

**Minutes of the Waterboro Board of Selectmen Meeting
January 14, 2020 at Waterboro Town Hall**

4:30 p.m. – Executive Session -- 6:00 p.m. Regular Meeting

5:00 p.m. – Executive Session

- a. Pursuant to 1 M.R.S.A §405 (6)(e), consultation with the Town's attorney concerning pending or contemplated litigation.

Ted Doyle made a motion to enter into executive session at 5:03 p.m. Dwayne Woodsome seconded. The motion passed 3-0 (Gordon Littlefield out of the room – Dennis Abbott absent).

Dwayne Woodsome made a motion to come out of executive session at 5:59 p.m. Ted Doyle seconded. The motion passed 4-0.

PRESENT FOR REGULAR MEETING: Selectmen Tim Neill, Dwayne Woodsome, Ted Doyle and Gordon Littlefield. Dennis Abbott was absent. Also in attendance were Gary Lamb, Jim Southworth, Lee Jay Feldman, Dwayne Prescott, Judi Carll, Jim Carll, Pamela Bridges, Joan Pierce and Dale Adams.

1. PLEDGE OF ALLEGIANCE

Vice-Chairman Neill opened the meeting at 6:08 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

- a. Public hearing is to receive comments concerning proposed amendments to the Subdivision Ordinance.

Vice-Chairman Neill opened the public hearing at 6:09 p.m.

Dwayne Prescott spoke against approval of the ordinance and recommended the Board of Selectmen vote it down. He commented that the final version that was presented was not the one approved by the Planning Board. His concerns primarily were with Sections 9.4.2 and 10.1.7.

Lee Jay Feldman outlined the process taken to prepare and finalize the document and also explained the process of releasing a bond. Considerable discussion ensued.

Vice-Chairman Neill closed the public hearing at 6:38 p.m.

3. ANNOUNCEMENTS

4. ADDITIONS OR DELETIONS TO AGENDA

Ted Doyle made a motion to delete Item 10b - *Discuss/possible vote to approve the 2019 Town Audit*, from the agenda and move it to the January 28, 2020 meeting. Gordon Littlefield seconded. The reason is that audit updates have not been completed by the auditor. The motion passed 4-0.

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Gordon Littlefield commented that it has been quite some time since the Selectmen have received a report from the Town Deputies. He would like to have a report presented at a meeting.

- b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **Clint Andrews family condolences** - Clint passed away at home early on January 6, 2020. He was our Transfer Station Manager since 2004. We will all miss him greatly and we should all be thankful for the years of service he gave to Waterboro citizens.
- **Community Center Steering Committee update** -This committee met January 6th to decide which architectural firm to hire for preliminary concept drawings for a possible new Waterboro Community Center. Nineteen firms were interested and 8 firms submitted proposals. Two firms were interviewed. The committee voted 5-0-1 to hire Scott Simons Architects from Portland for this not-to-exceed \$25,000 project. This design project will help inform voters whether or not we should build a new community center that could consist of a new library, basketball gym, recreation program space, and multipurpose space for our polling place and community meetings and suppers. Once these concept drawings are completed in late winter, open public meetings can then be scheduled in spring/summer for greater public input into this idea. If voters in 2021 or beyond approve the construction of this project, a major fundraising effort involving the entire community will be necessary. This will be an expensive project and the Steering Committee is well aware that millions of dollars of outside donations will be necessary to make sure such a structure is not just built with taxpayer dollars. The Steering Committee does not have a building site yet but they are investigating possible locations and donations of

land. The Committee is looking for 10 buildable acres of land, preferably on or near Route 202 or 5. The Steering Committee is also in need of new members who might form the nucleus of a future building committee. We could use people who work in construction, legal, finance, fundraising, civil engineering, surveying or other development related disciplines.

- **Staff meeting schedule** - We have resumed our monthly staff meetings to be on second Tuesday mornings at 10 am.
- **Bennett Hill Road winter closing?** - Was there ever an agreement from the Board of Selectmen on closing Bennett Hill Road during winter months, but making sure the road remained open in spring through late fall? If the Board of Selectmen is OK with the idea, DPW will put jersey barriers at each end of Bennett Hill Road through mud season to protect the road. Town funds do grade and gravel this section of road which is shown on the Road Review Committee map as abandoned.

9. NEW BUSINESS

- a. Discuss/possible vote on request from the Waterboro Historical Society to place a permanent building on the Taylor-Frey-Leavitt House property.

Jim Carll commented that Waterboro Historical Society would like to place a permanent building on the Taylor-Frey-Leavitt House property. They are, at this time, looking for approval to begin the process of developing plans etc. for the building. These plans would then be submitted to the Board of Selectmen for approval.

Gordon Littlefield made a motion to authorize the Waterboro Historical Society to move forward in developing a concept plan that will be presented at later time. Ted Doyle seconded. The motion passed 4-0.

- b. Discuss/vote to approve the Beano/ Bingo license for the Lake Arrowhead Community Council.

Dwayne Woodsome made a motion to approve the Beano/ Bingo license for the Lake Arrowhead Community Council. Ted Doyle seconded. The motion passed 4-0.

- c. Discuss/vote to appoint Election/Ballot Clerks as presented.

Dwayne Woodsome made a motion to appoint Election/Ballot Clerks as presented. Gordon Littlefield seconded. The motion passed 4-0.

- d. Discuss/possible vote to approve the amendments to the Subdivision Ordinance.

Gordon Littlefield made a motion to postpone this item to the January 28, 2020 meeting. Dwayne Woodsome seconded. The motion passed 3-1-0 (Tim Neill).

10. OLD BUSINESS

- a. Discuss/possible vote to approve the 2019 Town Audit.

This item was removed from the agenda and moved to the January 28, 2020 meeting.

11. OTHER

- a. Discuss /vote to approve the minutes of the December 10, 2019 regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the December 10, 2019 regular meeting. Gordon Littlefield seconded. The motion passed 3-0-1 (Ted Doyle abstained).

Dwayne Woodsome made a motion to add Item 11b, to discuss the winter closing of Bennett Hill Road. Gordon Littlefield seconded. The motion passed 4-0.

- b. Discussion on closing Bennett Hill Road.

Dwayne Woodsome commented that he would like the roadway closed during the winter in the section after the power lines; however, he does not want the use of jersey barriers or cables. He felt these types of barriers are dangerous.

Gordon Littlefield made a motion to post Bennett Hill Road closed using methods under the discretion of the Town Administrator and the Director of Public Works and jersey barriers and/or cables are not to be used. Ted Doyle seconded. The motion passed 4-0.

12. PENDING DECISIONS

- a. Road Entrance Appeals Board Appointments

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

**Discussion/possible vote on the Subdivision Ordinance
Town Deputies Report**

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the December 10, 2019 regular meeting
- b. Lake Arrowhead Conservation Counsel Beano application
- c. Ballot Clerks nomination sheet

16. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting. Ted Doyle seconded. The motion passed 4-0. The meeting adjourned at 7:16 p.m.

These minutes were approved by the Waterboro Board of Selectmen on January 28, 2020.

Dennis Abbott

/s/
Dwayne Woodsome

/s/
Gordon Littlefield

/s/
Tim Neill

/s/
Ted Doyle