

**Minutes for Waterboro Board of Selectmen Meeting
September 22, 2020 at Waterboro Town Hall
5:30 p.m. Executive Session - 6:00 p.m. Regular Meeting**

Executive Session -

- a. Pursuant to 1 M.R.S.A §405 (6)(a), to interview two committee applicants
Dana Brown was absent. Gordon Littlefield made a motion to enter into Executive Session at 5:30 p.m. Dave Chauvette seconded the motion. The motion passed 3-0 as Dwayne Woodsome arrived at 5:36 p.m. after the vote. Dwayne Woodsome made a motion to come out of Executive Session at 5:51 p.m. Dave Chauvette seconded the motion. The motion passed 4-0.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott started the meeting at 6:02 p.m. with the Pledge of Allegiance.

Attendance: Dana Brown, selectman was absent. Dennis Abbott, Dave Chauvette, Gordon Littlefield, Dwayne Woodsome, Gary Lamb, Deputy Dwayne Faye, Julie Giles, Dave Benton, Chris Brassard, Jim Southworth, and Laura Lowe.

2. PUBLIC HEARINGS – none.

3. ANNOUNCEMENTS – none.

4. ADDITIONS OR DELETIONS TO AGENDA

Chris Brassard, Dam Controller for Little Ossipee Lake, was added to 5b of the Agenda under appointments. Quit Claim Deed for map 008 lot 037, for 329 Roberts Ridge road, was added to 9d of the agenda under New Business.

5. APPOINTMENT

a. Deputy Duane Fay – Update on his thoughts on Parking Ordinance

The last few Selectmen's meetings the parking issues on Sokokis Trail near Gobeil Park was discussed. A Waterboro citizen complained to one of the selectmen about vehicle parking in the no parking zone near the boat launch. Deputy Faye evaluated Section IV of the Parking Ordinance and he feels that only one "no parking" area was posted correctly which is in front of the boat launch. All of the other areas are not. He feels we should update the Parking Ordinance and make all of the no parking areas as tow away zones with clearly marked signs which would eliminate having to issue parking tickets. There was much discussion on this and it was decided that a current list of Waterboro tow companies needs to be obtained first and research done before we can go forward with making all of the "no parking" zones as tow away zones.

b. Chris Bressard Dam Controller for Little Ossipee Lake – Update on the Dam

In July we were supposed to get rain from a tropical storm so he dropped the lake. However, the storm ended up going west. The dam is now 4" low. He said he will not try to be pro-active next time but just wait to see if we receive the rain called for. Every 5 years we drop Little Ossipee Lake a foot and it is to be done this year on October 1st through January 1st. The East Gate needs maintenance as he can only open it 80%. The sediment needs to be dredged out. He has asked Dave Benton, DPW director, to help with this. Also the relief valve is not going to function after he opens the dam. He feels something should be designed so that if someone falls in the water they can stand up and not be sucked down. Sebago Technics designed the dam so it was discussed that they should look at this and come up with something that will work better maybe during the time that DPW is working on the dredging.

6. PUBLIC COMMENTS - none

7. CORRESPONDENCE

- a. Treasurer's reports

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports

Chairman Abbott attended the recent ECO Maine meeting and the tipping fees for Municipal Solid Waste (MSW – household trash) will be going up \$2.00 on January 1st. On July 1, 2021, all MSW tipping fees will go up by another \$1.00 and ECO Maine will vote on this next month.

b. Town Administrator Gary Lamb's report

Covid 19 Update: We have increased cleaning frequencies of public access areas at the Town Hall and the Fire Station due to the recent York County increased infections. **Nov. 22 Election Update:** Our absentee ballot drop-off box has arrived and will be mounted near the town hall entrance. It will be removed after the Nov. 3rd election. We have three cameras trained on it. To date we have 968 absentee ballot requests. Ballots should be in by October 3rd, which means early in-person voting in town hall can begin October 5th and absentee ballots will start to be mailed to voters who have requested one. Election day voting is November 3, 2020, at Massabesic East School building on West Road. **Insurance Liability Question:** A question was asked at last meeting about Town's liability exposure for intramural recreation. MMA risk management staff tells me that outdoor recreation has strong Maine Tort claim immunity and a complaint must show strong evidence of extreme neglect on the Town's part for a claim to be successful. Since we require user groups to be insured and name the Town as additionally insured we are adequately covered for such situations. **Fire Dept. Update:** New LED sign bids were opened today. We received three bids (\$18,300, \$26,756, & \$27,258). Chief Bors is working through the bids to make sure they meet our specs. Our ladder truck is out of service again and we are unsure of its worth of repairing. Options are under review but they are leaning toward going without a ladder truck of our own until the new one arrives in the Spring. **DPW Staffing Update:** The new DPW #4 job announcement has produced only one applicant to date. In the Spring of 2021 we will need to hire a new DPW Director as Dave Benton will be retiring. All six Fire Dept. candidates passed their agility tests and interviews for all six were completed today. There will be a report next meeting on who they have decided to hire. **Lake Arrowhead drawdown update:** There has been recent confusion over a boat launch being closed in early October for a waterline project. The closing is for Lake Arrowhead's two boat launches starting October 5th and **NOT** Little Ossipee Lake Gobeil Park. Lake Arrowhead's two foot drawdown from normal high water will begin October 1st and be completed by October 5th. **Saco River Corridor Commission (SRCC) Presentation:** Director Dalyn Houser of SRCC will be at the next Selectmen's meeting on October 6, 2020, to make a formal presentation of SRCC's mission and answer any concerns/questions the selectmen may have.

9. NEW BUSINESS

- a. Vote on appointments to Conservation Commission & Cemetery Committee

Dave Chauvette made a motion to appoint Matthew McBean to the Conservation Commission. Gordon Littlefield seconded the motion. The motion passed 4-0.

Gordon Littlefield made a motion to appoint Margaret McLaughlin to the Cemetery Committee. Dave Chauvette seconded the motion. The motion passed 4-0.

- b. Schedule workshop to review current personnel policy

Suggestions from Matt Bors, Lisa Bennett, Julie Giles, and Gary Lamb were given to the selectmen for the Personnel Policy. The workshop was scheduled for Tuesday, October 13th, at 6 p.m.

- c. Review outdated equipment rental price list for outside contractors

Dave Benton handed out equipment rates from Dearborn Construction and Foglio Construction. He will construct a new price list with this information and will bring this back to the October 20th meeting.

- d. **Quit Claim Deed for map 008 lot 037, 329 Roberts Ridge road:**
Gordon Littlefield made a motion to authorize Dennis Abbott to sign the quit claim deed once the town has received full payment of the taxes for map 008, lot 037. Dave Chauvette seconded the motion but only if the 329 Roberts Ridge Road address is added to the quit claim deed. The motion passed 4-0.

10. OLD BUSINESS

- a. **Discuss and vote on MPERS membership clarification by elected officials**
Dave Chauvette made a motion to accept Maine PERS clarification document that elected or appointed officials are not covered by Waterboro's 2015 PERS agreement. Gordon Littlefield seconded the motion. The motion passed 3-1.
- b. **Update on draft environmental report for Bennett Hill Road property**
Gary Lamb stated that the final report for Phase I came in this afternoon from TRC Environmental Corporation. There was no business or environmental risks found. The gravel that will be taken from the property will be several feet above the water table which in years previous had some pollutants from the Waterboro Patent Waste Lagoon. The problem with the acreage discrepancy from the first draft of Phase I and Foglio's survey was corrected on this final version on page 5. Gary asked the selectmen if they would like to move forward with processing for the next meeting on October 6th. The selectmen agreed to move forward.

11. OTHER

- a. **Discuss /vote to approve the minutes of the September 8, 2020, regular meeting.**
Dwayne Woodsome made a motion to approve the minutes of the September 8, 2020, regular meeting as written. Gordon Littlefield seconded the motion. The motion passed 4-0.

12. PENDING DECISIONS

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

15. ITEMS NEEDING SIGNATURE

- a. **Minutes of the September 8, 2020, regular meeting**
- b. **PERS Clarification Agreement**

16. ADJOURN

Dwayn Woodsome made a motion to adjourn the meeting. Dave Chauvette seconded the motion. The motion passed 4-0. The meeting adjourned at 7:27 p.m.

_____/S/_____
Dennis Abbott

_____/S/_____
Gordon Littlefield

_____/S/_____
Dana Brown

_____/S/_____
Dave Chauvette

_____/S/_____
Dwayne Woodsome

Date: _____

