

**Minutes for Waterboro Board of Selectmen Meeting
March 2, 2021, at Waterboro Town Hall
5:00 p.m. – Executive Session - 6:00 p.m. Regular Meeting**

Executive Session -

- a. Pursuant to 1 M.R.S.A §405 (6)(D), Discussions with Paul Poirier, snow plow contractor
**Dave Chauvette made a motion to enter into Executive Session at 5:08 p.m.
Dwayne Woodsome seconded the motion. The motion passed 4 – 0.
Dwayne Woodsome made a motion to adjourn the Executive Session at 5:40 p.m.
Dave Chauvette seconded the motion. The motion passed 4 – 0.**

1. PLEDGE OF ALLEGIANCE – Regular Meeting

Chairman Abbott started the meeting at 6:01 p.m. with the Pledge of Allegiance.

Attendance: Dennis Abbott, Dwayne Woodsome, Dave Chauvette, Gordon Littlefield by Zoom, Gary Lamb, Julie Giles, Dave Lowe, and Laura Lowe. Selectman Dana Brown was absent from the Executive Session and the regular meeting.

2. PUBLIC HEARINGS - none.

3. ANNOUNCEMENTS - none.

4. ADDITIONS OR DELETIONS TO AGENDA

- a. **Add an Executive Session -** (to begin after regular business has concluded but prior to adjournment)
Pursuant to 1 M.R.S.A §405 (6)(E), Discussions with legal counsel
Dwayne Woodsome made a motion at to go into Executive Session after the regular meeting but prior to adjournment. Dave Chauvette seconded the motion. The motion passed 4 – 0.

5. APPOINTMENT – none.

6. PUBLIC COMMENTS – none.

7. CORRESPONDENCE

- a. Treasurer's reports

8. REPORTS & STAFF INITIATIVES

- a. **Selectmen's reports -**

Gordon Littlefield reported that he has heard very good feed-back regarding the COVID-19 vaccination clinic we had at the Town Hall on Thursday, February 25th.

Town Administrator Gary Lamb's report -

COVID Update – We had a vaccination clinic here at Town Hall Thursday, February 25, 2021. Reservations were administered by Northern Light Healthcare for 70+ adults. They will return in March for the second shot, but we are not certain if the clinic will be held at Town Hall again or at our Fire Station. The Sanford vaccination site at the Old Marshalls department store is scheduled to open this week and hopes to administer up to 1000 shots per day depending on vaccination supply. Towns in York County are offering voluntary extra shifts to their FF/EMT staff to go and work a shift. The municipal employee would be wearing their usual Waterboro uniform and will be paid by Waterboro straight time (or overtime if necessary) for their hours worked at the vaccination site. York County will invoice and reimburse towns for these wages.

RSU 57 Board Vacancy – Brenda Dyer will be residing in Waterboro so she does not have to resign from the RSU 57 School Board.

Audit Presentation – Our auditor, Ron Smith will present our FY 19-20 audit figures at the March 16th meeting in person or by Zoom if necessary.

Budget Committee update – The Budget Committee completed their fifth meeting last night and they have completed their draft budget to forward to Selectmen. The Committee looks forward to participating directly

with Selectmen in upcoming budget deliberations, especially since COVID might impact Recreation and other budgets that could be reduced if programs are also reduced or eliminated.

There was some discussion among Board members regarding a Budget workshop. The Selectmen decided to have a workshop on March 9, 2021, at 5:30 p.m.

Foglio Land Swap update – We are still in search for adequate records to determine how and when the Town apparently acquired one of the lots involved in this transaction.

Bennett Hill Road and Mud Season – Do Selectmen want staff to block off both ends of Bennett Hill road to passenger vehicles during Mud Season? Signs are a waste of time and money so for mud season we could use two jersey barriers at each end of the road with room for an ATV to pass through. Sizeable steel post gates could be constructed in the future but they must be large and imbedded deeply or in concrete to withstand vandalism. There was some discussion on this by the Board and the jersey barriers were thought to be a good idea to use.

Lions Field light replacement update – The pole contractor employees that installed the poles years ago stated that they should be good for another decade or more. Perhaps at the March 16, 2021, Board of Selectmen’s meeting, the Board could provide more detailed discussion on whether or not to try and fund it in this fiscal year with funds that are not being spent because of COVID. Otherwise, this item has \$25K in the proposed FY 21/22 budget for this work after July 1st and staff will pursue the work in the next fiscal year.

The Board decided to continue discussion on this matter and requested to have it added to the March 16, 2021, Selectmen’s meeting Agenda.

Gary read nomination papers informational handout from Christine Torno, Town Clerk.

The election will be held at the Town Hall on June 8, 2021. Only Presidential & Governor Elections will be held at the school. Voters on June 8, 2021, will be voting on 1- Selectman 3 year term position, 1- RSU #57- 3 year term position, and 1- Water District Trustee 3 year term position. Papers are available on and after March 11th at the Waterboro Town Office and must be returned to the Town Clerk’s office by Monday April 26, 2021, no later than 5:00 p.m.

Ledgeview Lane road acceptance update – Recently, town attorney Natalie Burns advised that the existing 2006 and 2009 subdivision declarations adequately require the homeowners to continue to maintain the stormwater drainage improvements outside the Ledgeview Lane right of way (ROW), even if the Town accepted the road and ROW. Natalie advises that a formal Homeowners Association is not needed. Selectmen can either move ahead and vote as they so desire on road acceptance, and know the drainage improvements outside the ROW will continue to be the responsibility of the homeowners. The two cisterns are an entirely different consideration if Selectmen choose to accept Ledgeview Lane as a Town road. The first cistern is outside the ROW in an easement area 25’ x 50’. This cistern could easily be left as the home owner’s responsibility for all future maintenance, repair, and replacement. The second cistern is in the middle of the cul-de-sac at the end of Ledgeview Lane and is entirely in the road ROW. If Selectmen want to accept the road, and also want this cistern to NOT be the responsibility of the Town, then we will need some clarifying language from Natalie to exempt this cistern from Town road acceptance.

There was some discussion on this by the Board of Selectmen and they decided to have more discussion on this at their next meeting on March 16, 2021.

9. NEW BUSINESS

- a. Discuss/vote to approve Quitclaim Deed map 042 Lot 00A-270
Dwayne Woodsome made a motion to accept Quitclaim Deed map 042 Lot 00A-270. Gordon Littlefield seconded the motion. The motion passed 4 – 0.
- b. Discuss/vote to approve Quitclaim Deed map 044 Lot 000-A46
Dwayne Woodsome made a motion to accept the Quitclaim Deeds listed on the Agenda under 9b,9c,9d, and 9e. Gordon Littlefield seconded the motion. The motion passed 4 – 0.
- c. Discuss/vote to approve Quitclaim Deed map 022 Lot 004B
- d. Discuss/vote to approve Quitclaim Deed map 023 Lot 015
- e. Discuss/vote to approve Quitclaim Deed map 013 Lot 011
- f. Discuss/vote to appoint Diane Gray as a member of the Planning Board

Dave Chauvette made a motion to accept Diane Gray as a member of the Planning Board with term to expire on June 30, 2024. Dwayne Woodsome seconded the motion. The motion passed 4 – 0.

- g. Discuss/vote to approve the FY 14-20 Abatement

Gordon Littlefield made a motion to accept the FY 2014-2020 abatement. Dave Chauvette seconded the motion. The motion passed 4 – 0.

10. OLD BUSINESS

11. OTHER

- a. Discuss /vote to approve the minutes of the February 16, 2021, regular meeting.

Dwayne Woodsome made a motion to accept the minutes of the February 16, 2021, regular meeting. Dave Chauvette seconded the motion. The motion passed 4 – 0.

12. PENDING DECISIONS – none.

- 13. WEEK'S ACTION LIST – Gary Lamb and Laura Lowe will prepare the extended snow plow contract for an extra two years for Dayton Snow Fighters.**

14. DISCUSSION OF AGENDA ITEMS

There was some discussion from the Board on the Friendship Park well and whether or not it is working properly.

Dwayne Woodsome said that Betty Champion was very happy and accepted the nomination of the Town report to be dedicated to her husband John. She will be looking for some pictures that we can use in the report.

15. ITEMS NEEDING SIGNATURE

- a. Quitclaim deeds
b. Abatement

The Regular meeting was paused at 6:29 p.m.

- 16. EXECUTIVE SESSION – Pursuant to 1 M.R.S.A §405 (6)(E), Discussions with legal counsel**

Dave Chauvette made a motion to enter into Executive Session at 6:40 p.m. Dwayne Woodsome seconded the motion. The motion passed 4 – 0.

Dwayne Woodsome made a motion to adjourn the Executive Session at 7:10 p.m. Dave Chauvette seconded the motion. The motion passed 4 – 0.

- 17. CONTINUING OF REGULAR MEETING AS NEEDED – No additional public business was discussed.**

18. ADJOURN PUBLIC SESSION –

Dwayne Woodsome made a motion to adjourn the Regular meeting. Dwayne Woodsome seconded the motion. The motion passed 4 – 0. The meeting adjourned at 7:10 p.m.