

**Minutes for Waterboro Board of Selectmen Meeting
May 4, 2021, at Waterboro Town Hall
5:00 p.m. Workshop - 6:00 p.m. Regular Meeting**

5 p.m. Workshop – The Selectmen reviewed and discussed the Personnel Policy along with Gary Lamb, Matt Bors, and Julie Giles. All Selectmen were present for the workshop. Gordon Littlefield arrived at 5:45 p.m.

1. 6:00 P.m. Regular Meeting - PLEDGE OF ALLEGIANCE

Chairman Abbott started the meeting with the Pledge of Allegiance. Attendance: Dennis Abbott, Gordon Littlefield, Dwayne Woodsome, Dana Brown, Dave Chauvette, Gary Lamb, Matt Bors, Julie Giles, Peter Smith, Dave Lowe, Sheriff William King, and Laura Lowe. Attending by Zoom for the Public Hearing were Jason & Heather O'Meara and Diane Seehagen.

2. PUBLIC HEARING:

Chairman Abbott opened the Public Hearing at 6:03 p.m.

Heather O'Meara – asked regarding Recreation and Library, if they were separate from the Town and for profit or not, did they receive any COVID relief funds while they were shut down.

Chairman Abbott and Town Administrator, Gary Lamb answered her question: The Library and Recreation are both departments of the Town. They are not separate. We have not received any COVID funding for these departments to date. Recreation did have their Summer FUNergy program this past year but all of the other programs were cancelled. The library was closed but the employees were not laid off. If funds are not spent in any department in the Town, they are rolled over to the General Fund unless specified by the Selectmen to carry forward in that particular department.

There were no other questions.

Dwayne Woodsome made a motion to close the public hearing at 6:30 p.m. Dave Chauvette seconded the motion. The motion passed 5 – 0.

3. ANNOUNCEMENTS – none.

4. ADDITIONS OR DELETIONS TO AGENDA – none.

5. APPOINTMENT

a. Sheriff Bill King – Update on Police Services and Contract Deputies

Recently, six unexpected vacancies have caused staffing issues in the Sheriff's Department. It has not happened to date, but because of the shortage in staff, our contract deputies may have to occasionally work in another town. It takes about a year to hire someone and to then get them working on the streets. He has hired two new people and one of the people will be starting in field training. He is also hiring a third person tomorrow, who has to go to the academy, so the training will take a bit longer. Statistically it takes 1.6 deputies per 1000 people which equals out to about 56 deputies and they have been doing the work with about 28 deputies. Dwayne Woodsome inquired if our deputy's vehicles were being used in other towns when our deputies work in other towns. To date they have been as each deputy is assigned to a cruiser.

6. PUBLIC COMMENTS

Chief Matt Bors stated that there will be another COVID vaccine clinic at Central Fire Station, Thursday, May 6, from 4-7 p.m. No appointment is needed. The vaccine is Johnson & Johnson.

7. CORRESPONDENCE

a. Treasurer's reports

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports:

Dwayne Woodsome reported that the Road Review Committee met last Monday to meet the DPW Director. They plan to meet once a month. The Public Safety Committee has also been meeting, and there is hope that the EDC will be meeting up soon.

b. Town Administrator Gary Lamb's report:

Foglio Land Swap – The Town has submitted all requested info and we are still waiting on closing papers to be circulated from Doug's attorney.

Hiring Update – A hiring offer has been extended to a potential CDL operator for DPW/Transfer Station duties. We are waiting on a CDL physical and drug test.

A hiring offer has also gone out to Marina Gagne of Waterboro to be our new Deputy Town Clerk. We are waiting on a background check that is in process. Hopefully Marina will start work here on Monday, May 17th 2021.

There has been a blip with two of the temporary workers we have been using at the Transfer Station. We had to have two of them leave and a third one Josh Andrews would like to hire.

June 8th Election Preparation – Absentee voting begins on Monday, May 10th at Town Hall which is also the site for the June 8th Election.

Gobeil Park Update – Yesterday the entire boat launch parking lot was closed to the public for day two of tree removal. The work was completed and Gobeil Park is now open to the public.

Fire Station Projects: The Board did not fund some of the projects proposed by Chief Bors in the FY 2022 Budget, and instead suggested that staff try to accomplish those projects in this fiscal year. The first reason we have unspent funds to accomplish these projects is because a year ago we had budgeted over \$40,000 to have our worn out 26 year Ladder truck repaired. Fortunately, the Chief had the proper foresight to retire the Ladder Truck after it was out of service much of the time and was in need of extremely expensive repairs to remain in service. The second main reason for available funds is our receipt of \$51,835.57 in COVID FEMA reimbursements in this current fiscal year. This was for extra Fire Dept. shifts, PPE, and other equipment we bought during the previous fiscal year's COVID winter months of 2020. And lastly, the additional assorted accounts with unspent funds have been identified. This is a result of staff working hard to save whenever possible and COVID restrictions. The projects recommended to be accomplished are: To replace four overhead doors that have corrosion on the door panels due to Winter salting in the driveway; replace Central Station meeting room, kitchen, and office flooring; add badly needed additional roof snow stops at Central Station; and to purchase two LUCAS mechanical CPR devices that the Fire Department did not receive grant money on that are badly needed. Chief Bors passed out a detailed memo and discussed with the Board the need for the LUCAS mechanical CPR devices.

Recreation Update- Lacrosse has started for grades 3-8. Basketball 3 versus 3 at Friendship Park starts in July on weekends. Beginning June 5th at 8:30 am, Cribbage will be back on Saturday mornings here at the Old Town Hall meeting room.

There will be 4 free "Concerts in the Park" at Friendship Park, Friday evenings this summer, starting July 23rd sponsored by Gorham Savings Bank and Lakeside Market.

The "3rd Annual York County Blues Festival will be Saturday, August 21, from 2pm – 8:30 pm. Tickets on sale now at [eventbrite.com](https://www.eventbrite.com)

Sponsors so far:

- Binnette Insurance
- Ossipee Lake Mortgage
- Colin Canning & Sons
- HA Stone & Sons
- Landlocked Lobster Pound
- D&J Home and Hearth
- Tree Line to Shoreline Realty
- RSD Graphics
- Normand Electric

Regarding the Boat Launch: Boat attendees will begin checking boats on Memorial Day weekend.

Dwayne Woodsome stated that he thought the boats should be checked earlier than Memorial Day Weekend. The Board agreed. Gary will speak with Todd Smith regarding this. Dwayne Woodsome wants to meet with the Old Home Days Committee in a meeting soon. Gary will be putting out an invite to them.

9. NEW BUSINESS

a. Discussion with Action on the RSU#57 School Warrant:

Dwayne Woodsome made a motion to approve the RSU #57 School Warrant as printed. Dave Chauvette seconded the motion. The motion passed 5 – 0.

10. OLD BUSINESS

a. Discuss/vote on Release Deed to remove building restrictions on a formerly Town owned lot Map 46 Lot 1290 & 1291

Dave Chauvette made a motion to approve the Release Deed as written and that the new combined Deed has to be recorded as a Legal Deed before a building permit can be issued. Dana Brown seconded the motion. The motion passed 4 -1. (Dwayne Woodsome)

b. Set date for Workshop for re-pricing Transfer Station fees:

The workshop date was set for before the next Selectmen's meeting, May 18, 2021, 5:00 p.m. At this workshop the Selectmen need to decide whether they would like coupons or something else instead of the free dump day.

11. OTHER

a. Discuss /vote to approve the minutes of the April 20, 2021, regular meeting.

Dwayne Woodsome made a motion to accept the minutes as written for the April 20, 2021 meeting. Dave Chauvette seconded the motion.

12. PENDING DECISIONS

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS – Personnel Policy to bring back next meeting.

15. ITEMS NEEDING SIGNATURE

- a. Release Deed Map 46 Lot 1290 & 1291**
- b. School RSU #57 Warrant**

16. ADJOURN

Dwayne Woodsome made a motion to adjourn the Regular Meeting at 7:26 p.m. Dana Brown seconded the motion. The motion passed 5 – 0.