

**Minutes for Waterboro Board of Selectmen  
January 19, 2021, Zoom Meeting  
6:00 p.m. Regular Meeting**

**1. PLEDGE OF ALLEGIANCE -**

Chairman Abbott started the meeting at 6:03 p.m. Due to the current rise in COVID -19 cases, the following people attended through Zoom: Dennis Abbott, Gordon Littlefield, Dwayne Woodsome, Dave Chauvette, and Gary Lamb. Attending at the Town Hall were David Lowe, and Laura Lowe. Due to most attendees attending from home, the Pledge of Allegiance was not done. Selectman Dana Brown was absent.

**2. PUBLIC HEARINGS – none.**

**3. ANNOUNCEMENTS –** Selectmen Woodsome thanked everyone for the cards and telephone calls while he was out sick. He hopes to be able to continue attending meetings.

**4. ADDITIONS OR DELETIONS TO AGENDA – none.**

**5. APPOINTMENT – none.**

**6. PUBLIC COMMENTS – none.**

**7. CORRESPONDENCE**

- a. Treasurer's reports
- b. Motor Vehicle report

**8. REPORTS & STAFF INITIATIVES**

**a. Selectmen's reports – none.**

**b. Town Administrator Gary Lamb's report:**

**Little Ossipee Lake water level update -** The lake is at its winter level two feet below normal and will remain there until spring.

**DPW Director vacancy update -** Gary has 8 applications as of today and hopes interviews can be scheduled by the end of next week.

**Audit update -** A conference has been schedule for tomorrow, Wed Jan 20<sup>th</sup>, with the auditors. We do not have a firm date for audit completion at this time.

**Other:** We are down to four members on the Budget committee. Gary has been unable to get in touch with Thomas Lee. He requested that if anyone knows if he moved, or knows how to get in touch with him, to please let him know.

**9. NEW BUSINESS**

**a. Update on budget**

Gary gave his six month report. We have collected 74% of our non-property tax revenue and 52% of property tax revenue already. Homestead revenues are up 30%. We are ahead 25% for what was budgeted for excise tax. Overtime for elections is up from huge absentee ballot processing labor costs.

DPW needs February time to get the capital projects budget completed. Things were slowed down a bit with the resignation of Dave Benton.

Dwayne Woodsome had some concerns about paving projects for 2021. Gary stated that Tom and Jason are working on it and he will get a list of the roads they recommend for paving.

Gary and Dennis met with Senator Dave Woodsome regarding the solar farm taxation exemption for solar farms less than 5 MW. Senator Woodsome is working on a bill to correct this problem. The state is obligated to pay us 50% of this exemption. They have no new information on the McLucas Road solar project.

**a. Discussion new I-pads or laptops for selectmen**

Dave Lowe, IT Manager, gave a description to selectmen of some features for both the IPAD and the Lenovo Laptop. It was decided that the laptop would be better as it features an actual keyboard.

**b. COVID exposure update**

Town hall is open to the public, as of today, as we had to close Friday January 8, 2021, due to possible staff exposure to positive COVID-19 people. All staff have tested negative. Time and successful vaccination implementation will tell how much longer we will be able to remain open. Exposures and quarantines are significantly affecting our Fire, EMS and Recreation staffing and much more prevalent for the entire county as we all know.

Dwayne Woodsome asked if we have had a professional company come in to clean the town hall. Gary Lamb said no as we have purchased a sanitizing fogger machine that can sanitize large areas efficiently.

**10. OLD BUSINESS**

**a. Town Report Dedication nominee**

During the December 15, 2020, Selectmen's meeting John Champion was suggested. No other names were given tonight. This item will continue on the agenda.

**11. OTHER**

**a. Discuss/vote to approve the minutes of the January 5, 2021, regular meeting.**

**Dave Chauvette made a motion to approve the minutes of the January 5, 2021, regular meeting as is. Gordon Littlefield seconded the motion. The motion passed 3 – 0 with Dwayne Woodsome abstaining as he was not present at that meeting.**

**12. PENDING DECISIONS**

**13. WEEK'S ACTION LIST**

Laura to e-mail staff to request reports for the 2019-2020 Town Report. The reports will be due by February 19<sup>th</sup>.

**14. DISCUSSION OF AGENDA ITEMS**

**15. ITEMS NEEDING SIGNATURE**

**a. Minutes of the January 5, 2021, regular meeting – These were not signed as this 01/19/21 meeting was a zoom meeting. Selectmen will vote at their next meeting to discontinue the signing of minutes for good or at least until the ZOOM meetings have ended. Signatures are not required by MMA or our Charter.**

**16. ADJOURN**

**Dwayne Woodsome made a motion to adjourn the meeting. Dave Chauvette seconded the motion. The motion passed 4 – 0. The meeting adjourned at 6:36 p.m.**