

**Minutes for Waterboro Board of Selectmen Meeting  
November 17, 2020 at Waterboro Town Hall  
6:00 p.m. Regular Meeting**

1. **PLEDGE OF ALLEGIANCE** – Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance. Attendance: Dennis Abbott, Gordon Littlefield, Dana Brown, Dave Chauvette, Gary Lamb, Dave Benton, Julie Giles, Julie Hoyle, Levi Johnson, Bruce Lewis, and James Southworth.
2. **PUBLIC HEARINGS** – none.
3. **ANNOUNCEMENTS** – none.
4. **ADDITIONS OR DELETIONS TO AGENDA** – none.
5. **APPOINTMENT** – none.
6. **PUBLIC COMMENTS** - none.
7. **CORRESPONDENCE**
  - a. Motor Vehicle Report
8. **REPORTS & STAFF INITIATIVES**
  - a. **Selectmen's reports** – Selectman Chauvette asked everyone to please look at their house numbers before the snow starts falling to make sure they are displayed as in the Enhanced 911 Ordinance that can be found on our website at: Waterboro-me.gov in the Information Center under Ordinances & Policies.
  - b. **Town Administrator Gary Lamb's report :**

**Little Ossipee Lake drawdown update** - Lake level receding slowly with rain this past Sunday

**Code Enforcement/Planning Board** - The third solar array project that was recently submitted for Planning Board review will not be considered by the Planning Board until December at earliest. The applicant is working on numerous application issues to complete per staff review comments. Gary asked if anyone remembered the date of the Town Meeting at which McLucas Road was accepted as a town road. He would appreciate this information to help with road research.

**Post election voter update** - Staff registered over 300 voters at the polls on Nov. 3<sup>rd</sup> with many being first time voters. As of Nov 13, 2020, our registrations are as follows: Republicans - 2063, Un-enrolled - 1945, Democrats - 1638, Greens – 322. This gives us a total of 5,980 registered voters or an increase of 655 (or 12%) since the June 2019 election. Since our 2010 town census was 7693, I will not be surprised if Waterboro's population for the 2020 census is in the mid-8000 range.

**Hiring service update** - I am looking at both Indeed and Jobs in ME for hiring listing services. Jobs in ME usually charges \$1429 per year for unlimited listings, but due to the pandemic, are now charging \$900 per year. Indeed charges after the hiring has been done and appears to be more expensive in the long run.

**Equipment update** - Our transfer station loader backhoe has been down for weeks for major front end work. We have rented a similar machine for a month since it is an essential piece of equipment for us. Town hall emergency generator repairs may cause us to kill power and close for a few hours this week or next.

We have received three bids for the new one ton plow truck and they will be reviewed this week.

**Expenses update** - With 33% of our fiscal year behind us as of Oct 31<sup>st</sup>, I can report that our total expense budget is just under 33% expended. Please know the following additional budget details:

- Our elections line under the town clerk budget (code 20) is at 45% spent which is no surprise since we had July and Nov 2020 elections this fiscal year. This line may be overspent after the June 2021 election.
- IT expenses (code 32) are at nearly 45% but Dave spends considerable funds in the first quarter for equipment and software for the year.
- Our traffic light account under Municipal Buildings (account #35) is overspent in part from the major traffic accident at Hannaford that pulled down the lights there.
- Tax assessor (code 40) shows 67% spent on maps, and includes our most recent update to our interactive website computer map. Now we send parcel updates to our contractor on a quarterly basis.
- Transfer station (code 80) OT line is at 91% expended. Waste oil and demo expenses are also way up.
- DPW (code 85) shows a full sand and salt shed ready for winter. Our repairs and maintenance/building line shows an \$8,400 over expenditure for new slab for our old salt shed. This was approved by Selectmen and this line needs to have carry forward funds moved to this line.
- The General Assistance overtime line has been corrected to zero... and this \$1136 amount has been moved to the elections line for Nancy's OT these past few weeks.
- In the Misc. Account (code 95)... York County taxes were \$435K, a full \$25K more than we expected

**Revenue update** - Our non-property tax revenue is at 58% collected. Our property tax revenue is at 50% collected (\$5.9 million out of \$11.75 million committed). For now at least, revenue lines for excise taxes, revenue sharing, homestead reimbursement and building permits exceed our four month budget projections. Recreation's FUNergy and summer camp revenues are down considerably. Transfer station waste revenues are up reflecting the increasing town population and increased time at home.

**Contract Deputy Report** – One of our contract deputies (either Dwayne Faye or Levi Johnson) will be sending Gary Lamb a monthly Waterboro report from all deputies. Levi has sent the month of October. We plan to have one of the deputies scheduled to be in a selectmen's meeting more frequently than in years past, hopefully every 3-4 months.

## **9. NEW BUSINESS**

- Discuss possible candidates for Town Report dedication** – Town Report is usually out in May. No candidate names were suggested. This item will be kept on the agenda.
- Discuss/vote to approve the gaming application for the Fraternal Order of Eagles** – Dave Chauvette made a motion to approve the gaming application for the Fraternal Order of Eagles. Dana Brown seconded the motion. The motion passed 4 – 0.

## **10. OLD BUSINESS**

- Update on Ledgeview Lane road acceptance progress** – Dave Benton, DPW director and developer Bruce Lewis were in attendance. Dave Benton stated that he has met with Bruce Lewis and inspected the road. The Homeowners Association has not been established yet and still needs to be. Bruce Lewis stated he met with his attorney and it is still being worked on but it should not take long. Dave Benton stated that the design plans were all verified for the road but a coring was never

done by the owner so he feels it should be done. The sidewalks all are 5' wide and in safe condition with no cracks, etc. The curbing is sloping and also in good shape. However, there are still some minor issues that need to be resolved before we accept the road. Some drainage ditches need to be cleaned up and the brush on the backsides of the sidewalk needs to be cleaned up. Gary Lamb stated that the Town is only responsible for the drainage in the right of way if the road is accepted and the Homeowners association will be responsible for the rest. Bruce Lewis stated that this is stated in all of the homeowner's deeds. Dave Benton said that if we do accept the road there is no way to keep the sidewalks clear when plowing so the sidewalks will not be able to be accessed in winter. Bruce Lewis stated they were not previously plowed in winter and are not expected to be. There was much discussion whether a coring needed to be done as a report was done on the road by an engineer (McCarthy) and it all looked good and the road is still in good condition after 15 years. Chairman Abbott ended the discussion that the selectmen need to read the report from McCarthy. Gary Lamb will get this report to all the selectmen. This topic will be revisited in a future meeting once the Homeowner's association is completed.

- b. Update on Bennett Hill property land swap** – Doug Jr. has brought into Gary the signed deed from Doug Foglio, Sr. for the Bennett Hill property. Gary provided copies of this for all the selectmen. Gary stated that originally the payment agreement to Doug Foglio, Sr. was for \$10,000.00 over 10 years. However, when the warrant went before the voters in March 2020 the voters approved the entire \$100,000.00 total payment but the \$100,000.00 was never part of the FY 2021 budget. Gary stated that we have a fund balance of tax payer money that we can pay this amount out of, but he first needs to make sure the town's attorney is ok with this. Chairman Abbott stated that checking with the attorney should be moved to the Weeks Action List of the agenda. He also stated that the Town Report dedication nominees be put on Pending Decisions on the Agenda.

#### **11. OTHER**

- a. Discuss /vote to approve the minutes of the November 10, 2020, regular meeting.**  
**Dana Brown made a motion to approve the minutes of the November 10, 2020, regular meeting as written. Dave Chauvette seconded the motion. The motion passed 4 – 0.**

#### **12. PENDING DECISIONS**

- a. Town Report dedication nominee**

#### **13. WEEK'S ACTION LIST**

- a. Gary Lamb to check with attorney on one lump sum payment as approved by the voters of \$100,000.00 to Doug Foglio, Sr. (as Bennett Hill Housing is no longer) for the Bennett Hill property instead of 10 payments yearly of \$10,000,00.**

#### **14. DISCUSSION OF AGENDA ITEMS**

#### **15. ITEMS NEEDING SIGNATURE**

- a. Minutes of the November 10, 2020, regular meeting**
- b. Gaming application for the Fraternal Order of the Eagles**

#### **16. ADJOURN**

**Dana Brown made a motion to adjourn the meeting. Gordon Littlefield seconded the motion. The motion passed 4 – 0. The meeting adjourned at 6:39 p.m.**

\_\_\_\_\_/s/\_\_\_\_\_  
Dennis Abbott

\_\_\_\_\_/s/\_\_\_\_\_  
Gordon Littlefield

\_\_\_\_\_/s/\_\_\_\_\_  
Dana Brown

\_\_\_\_\_/s/\_\_\_\_\_  
Dave Chauvette

\_\_\_\_\_  
Dwayne Woodsome

Date: 12/15/20