

**Agenda for Waterboro Board of Selectmen Meeting
April 7, 2020 at Waterboro Town Hall**

5:00 p.m. - Special Meeting

PRESENT FOR REGULAR MEETING: This meeting was held during the COVID-19 pandemic with Selectmen Dennis Abbott, Tim Neill, Dwayne Woodsome and Ted Doyle attending and Gordon Littlefield viewing interactively from home. It was not open to the public, but available to watch live on the local cable channel and live streaming on the Town's website. Also in attendance were Gary Lamb, Julie Giles and Dave Lowe. Social distancing was put in place with all present sitting at least six feet apart.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 5:00 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

It was reported that Governor Mills is considering changing the election from June 9, 2020 to July 14, 2020.

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports
- b. Town Administrator Gary Lamb's report

9. NEW BUSINESS

- a. Discussion/possible vote on the 2020/21 Municipal Budget.

Gary Lamb presented the Selectmen a proposed zero increase budget document. This version was used in determining and voting on the budget.

Initial discussion focused on whether to include the 2.5% COLA for municipal employees. If the COLA was eliminated, there would be an approximate \$43,000 savings.

Gordon Littlefield made motion to appropriate a **0% COLA**. Dwayne Woodsome seconded. The motion passed 5-0.

Dwayne Woodsome made motion to appropriate **\$418,105** for the **General Government 2020/21 Budget**. Ted Doyle seconded. The motion passed 5-0.

Ted Doyle made motion to appropriate **\$309,364** for the **Leases/Debt Service 2020/21 Budget**. Dwayne Woodsome seconded. The motion passed 5-0.

Ted Doyle made motion to appropriate **\$749,941** for the **Insurance/Benefits 2020/21 Budget**. Dwayne Woodsome seconded. The motion passed 5-0.

Tim Neill made motion to appropriate **\$67,230** for the **Town Clerk 2020/21 Budget**. Ted Doyle seconded. The motion passed 5-0.

Dwayne Woodsome made motion to appropriate **\$44,370** for the **Tax Collector 2020/21 Budget**. Gordon Littlefield seconded. The motion passed 5-0.

Dwayne Woodsome made motion to appropriate **\$67,405** for the **Treasurer 2020/21 Budget**. Tim Neill seconded. The motion passed 5-0.

Ted Doyle made motion to appropriate **\$128,467** for the **IT Department 2020/21 Budget**. Gordon Littlefield seconded. The motion passed 5-0.

Tim Neill made motion to appropriate **\$87,750** for the **Municipal Buildings 2020/21 Budget**. Ted Doyle seconded. The motion passed 5-0.

Dwayne Woodsome made motion to appropriate **\$63,500** for the **Tax Assessor 2020/21 Budget**. Tim Neill seconded. The motion passed 5-0.

Dwayne Woodsome made motion to appropriate **\$86,210** for the **Code Enforcement 2020/21 Budget**. Ted Doyle seconded. The motion passed 5-0.

Dwayne Woodsome made motion to appropriate **\$110,807** for the **Library 2020/21 Budget**. Tim Neill seconded. The motion passed 5-0.

Ted Doyle made motion to appropriate **\$303,800** for the **Recreation 2020/21 Budget**. Tim Neill seconded. The motion passed 5-0.

Tim Neill made motion to appropriate **\$7,850** for the **Planning Board 2020/21 Budget**. Gordon Littlefield seconded. The motion passed 5-0.

Dwayne Woodsome made motion to appropriate **\$74,970** for the **Planning Department 2020/21 Budget**. Ted Doyle seconded. The motion passed 5-0.

Dwayne Woodsome made motion to appropriate **\$3,700** for the **Zoning Board of Appeals 2020/21 Budget**. Tim Neill seconded. The motion passed 5-0.

Tim Neill made motion to appropriate **\$1,201,209** for the **Public Safety 2020/21 Budget**. Ted Doyle seconded. The motion passed 5-0.

Ted Doyle made motion to appropriate **\$61,000** for the **Hydrant Rental 2020/21 Budget**. Tim Neill seconded. The motion passed 5-0.

Dwayne Woodsome made motion to appropriate **\$9,360** for the **Ross Corner Fire Company 2020/21 Budget**. Ted Doyle seconded. The motion passed 5-0.

Ted Doyle made motion to appropriate **\$527,907** for the **Health and Sanitation 2020/21 Budget**. Tim Neill seconded. The motion passed 5-0.

Ted Doyle made motion to appropriate **\$1,483,230** for the **Public Works 2020/21 Budget**. Dwayne Woodsome seconded. The motion passed 5-0.

Dwayne Woodsome made motion to appropriate **\$50,000** for the **General Assistance 2020/21 Budget**. Ted Doyle seconded. The motion passed 5-0.

Dwayne Woodsome made motion to appropriate **\$357,963** for the **Capital Improvement Programs 2020/21 Budget**. Tim Neill seconded. The motion passed 5-0.

Tim Neill made motion to appropriate **\$660,683** for the **Unclassified 2020/21 Budget**. Ted Doyle seconded. The motion passed 4-0 (Dwayne Woodsome had left the meeting for work).

Ted Doyle made motion to appropriate **\$0.00** for the **Old Home Days 2020/21 Budget**. Tim Neill seconded. The motion passed 4-0.

- b. Discussion on an emergency ordinance to temporarily ban airbnb and seasonal rentals.

No action was taken on this item as Governor Mills has addressed this issue until April 30, 2020.

10. OLD BUSINESS

11. OTHER

12. PENDING DECISIONS

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

Discuss/possible vote on the 2020/21 Municipal Budget and the Annual Election Warrant.

Schedule a workshop to discuss amendments to the Personnel Policy.

15. ITEMS NEEDING SIGNATURE

16. ADJOURN

Tim Neill made a motion to adjourn the meeting. Ted Doyle seconded. The motion passed 4-0. The meeting adjourned at 7:18 p.m.

These minutes were approved by the Waterboro Board of Selectmen on April 14, 2020.

_____/s/
Dennis Abbott

_____/s/
Dwayne Woodsome

Gordon Littlefield

Tim Neill

_____/s/
Ted Doyle