterboro-me.gov or email Matt at administrator@waterboro-me.gov.

4. ADDITIONS OR DELETIONS TO AGENDA

- a. Add Under New Business Agenda Item #9c – Discuss/vote to accept the Solar Energy Moratorium Ordinance

Dwayne Woodsome made a motion to add under New Business Agenda Item #9c – Discuss/vote to accept the Solar Energy Moratorium Ordinance. Michael Provencher seconded the motion. The motion passed 5 – 0.

5. APPOINTMENT

a. Gordon Littlefield – Recognition

The Board presented Gordon Littlefield with a plaque for his hard work, dedication, and 12 years of service as a Selectman for the Town of Waterboro.

b. Contract Deputies – ATV Ordinance enforcement & Friendship Park garbage issue

Levi Johnson, Town of Waterboro contract deputy, was present at the meeting and spoke with the Board specifically about the ATV usage on Bennett Hill Road and the garbage being left at Friendship Park.

Dave Chauvette stated that there has been some concerns regarding ATV usage on Bennett Hill Road. Between the Selectmen and the Sheriff's Department they are trying to come up collectively with some type of solution. Levi stated that his impression is that the ATV riders just needed some education on where the trail heads lead and that most people he sees are traveling on the far left of the road like they are supposed to. Levi asked regarding the legal ownership of Bennett Hill Road and Dennis Abbott stated that the Board is still contemplating ownership of the road but that the road has been maintained by the Town. He also stated that Gary Lamb had hired Steve Ross, before he left, to do research on Bennett Hill Road (and the rest of the roads listed on the minutes of the 1955 Town Meeting) at the York County Registry of Deeds for the Town.

Dwayne Woodsome stated that there is a new group of High School children that have dirt bikes that are doing more harm to the road than the ATV riders. Levi said he will look into this.

Someone has been dumping garbage of diapers and needles at Friendship Park. Dave Chauvette asked Levi if they could swing into Friendship Park more frequently. Levi stated that they will and he feels the trash is probably left over night. He has not caught anyone dumping trash as of yet.

Dave Chauvette stated that if anyone has any concern or comments about the ATV issues, or any issues, please do not hesitate to contact the Sheriff's Department. The Sheriff's department can be reached at (207) 324-1113.

Michael Provencher stated that the roads surrounding the lake have a lot of golf carts on them being driven by children and that this is a safety issue and asked Levi to check into this. He also thanked Levi for all that the Sheriff's do. Levi stated he would look into this.

6. PUBLIC COMMENTS

Kelly Woodworth and Suzanne Gray came before the Board regarding Friendship Park. They are looking to replace the Friendship Park Sign, put in some trash cans, and maybe add some benches in memory of Luke and Mark the two people who were killed recently in an accident in Waterboro. She had put the request out on Facebook and within 24 hours had 108 people message her and donate money. She has also reached out to the school to see if the children would like to do some art to decorate the fence around the baseball field. Chairman Abbott stated that the decorations would have to be something the Little League would expect to see around the ball field. He also stated that if Folks are interested, we can get a Parks Committee going again, and Kelly and Suzanne would not have to interview for the committee as they had discussed it this evening. Chairman Abbott Okayed the new sign being put up, benches, and garbage cans for the park.

Chairman Abbott reminded everyone that the York County Blues Festival is this coming Saturday, August 21st from 2 – 8:30 p.m. with the gates opening at 1 pm.

7. CORRESPONDENCE – Available by request from the Administrative Assistant

- a. Treasurer's reports
- b. Motor Vehicle Report
- c. CTAM (Cable TV communication)
- d. Senator Woodsome's Newsletter
- e. Governor Mills Communication

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports:

Michael Provencher: Stated that Little Ossipee Lake Association had their annual meeting and that the lake is very healthy. The Association does regular water samples and MIL foil has not been detected.

Dana Brown: Stated that he thinks we have a great community and thanked the Waterboro Eagles for the money they raised for the families who lost family members recently due to an accident.

b. Interim Town Administrator Report – Matt Bors:

Middle School Generator Project - Bids for a 250KW generator were opened on Monday August 2nd. After reviewing the bids submitted the Bid submitted by BANA Corp has been awarded. This project will continue over the next 5 months or so.

Lions Field Update - Spoke with our Electrician.. they are still waiting for supplies to arrive.

Friendship Park- Dave Lowe will be installing a camera or two at Friendship park. I have also sent a message to York County Sheriff's Office about the illegal dumping of trash and needles.

MMA Legislative Policy Committee update - Do you wish to appoint someone for Gary's remaining term? (Already on the agenda).

Town Planner Applications: As of this date we have received 2 applications for the position. I Will be reviewing the applications and working with Dennis and another board member to schedule interviews. I have printed sample questions for the interview.

DPW-

- a. Ossipee Hill Road (dirt section) cross culvert have all been replaced, ditching complete and waiting for date for the base coat of asphalt to be installed
- b. Grading of Bennett Hill (dirt section) is scheduled for Wednesday or Thursday this week

Recreation-

- a. Funergy program will not be meeting for the next 2 weeks. As of Sunday August 15th they had 5 kids test positive for COVID
- b. Todd is looking to hire from within an individual for Admin Asst.

Fire Department -

- a. Ladder truck should leave Florida within the next week and a half. Staff will have a virtual meeting on Friday prior to it leaving
- b. In lieu of our travel to Florida they will allow us additional equipment credit
- c. We have completed the PAT for the hiring process and will have interviews next Monday and Tuesday. We had 9 applications and invited 5 to participate.
- d. ISO will begin to update information for our community next Wednesday Aug 25th

9. NEW BUSINESS

- a. Discuss/vote on whether or not to re-appoint to the MMA Legislative Policy Committee to fill Gary Lamb's term which ends 06-30-22

There was some discussion on this. The position entails 1 to 2 meetings a month in Augusta when the Legislation is in session. Selectman Michael Provencher decided he was interested in the position. The Board decided to bring this back on the Agenda for the next meeting to give anyone else who would like to fill the position a chance to let the Board know they are interested.

- b. Discuss/vote on Failing Septic System Violation & Process from Town Attorney

Code Enforcement Officer Michael Gilpatrick came before the Board for this issue. He showed the Board pictures of the failing septic (Map / Lot: 011/042-10A) so that the Board could see how serious the situation is. Michael stated that there are two things that can be done: 1. We can have the Sheriffs serve the owners a notice to have the septic repaired in 10 days, or, 2. Have a notice served by the Sheriff's department to have the owners vacate the property. He also stated that he does not think the owners have the finances to be able to fix the septic and we may have to put a lien on the property to get it fixed. The Board decided to have the Sheriff's serve them a notice that they have 10 days to have the septic repaired and to bring this back on the next Agenda.

Dwayne Woodsome made a motion to allow the CEO, Michael Gilpatrick, to engage with the York County Sheriff's department on this matter. Michael Provencher seconded the motion. The motion passed 5 – 0.

- c. Discuss/vote to accept the Solar Energy Moratorium Ordinance

Dwayne Woodsome made a motion to implement the Solar Energy Moratorium Ordinance. Dana Brown seconded the motion. The motion passed 5 – 0.

Per the Solar Energy Moratorium Ordinance – this Ordinance went into effect 8/3/21 and is in effect for 180 days unless extended or modified by the Board of Selectmen.

10. OLD BUSINESS

- a. Set Auction date for all tax acquired properties

The Board will be putting this on the next Agenda. Julie Giles, treasurer, stated that she has not been able to get together with Tax Collector, Christine Torno, yet on this and that they should have the information by the next Selectmen's meeting.

11. OTHER

- a. Discuss/vote to approve the minutes of the August 3 and August 10, 2021, meetings.

Dwayne Woodsome made a motion to approve the minutes of the August 3, and August 10 meetings. Dana Brown seconded the motion. The motion passed 5 – 0.

12. PENDING DECISIONS

- a. Waiting on Concept Review of Alves Contract Zone Request from Planning Board
- b. Waiting on Planning Board consideration of adding Bulk Propane to A/R District Zones

13. WEEK'S ACTION LIST

Laura to send emails & to phone Town Planner applicants of Interview Date of August 24 and times. Interviews to start at 3:00 p.m.

Laura set up Executive Session for Tuesday, August 24 starting at 3:00 p.m. for Interviews

14. DISCUSSION OF AGENDA ITEMS

MMA Legaslative Policy Committee member replacement put on next meeting Agenda.

Update on failing septic system put on next meeting Agenda.

Setting of Auction Date of All Tax Acquired properties put on next meeting Agenda.

15. ITEMS NEEDING SIGNATURE

- a. Solar Moratorium

16. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting at 6:55 p.m. Dave Chauvette seconded the motion. The motion passed 5 – 0.