

**Minutes for Waterboro Board of Selectmen Meeting
May 18, 2021, at Waterboro Town Hall
5:00 pm Workshop -6:00 p.m. Regular Meeting**

5 p.m. Workshop – The Selectmen discussed and reviewed the current Transfer Station Fees. All selectmen were present except Gordon Littlefield and Dana Brown.

1. PLEDGE OF ALLEGIANCE – 6:00 p.m. Regular Meeting

Chairman Abbott started the meeting at 6:03 p.m. with the Pledge of Allegiance.

Attendance: Dennis Abbott, Dwayne Woodsome, Dave Chauvette, Gary Lamb, Julie Giles, Peter Smith, Joshua Andrews, Lori Anthony by Zoom, Gregory Burns, Dylan Post, Ashley Childress, Brendan & David Fredrizzi, Dave Lowe, and Laura Lowe. Selectmen Gordon Littlefield and Dana Brown were absent.

2. PUBLIC HEARINGS – none.

3. ANNOUNCEMENTS – Dave Chauvette gave an update on some of the committees: He stated that the Garden Committee still has 2-3 garden plots available if anyone is interested. The Public Safety Committee is wrapping up a draft Parking Ordinance update. Dwayne Woodsome suggested that the Public Safety Committee meet with the Road Review Committee regarding the ordinance update.

Chairman Abbott expressed sympathies from the Board of Selectmen to the Brandt family in regards to the passing of Richard Brandt.

4. ADDITIONS OR DELETIONS TO AGENDA – none.

5. APPOINTMENT – none.

6. PUBLIC COMMENTS – none.

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Motor Vehicle report

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports – none.

b. Town Administrator Gary Lamb's Report:

Selectmen candidate update - Gordon Littlefield and Michael Provencher are the two candidates running for one three year term Selectman's vacancy currently occupied by Gordon Littlefield. Instead of a conventional candidates night we have bios and recorded interviews with each candidate posted on our website. Our elections moderator Bob Powers gathered questions and each of the candidates were asked the same questions. Residents can find the BIOS and videos on the Town's website.

June 8th Election Preparation - Absentee voting began on Monday May 10th at Town Hall which is also the site for the June 8th election. Voters can vote in person now or take their ballots home and return them later.

Land Swap Update - Yesterday the Town received closing documents to finalize this transaction that we assume will be completed by the end of next week at the latest.

Hiring Update - Marina Gagne started work here on Monday, May 17th as our new Deputy Town Clerk. We welcome her to our town hall team. We are still in the process of finalizing the pre-employment physical for our recent CDL position hiring recommendation.

Gobeil Park Update - Two days of park closure and tree removal are behind us and boat inspections for milfoil have begun on the weekends.

Solar Power Purchase Options - A few months ago I submitted our CMP usage data to SMPDC along with several other towns so their staff could investigate options if the Town wants to attempt to purchase green electricity produced from Maine solar sites. I would like to invite Karina Graeter to present such information to the Selectmen at the June 15th meeting, so the Board and public can better understand these options. The Selectmen were in agreement with this.

Fire Department Update on 4 Projects - It does not appear Bud can get overhead doors to us before June 30 for the end of the Fiscal Year (FY). Central Station flooring is in process with Sanford Flooring. We will attempt to purchase roof snow stops materials before June 30 but the installation will be into the next FY. Two mechanical CPR devices have been ordered since CPR protocols have changed and you now need 5-6 people for more rapid chest compressions for up to one hour. Many times we do not have that many staff responding to such medical calls so these devices do the chest compressions automatically and consistently.

Medical Marijuana Cultivation - Our planning department has received an application to the planning board for a commercial medical marijuana grow operation on the west side of Route 5 just north of West Shore Road. If staff finds the application complete, I assume the Planning Board could have it on a June agenda. Please remember this is a medical grow, since Waterboro voters prohibited any and all retail marijuana businesses.

9. NEW BUSINESS

- a. Discuss Solar Ordinance to become Article 4, Section 4.14 & amended Section 3.06.01 & 3.07.02 of current Zoning Ordinance – **Chairman Abbott gave an explanation on the proposed changes that were presented from the Planning Board regarding Solar Arrays.**
- b. Set date for Public Hearing on Solar Ordinance & Amended Zoning Ordinance
The Board of Selectmen set the Public Hearing date regarding the Solar Ordinance & Amended Zoning Ordinance for June 1, 2021, at 6:00 p.m.
- c. Set date for Public Hearing for Special Amusement Permit for the “York County Blues Festival”
Todd Smith, Recreation Director gave a brief statement about the upcoming Blues Festival. The festival will be August 21, from 2-8:30 p.m. Police & Fire will be present and Rustic Taps will be providing the alcohol. He does not anticipate any problems just like the previous Blues festivals. The Board of Selectmen set the Public Hearing date regarding the Amusement Permit for the “York County Blues Festival” for June 1, 2021 immediately following the conclusion of the 6:00 p.m. Public Hearing.
- d. Discuss/vote on renewal Liquor License for Flippin’ Good Pizza
Dwayne Woodsome made a motion to renew the liquor license for Flippin’ Good Pizza. Dave Chauvette seconded the motion. The motion passed 3 – 0.
- e. Set date for Public Hearing for New Liquor License for Five Ponds Public House
The Board of Selectmen set the date regarding the Public Hearing for a New Liquor License for Five Ponds Public House as June 1, 2021, at 7:00 p.m.
- f. Initial Discussion on Bennett Hill Road Dirt Section Legal Status
Gary Lamb asked the Board to start the discussion of the legal status of Bennett Hill Road Dirt Section, whether or not we can purchase the dirt section of Bennett Hill to make it a Town road. There was much discussion on this as the wording on the 1955 Closed/Discontinued road list states a Williams Road, as Bennett Hill Road did not exist yet, and the Selectmen were not certain Bennett Hill Road originally was called Williams road. The Board would like Gary to reach out to all the owners of the dirt section of Bennett Hill Road to see if they would be willing to sell their portion of the road. Gary will report back to the Selectmen his findings.

10. OLD BUSINESS

- a. Discuss with possible action on the revised Personnel Policy
Gary presented the revised Personnel Policy that he, Matt Bors, and Julie Giles had worked on. The changes are on page 3, page 26, page 28, page 30, and page 32. The Board agreed to all the changes but decided to discontinue the five person Personnel Appeals Committee on page 26 as it has never been put into effect. The duties of the Personnel Appeals Committee will be transferred to the Board of Selectmen. Gary will get the changes done for the next meeting for the Board of Selectmen to vote on.
- b. Discuss with possible action on Transfer Station Fees
The Board has decided to go with the recommendations from Joshua Andrews for Asphalt Shingles, Mixed Demo/Sheetrock, and non-compacted household waste. They also gave Joshua the authority to charge the going market disposal rates plus \$5.00 for an administration fee. Dwayne Woodsome made a motion for the Board of Selectmen to endorse the recommendations from Joshua Andrews for the Transfer Station Fees, Dave Chauvette seconded the motion. The motion passed 3 – 0.

11. OTHER

- a. Discuss/vote to approve the minutes of the May 4, 2021, meeting.
Dave Chauvette made a motion to approve the minutes as written for the May 4, 2021 Selectmen’s Meeting. Dwayne Woodsome seconded the motion. The motion passed 3 – 0.

12. PENDING DECISIONS

13. WEEK’S ACTION LIST – Gary Lamb to get in touch with the owners of the dirt section of Bennett Hill Road.

14. DISCUSSION OF AGENDA ITEMS – June 15, Peter Smith will be at the meeting to give an update for DPW. Mike Gilpatrick will be in a meeting in July to give an update.

15. ITEMS NEEDING SIGNATURE

- a. Renewal Liquor License for Flippin’ Good Pizza

16. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting at 6:55 p.m. Dave Chauvette seconded the motion. The motion passed 3 – 0.