

**Minutes of the Waterboro Board of Selectmen Meeting  
April 14, 2020 at Waterboro Town Hall**

**5:00 p.m. Regular Meeting**

**PRESENT FOR REGULAR MEETING:** This meeting was held during the COVID-19 pandemic with Selectmen Dennis Abbott, Tim Neill, Dwayne Woodsome and Ted Doyle attending and Gordon Littlefield viewing interactively from home. It was not open to the public, but available to watch live on the local cable channel and live streaming on the Town's website. Also in attendance were Gary Lamb, Julie Giles and Dave Lowe. Social distancing was put in place with all present sitting at least six feet apart.

**1. PLEDGE OF ALLEGIANCE**

Chairman Abbott opened the meeting at 5:04 p.m. with the Pledge of Allegiance.

**2. PUBLIC HEARINGS**

**3. ANNOUNCEMENTS**

**4. ADDITIONS OR DELETIONS TO AGENDA**

**5. APPOINTMENT**

**6. PUBLIC COMMENTS**

**7. CORRESPONDENCE**

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports

**8. REPORTS & STAFF INITIATIVES**

- a. Selectmen's reports

Ted Doyle questioned when the roads will be open and the signs taken down.

Dwayne Woodsome questioned when the ditching will be starting on Middle Road.

- b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **Election update - June** 9, 2020 election has been officially moved to July 14<sup>th</sup> by Gov. Mills, so we have another three weeks if needed to finalize ballot questions and budget numbers.
- **Pandemic staffing update - All** town staff for all departments as of today have zero positive Covid19 tests, and we hope that good health continues. Town hall front lobby staff has largely been reduced to one person answering all phones and voice mails of others. We continue to process a great many property tax bills and help citizens with car registration and other questions. Code enforcement inspections have greatly reduced from a couple weeks ago....but building activity does continue. A maximum of two library staff at one time are still working on projects and they can continue doing this for months. DPW is on a reduced work schedule and Tom B. was out last week with new baby at home. Transfer station continues only taking recycling and household rubbish in order to suspend taking all cash and checks.
- **April and May Public Works projects update -**
  - Blueberry Road rebuilding project done by private contractors starts this week with pavement grinding for 2-3 days, then 6-12 inches of gravel are added, graded, and rolled in preparation for paving this season. Our town dump truck will help with hauling gravel.
  - Dayton Sand and Gravel paving crew will be doing some long overdue repairs on their previous Straw Mill Brook Road paving job.
  - Lords Road catch basin project is scheduled to take place this month and will be done by DPW.
  - Middle Road ditching work by DPW will be a filler job as staff time and good weather allows now through late May.

## **9. NEW BUSINESS**

- a. Schedule a workshop to discuss proposed Personnel Policy amendments.

**There will be initial discussion at the end of the agenda on April 28<sup>th</sup> at which proposed changes will be presented. This will be further discussed on May 12<sup>th</sup>.**

- b. Discuss awarding hazard pay to Fire and EMS first responders during the pandemic emergency.

**The Selectmen discussed what the dollar figure should be and whether funds can be used from the Rescue Billing Account. It was decided to wait until it is known what the Federal Government and other towns will be doing. It was estimated that there would be 8600 hours for compensation.**

## **10. OLD BUSINESS**

- a. Discuss/possible vote on the 2020/21 Municipal Budget and the Annual Election Warrant.

**The Selectmen requested that the Capital Improvement Plan items be separated into four separate articles by equipment, buildings, upgrade roads and the purchase of a ladder truck.**

**Dwayne Woodsome made a motion for Gary Lamb to send a letter of intent to the vendor for the purchase of a new ladder truck pending referendum vote on July 14, 2020. Tim Neill seconded. The motion passed 5-0.**

**Ted Doyle made a motion add \$13,000 to fund Old Home Days for July 2021. Gordon Littlefield seconded. The motion passed 4-0-1 (Woodsome abstained).**

#### **11. OTHER**

- a. Discuss /vote to approve the minutes of the March 10, 2020 regular meeting.**

**Dwayne Woodsome made a motion vote to approve the minutes of the March 10, 2020 regular meeting. Ted Doyle seconded. The motion passed 5-0.**

- b. Discuss /vote to approve the minutes of the April 2, 2020 special meeting.**

**Tim Neill made a motion to approve the minutes of the April 2, 2020 special meeting. Ted Doyle seconded. The motion passed 5-0.**

- c. Discuss/vote to approve the minutes of the April 7, 2020 special meeting.**

**Dwayne Woodsome made a motion to approve the minutes of the April 7, 2020 special meeting. Tim Neill seconded. The motion passed 5-0.**

#### **12. PENDING DECISIONS**

#### **13. WEEK'S ACTION LIST**

#### **14. DISCUSSION OF AGENDA ITEMS**

**There will be a workshop at the end of the April 28<sup>th</sup> agenda for initial discussion on Personnel Policy proposed changes.**

**Municipal budget and warrant**

**Dwayne Woodsome made a motion to dedicate the town report to Jim Earl Jr. Ted Doyle seconded. The motion passed 5-0.**

#### **15. ITEMS NEEDING SIGNATURE**

- a. Minutes of the March 10, 2020 regular meeting.**
- b. Minutes of the April 2, 2020 special meeting.**
- c. Minutes of the April 7, 2020 special meeting.**

## 16. ADJOURN

**Dwayne Woodsome made a motion to adjourn the meeting. Ted Doyle seconded. The motion passed 5-0. The meeting adjourned at 6:01 p.m.**

These minutes were approved by the Waterboro Board of Selectmen on April 28, 2020.

\_\_\_\_\_/s/\_\_\_\_\_  
Dennis Abbott

\_\_\_\_\_/s/\_\_\_\_\_  
Dwayne Woodsome

\_\_\_\_\_  
Gordon Littlefield

\_\_\_\_\_/s/\_\_\_\_\_  
Tim Neill

\_\_\_\_\_/s/\_\_\_\_\_  
Ted Doyle