

**Minutes for Waterboro Board of Selectmen Meeting  
April 6, 2021, at Waterboro Town Hall  
5:30 p.m. – Executive Session  
6:00 p.m. Regular Meeting**

**Executive Session -**

- a. Pursuant to 1 M.R.S.A §405 (6)(a), to interview potential committee members  
All Selectmen were present for the Executive Session. Gordon Littlefield arrived late at 5:52 p.m.  
**Dwayne Woodsome made a motion to enter into Executive Session at 5:38 p.m.**  
**Dave Chauvette seconded the motion. The motion passed 4 – 0.**

**Dwayne Woodsome made a motion to come out of Executive Session at 6:01 p.m.**  
**Dana Brown seconded the motion. The motion passed 5 – 0.**

**1. PLEDGE OF ALLEGIANCE – Regular Meeting**

Chairman Abbott started the meeting at 6:05 p.m. with the Pledge of Allegiance.

Attendance: Dennis Abbott, Gordon Littlefield, Dwayne Woodsome, Dana Brown, and Dave Chauvette,  
Gary Lamb, Peter Smith, Julie Giles, Dave Lowe, and Laura Lowe.

**2. PUBLIC HEARINGS – none.**

**3. ANNOUNCEMENTS – none.**

- 4. ADDITIONS OR DELETIONS TO AGENDA –** Add to New Business under item 9G to Discuss/vote to appoint a new member to the Cemetery Committee. Add to new Business under item 9H to Discuss/vote to appoint a new member to the Planning Board. To change the wording for Item 9E to include appointing Mike Gilpatrick as Plumbing Inspector and Glenn Charette as Deputy Plumbing Inspector. To add Item 10C to the Agenda To Discuss having a Workshop on Hiring & Other Operational Matters.

**Dwayne Woodsome made a motion to add to New Business under item 9G to Discuss/vote to appoint a new member to the Cemetery Committee, and to add to New Business under item 9H to Discuss/vote to appoint a new member to the Planning Board. Also to add to item 9E to include appointing Mike Gilpatrick as Plumbing Inspector and Glenn Charette as Deputy Plumbing Inspector.**  
**Dave Chauvette seconded the motion. The motion passed 5 – 0.**

**Dana Brown made a motion to add Item 10C to the Agenda - To Discuss having a Selectmen's Workshop on Hiring & other Operational Matters. Gordon Littlefield seconded the motion.**  
**The motion passed 5 – 0.**

**5. APPOINTMENT – none.**

**6. PUBLIC COMMENTS – none.**

**7. CORRESPONDENCE**

- a. Treasurer's reports

**8. REPORTS & STAFF INITIATIVES**

- a. Selectmen's reports

**Gordon Littlefield wanted to congratulate the Massabesic Girls Basketball Team for an outstanding season!**

- b. Town Administrator Gary Lamb's report:

**COVID Update –** Waterboro Middle School will be the site of the first shot clinic on April 20th. All 602 shot reservations are full at this time with our FD staff handling reservations. If cancellations do open up slots we will advise publicly on the Town's Website. Northern Light Healthcare is looking to possibly be doing another first shot clinic here that same vacation week at a Waterboro School but nothing has been finalized yet.

**Foglio Land Swap Update** – The Town has submitted all requested information for the closing and the closing papers should be completed soon.

**Nomination Papers Update** – Nomination papers are available for (1) Selectman, (1) RSU #57 School Board member, and (1) Water District candidate. Papers must be returned by 5 p.m. April 26. So far we have papers taken out by three Selectmen candidates, one School Board member, and one Water District candidate.

**Public Works Update** – DPW staff and I met with Army Corps of Engineers and DEP field staff on March 24th at the Jellerson Road culvert replacement site. This culvert replacement will be planned for mid-July 2022, in part to prepare for up to a \$125K grant available for such culvert projects. DPW agrees that the culvert and road appear to not be settling at this time so the project can wait another year.

**June 8<sup>th</sup> Election Preparation** – Two months from this Thursday we have an election here at Town Hall. Absentee voting begins on Monday, May 10<sup>th</sup>. We first need to complete the Selectmen's final budget figures so that the Warrant can be finalized and Christine can order ballots. Selectmen can return here this Thursday night or this coming Saturday morning to complete their budget. Shirley and I are working on tax calculator worksheets but first we need final budget figures. The RSU #57 meeting with elected officials is scheduled for Thursday, April 15<sup>th</sup> at 5:30 p.m. at Massabesic East.

## 9. NEW BUSINESS

- a. Discuss/vote on appointment of Ecomaine Representative & Alternate  
Present term ends 6/30/21  
**Dwayne Woodsome made a motion to re-appoint Dennis Abbott as the Town of Waterboro's Ecomaine Representative and Gary Lamb as the alternate. Gordon Littlefield seconded the motion. The motion passed 5 – 0.**
- b. Discuss/vote on renewal of liquor license for New Asian Taste Restaurant  
**Dave Chauvette made a motion to renew a liquor license for the New Asian Taste Restaurant. Dana Brown seconded the motion. The motion passed 5 – 0.**
- c. Discuss/vote on Quitclaim Deed Map 022 Lot 004B  
**Dwayne Woodsome made a motion to accept the Quitclaim Deed Map 022 Lot 004B. Dana Brown seconded the motion. The motion passed 5 – 0.**
- d. Discuss/vote on Route 202 Paving Agreement and possible Bond  
**Dwayne Woodsome made a motion to sign the Route 202 Agreement with Maine DOT. Dave Chauvette seconded the motion. The motion passed 5 – 0.**
- e. Appoint Mike Gilpatrick as our new Code Enforcement Officer & Plumbing Inspector with Deputy CEO's being Jim Allaire & Glenn Charette. Also to appoint Glenn Charette as Deputy Plumbing Inspector.  
**Dave Chauvette made a motion to appoint Michael Gilpatrick as our Code Enforcement Officer & Plumbing Inspector, and to appoint Glenn Charette as Deputy Plumbing Inspector. Dana Brown seconded the motion. The motion passed 5 – 0.**
- f. Initial Discussion on County Deputy Staffing letter from Sheriff King  
**Chairman Abbott stated that it would be nice to meet Sheriff King to discuss a future staffing plan. The Board agreed it would be good to do next month sometime.**
- g. Discuss/vote to appoint a member to the Cemetery Committee  
**Dave Chauvette made a motion to appoint Jamie Donahue as a member to the Cemetery Committee. Dwayne Woodsome seconded the motion. The motion passed 5 – 0.**
- h. Discuss/vote to appoint a member to the Planning Board  
**Dana Brown made a motion to appoint Devin Chamberlain as a member of the Planning Board. Dave Chauvette seconded the motion. The motion passed 5 – 0.**

## 10. OLD BUSINESS

- a. Review Lion's Field bid specs

**The Board feels that the light project for the Lion's Field should be put out to bid.**

**Gordon Littlefield made a motion to do Lion's Field light work with money from the current budget. Dave Chauvette seconded the motion. The motion passed 5 – 0.**

- b. Budget Discussions/possible votes on FY 21/22 budget:

**Dwayne Woodsome made a motion to appropriate \$434,905 for the General Government 21/22 Budget. Dave Chauvette seconded the motion. The motion passed 5 – 0.**

**Dave Chauvette made a motion to appropriate \$325,803 for the Leases/Debt Service 21/22 Budget. Dana Brown Seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$810,440 for the Insurances/Benefits 21/22 Budget. Gordon Littlefield seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$69,412 for the Town Clerk 21/22 Budget. Gordon Littlefield seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$49,650 for the Tax Collector 21/22 Budget. Gordon Littlefield seconded the motion. The motion passed 5 – 0.**

**Dave Chauvette made a motion to appropriate \$70,396 for the Treasurer 21/22 Budget. Dana Brown seconded the motion. The motion passed 4 -1 (Dennis Abbott).**

**Gordon Littlefield made a motion to appropriate \$132,085 for the I.T. Department 21/22 Budget. The motion died.**

**Dana Brown made a motion to appropriate \$131,500 for the I.T. Department 21/22 Budget. Dave Chauvette seconded the motion. The motion passed 4 -1 (Gordon Littlefield).**

**Dave Chauvette made a motion to appropriate \$88,500 for the Municipal Buildings 21/22 Budget. Gordon Littlefield seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$67,750 for the Tax Assessor 21/22 Budget. Dave Chauvette seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$87,025 for the Code Enforcement 21/22 Budget. Dave Chauvette seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$117,980 for the Library 21/22 Budget. Dave Chauvette seconded the motion. The motion passed 5 – 0.**

Diane Seehagan suggested that line 242 (Grounds Maintenance ) of the Recreation 21/22 Budget should be moved to DPW line 446 as Parks & Recreation are now separate.

**Gordon Littlefield made a motion to the \$5000.00 in Recreation line 242 and move it to Public Works line 446. Dana Brown seconded the motion. The motion passed 5 – 0.**

**Dave Chauvette made a motion to appropriate \$333,400 for the Recreation 21/11 Budget. Gordon Littlefield seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$3,850 for the Planning Board 21/22 Budget. Gordon Littlefield seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$104,880 for the Planning Department 21/22 Budget. Gordon Littlefield seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$3,550 for the Zoning Board of Appeals 21/22 Budget. Dave Chauvette seconded the motion. The motion passed 5 -0.**

**Gordon Littlefield made a motion to appropriate \$1,339,031 for Public Safety 21/22 Budget. Dave Chauvette seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$61,000 for Hydrant rentals for 21/22 Budget. Dave Chauvette seconded the motion. The motion passed 5 - 0.**

**Dwayne Woodsome made a motion to appropriate \$9,360 for Ross Corner Fire 21/22 Budget. Dave Chauvette seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$672,635 for the Health & Sanitation 21/22 Budget. Dana Brown seconded the motion. The motion passed 5 – 0.**

**Dave Chauvette made a motion to appropriate \$1,569,385 for Public Works 21/22 Budget. Dwayne Woodsome seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$35,160 for General Assistance 21/22 Budget. Dave Chauvette seconded the motion. The motion passed 5 – 0.**

**Dwayne Woodsome made a motion to appropriate \$536,200 for Capital Improvement 21/22 Budget. Gordon Littlefield seconded the motion. The motion was defeated 2-3. (Dennis,Dave, Dana) Dave Chauvette made a motion to appropriate \$495,000 eliminating lines 500,508,509, & 510 for the Capital Improvement 21/22 Budget. Dana Brown seconded the motion. The motion passed 5 – 0.**

**Dave Chauvette made a motion to appropriate \$718,508 for unclassified 21/22 Budget with adding the wording EDC to line 537 and zeroing out line 547. Dana Brown seconded the motion. The motion passed 5 – 0.**

**Dave Chauvette made a motion to appropriate \$0 for Old Home Days. Dana Brown seconded the motion. The motion passed 5 – 0.**

**Chairman Abbott brought before the Board a possible article for the Election on the Warrant that had been brought to him from Dave Lowe, I.T. Manager: To see if the Town will vote to Authorize the I.T. Department , with fiscal approval from the Town Administrator, to spend up to \$25K of franchise fees to enter into joint partnership with the Cable TV Company and/or in conjunction with State and/or Federal grants for the purpose of expanding broadband internet to un-served areas in the Town of Waterboro. (Money not raised through taxation).**

**Gordon Littlefield made a motion to add the article question from Dave Lowe: To see if the Town will vote to Authorize the I.T. Department , with fiscal approval from the Town Administrator, to spend up to \$25K of franchise fees to enter into joint partnership with the Cable TV Company and/or in conjunction with State and/or Federal grants for the purpose of expanding broadband internet to un-served areas in the Town of Waterboro. (Money not raised through taxation). to the June 2021 Election Warrant. Dave Chauvette seconded the motion. The motion passed 5 – 0.**

**11. OTHER**

- a.** Discuss /vote to approve the minutes of the March 16, 2021, regular meeting.  
**Dwayne Woodsome made a motion to accept the minutes as written for the March 16, 2021 Regular Meeting. Dave Chauvette seconded the motion. The motion passed 5 – 0.**
  
- b.** Discuss/vote to approve the minutes of the March 25, 2021 Special meeting following the Executive Session.  
**Dwayne Woodsome made a motion to accept the minutes of the March 25, 2021 Special Meeting that followed the Executive Session Hearing on March 25, 2021. Gordon Littlefield seconded the motion. The motion passed 5 – 0.**

**12. PENDING DECISIONS**

**13. WEEK'S ACTION LIST**

- a.** Laura to get appointment of Dennis Abbott as Ecomaine representative and Gary Lamb as the alternate to the Town of Waterboro, to Denise Mungen at Ecomaine.

**14. DISCUSSION OF AGENDA ITEMS**

**15. ITEMS NEEDING SIGNATURE**

- a.** Liquor License for New Asian Taste Restaurant & Bar
- b.** Quitclaim Deed Map 022 Lot 004B
- c.** Route 202 Paving Agreement & Possible Bond

**16. ADJOURN**

- Dwayne Woodsome made a motion to adjourn the meeting at 8:20 p.m.  
Dave Chauvette seconded the motion. The motion passed 5 – 0.**