

**Minutes for Waterboro Board of Selectmen Meeting
August 11, 2020 at Waterboro Town Hall
5:30 PM Executive Session - 6:00 p.m. Regular Meeting**

Executive Session -

a. Pursuant to 1 M.R.S.A §405 (6)(a), to interview committee applicants

The executive session was rescheduled for the next Selectmen Meeting.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting with the Pledge of Allegiance at 6PM.

Attendance: Dennis Abbott, Dave Benton, Dana Brown, Dave Chauvette, Julie Giles,

Gary Lamb, Gordon Littlefield, Dwayne Woodsome, Dave Lowe, Laura Lowe, and Todd Smith.

2. PUBLIC HEARINGS – There was not a public hearing.

3. ANNOUNCEMENTS – There were no announcements.

4. ADDITIONS OR DELETIONS TO AGENDA

A motion was made to add Todd Smith, Recreation Director, on the Agenda under 8C by Dwayne Woodsome. It was seconded by Dana Brown. The motion passed 5-0.

5. APPOINTMENT- There were no appointments.

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports:

Dwayne Woodsome reported during the discussion on the Parking & Traffic Ordinance that he had a couple of more complaint calls this weekend regarding boats & trailers parking on Rte. 5.

b. Town Administrator Gary Lamb's report as follows:

Assessing/Tax Commitment update: Gary met with our Assessor Shirley Bartlett last week for the new mil rate. Some valuations are down to 80%-100% and are under market value.

Shirley made a 10% adjustment to our land only assessed values. This helps with our tax calculations in our pursuit of not raising the mil rate. Our state revenue sharing is projected to be \$652,000, but because we do not know the full extent of the impact of the pandemic, Gary is inclined to use \$500K or thereabouts. They are hoping to have all completed for the August 25th Selectmen's meeting.

Tax Lien update: Sharon filed 125 tax liens today for overdue FY 19/20 property taxes. Last year at this time we filed 129 liens.

Building Permit/CEO activity update: Glenn and Angela have provided the Board with a partial calendar year report showing this calendar year at \$7.1M with 21 new homes vs. 2019 where we did \$5.1M with 16 new homes. This was just an update to the board and no action was needed by them.

- c. Todd Smiths Report: Friendship Park Lights:** The fuse box was broken into by someone and rigged so that there would be lights for the Horse Shoe pits. Todd will have Normand Electric come to the park tomorrow to assess what needs to be done to make the park safe for

use. He has some money in his budget to do this due to the loss of activities from the pandemic.

Lions Field Lights: One set of field lights fell due to a mounting fixture failure. Todd, REC staff and Dave Benton have put a snow fence around the downed lights for safety until they can be fixed. He said the field is usable with the snow fence up. Staff is working with our electrician and others to examine rebates and costs for new LED light fixtures. He has Mike Moulton looking into a grant from Efficiency Maine to help with costs. There was much discussion on whether or not to shut down the park until the lights are fixed. **A motion was made by Dwayne Woodsome to shut down the park until the lights are fixed. Dana Brown seconded. The vote was 2-3. The motion did not pass.** Discussion continued and it was decided to get a bucket truck so an electrician can remove the lights and cross members can be taken down. It is ok for the group using the field this Thursday to use it but they will not have lights unless they are fixed before then.

Little Ossipee Lake Association Donation: Dan Albert from the Little Ossipee Lake Association met with Todd and was very happy that the REC department is still doing checks on boats going into and out of the lake for milfoil and other invasive plants. We are currently doing 7 days a week from 6AM-5PM with Friday until 7PM with a budgeted amount of \$8800.00. Dan Albert from Little Ossipee Lake said they would like to extend the hours and donated an additional \$8800.00. Todd Smith thanked Dan Albert and the Lake Association for the donation. There was much discussion on the hours the REC department should be down at the docks. Todd said he will meet with the crew and discuss flexibility of times.

Dave Benton DPW Update: Dave Benton would like to put a guard rail on the sand in front of the parking spaces to keep motorists from driving on the sand at Gobiell Park. Also, to the left of the bench on the beach is a sand filter for storm water. He would like to extend the guard rail from in front of the parking spaces to the current Jersey barrier, and remove this barrier, to keep motorists from driving on the filter and the sand. He will also put spaces between the barrier's so beach goers can access the beach. Chairman Abbott suggested looking into prices for wood fencing as it would be more visually appealing. Dave Benton will get prices on other materials and the metal guard rails for the next meeting.

The drainage project on Pheasant Run is completed and Lord's Lane project is scheduled for this week. However, a property on Lord's Lane will no longer will let us use the cross culvert to ditch as he feels it is on his property. Dave Benton is looking into an alternative basin across Chadbourne Ridge Road. He will talk with the property owner near this basin regarding this.

9. NEW BUSINESS

a. Discuss and review/Change Parking & Traffic Ordinance

Chairman Abbott said that it states in the Parking & Traffic Ordinance that people should not be parking on route 5 when they are boating on the lake and no change needs to be made to the Ordinance. There was discussion on a sign that is needed at the boat launch that states you can park for free at the Town Hall, a dock is available at Little Ossipee camp ground, and a time frame for parking. Gary Lamb stated that Dave Bozza from Little Ossipee Camp ground said he would be putting up a sign and will check with him on the wording on the sign.

b. Ladder Truck financing update and order to approve

Gary Lamb updated the board on the bids received from three different financial institutions to purchase the Ladder truck that was voted on at the June primary election. He and the fire chief Matt Bors recommend going with Gorham Savings Bank who had the best deal with a 2.45% interest rate for a 10 year lease purchase and we buy the truck for \$1.00 at the end of

the term, along with almost no bond counsel billable hours needed. **A motion was made by Dwayne Woodsome to go with Gorham Savings Bank's offer for the loan for the ladder truck. Dave Chauvette seconded. The motion passed 5-0.**

c. Update on amending 1984 Street Design Ordinance

It was brought to the board's attention by Gary Lamb that the Street Design Ordinance wording needs to be corrected on section 4.7 under Inspections as it states, "Upon inspection and approval of the subgrade by the Town's authorized agent...." And page 2 under Procedures for Acceptance states: No request for acceptance of a street shall be placed on a Town Warrant by the Board of Selectmen until a written certification signed by a professional civil engineer registered in the State of Maine shall be submitted to the Board of Selectmen at the expense of the petitioner, certifying that the proposed Town way meets or.....". Our Town Planner Lee Jay Feldman is looking at this and the wording may be updated and may refer to the subdivision ordinance too. More to come on this issue per Gary.

d. Discuss/possible vote on Friendship Park corrective deeds

In 2010 Friendship Park was deeded to the land trust in error. A corrective deed has been done and ready to be passed. **Dwayne Woodsome made a motion to sign the corrective deed to fix the error from 2010. Dana Brown seconded. The motion passed 5-0.**

e. Discuss/vote to approve quit claim deed to retire old tax liens

A corrective quit claim deed was sent from the lawyer for Map 42, lot A262. **A motion was made by Dwayne Woodsome to approve the corrected quit claim deed. Dave Chauvette seconded. The motion passed 5-0.**

10. OLD BUSINESS

a. Update on Bennett Hill Road Land Swap

Gary Lamb stated that Doug Foglio, Jr. said his father would sign the phase 1 portion of the land swap. This will give us permission to go onto the property. This does not allow us to do any soil sampling. That will be a part of phase 2. More to come on this.

11. OTHER

a. Discuss /vote to approve the minutes of the July 21, 2020 regular meeting

Dwayne Woodsome made a motion to approve the minutes from the July 21, 2020 regular meeting. Dana Brown seconded. The motion passed 5-0.

12. PENDING DECISIONS

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

15. ITEMS NEEDING SIGNATURE

- a.** Minutes of the July 21, 2020 regular meeting
- b.** Authorization for Lease Purchase of New Ladder Truck
- c.** Municipal Quit Claim Deed
- d.** Corrective deed for Friendship Park

16. ADJOURN

Dwayne Woodsome made a motion to end the meeting. Dana Brown seconded. The motion passed 5-0.

-S-

Dennis Abbott

-S-

Gordon Littlefield

-S-

Dana Brown

-S-

Dave Chauvette

-S-

Dwayne Woodsome

Date: 08/25/2020