

**Minutes of the Waterboro Board of Selectmen Meeting  
December 11, 2018 at Waterboro Town Hall**

**6:00 p.m. Regular Meeting**

**PRESENT:** Selectmen Dennis Abbott, Tim Neill, Ted Doyle, Gordon Littlefield and Dwayne Woodsome. Also in attendance were Gary Lamb, David Lowe, Dave Benton, Julie Giles, Todd Abbott, Roger Letendre, Jim Townsend and Tammy Wells.

**1. PLEDGE OF ALLEGIANCE**

Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

**2. PUBLIC HEARINGS**

**3. ANNOUNCEMENTS**

**4. ADDITIONS OR DELETIONS TO AGENDA**

**5. APPOINTMENT**

**6. PUBLIC COMMENTS**

**7. CORRESPONDENCE**

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports

**8. REPORTS & STAFF INITIATIVES**

- a. Selectmen's reports

Tim Neill reported that the Community Center Steering Committee has rolled out its survey to see what residents would like to see in a community center. They have had over 200 responses. The survey can be done on-line and paper copies will be available at Town Hall and different places around town. An ad is also being placed in the Smart Shopper.

Dennis Abbott spoke briefly on ecomaine's Annual report.

- b. Town Administrator Gary Lamb's report

**Town Administrator Gary Lamb's report was delivered as follows:**

- **Fire truck bid - Our** fire truck bid specs have been advertised and submissions are due by noon January 2<sup>nd</sup>. One item in the bid specs was requiring a service facility within 2 hours of Waterboro. This criterion allows for at least 6 companies to

possibly bid on our truck. At least four companies have submitted requests for bid specs as of today.

- **ACO update** - To improve communications between ACO Wade Andrews, Town Hall staff, concerned citizens and sometimes Selectmen, Wade now has a new laptop with a digital complaint form he can fill out in his truck while at the scene of a call. The laptop has a hotspot cell connection and he simply hits Submit when the form is completed and it is emailed directly to Christine. This will help inform Sherry and me when I get complaints from citizens...and will also help Christine improve our canine record keeping.
- **Fire/EMS ordinance** - Our Fire Dept. and Emergency Medical Services Ordinance on record does not contain a date of adoption by Town Meeting. Chief Bors has a different version of the ordinance, also with no adoption date. If we cannot locate the Town Meeting minutes for the adoption, perhaps we will update the ordinance document and have Selectmen approve a new dated version.
- **Recycling update** - Thanks go to citizen recyclers and transfer station staff keeping those unwanted plastic bags out of the recycle stream. Our last two RC loads have been very clean at 1% contamination with only one full bag noted in each load plus a few empty bags....well done!!!!
- **Fire station roof update** - Williams Roofing Company has greatly increased its crew size on site and taken advantage of the good weather in the last couple weeks. The parking lot side of the fire station has been insulated, covered in plywood and metal roofing for all but the final metal piece. The Old Alfred Road side is about 75% completed with insulation, plywood and metal roofing as of Dec 10<sup>th</sup>...and about 95% completed insulation and plywood. I hope the final metal roof panels are installed this week...and final ridge cap and fascia is installed by Christmas at the latest...weather permitting of course.

c. Public Works report

**Dave Benton reported that the Fire Department roof is going well. It has been more productive with a larger crew. The Public Works staff cleaned around the building. Two new sets of gates will be installed at the Transfer Station on Thursday and on Friday the building is coming that will be used at the recycle compactor. There have been a few issues with melting snow freezing on the roadways and a few potholes which were addressed. The plowing services are going well. There has been an issue with the Transfer Station's loader/backhoe that will be going to Caterpillar for repairs. Discussions included the need for upgrades at the Transfer Station and the need for a new trash hauler. Dave reported his findings and approval of a driveway being put in on Clarks Bridge Road. Concerns were raised regarding the sight lines. The Board requested that signs be put up to alert vehicular traffic of a blind driveway and suggestions were made that the landowner be responsible for the cost of the trees and/or the partial wall that needs to be removed that are not in the Town's right-of-way.**

## **9. NEW BUSINESS**

- a. Discuss/vote to approve State Games of Chance License for cribbage for the Fraternal Order of Eagles held at 1050 Main Street.

**Dwayne Woodsome made a motion to approve the State Games of Chance License for cribbage for the Fraternal Order of Eagles held at 1050 Main Street. Ted Doyle seconded. The motion passed 5-0.**

- b. Discussion on recent tax acquired property auction.

**Julie Giles reported that there were 27 bidders at the auction, with 8 not making a purchase. There were 37 parcels sold with a total of \$51,875 received in revenue. The total taxes due were in excess of \$131,000, so part of this amount has been recouped and the property will now be back on the tax rolls. It was reported that a selectmen is unable to purchase a parcel of property if the means of sale is an open auction. Elected officials are permitted by State law to submit bids for a tax acquired property if it is a sealed bid auction with two public notices posted. The check that was submitted will be returned and the property will remain as tax acquired.**

## **10. OLD BUSINESS**

- a. Continued review of draft ATV Ordinance and possibly set date for public hearing.

**The Board of Selectmen will attend the ATV Club's meeting on January 15, 2019 to review the draft ordinance in greater detail. The public is welcome to attend. A snow date has been set for January 29, 2019.**

## **11. OTHER**

- a. Discuss /vote to approve the minutes of the November 27, 2018 regular meeting.

**Ted Doyle made a motion to approve the minutes of the November 27, 2018 regular meeting. Gordon Littlefield seconded. The motion passed 4-0-1(Woodsome abstained).**

## **12. PENDING DECISIONS**

- a. ATV ordinance

## **13. WEEK'S ACTION LIST**

## **14. DISCUSSION OF AGENDA ITEMS**

## **15. ITEMS NEEDING SIGNATURE**

- a. Minutes of the November 27, 2018 regular meeting
- b. Fraternal Order of Eagles State Cribbage license

## **16. REMINDERS**

## 17. ADJOURN

**Dwayne Woodsome made a motion to adjourn the meeting. Gordon Littlefield seconded. The motion passed 5-0. The meeting adjourned at 7:00 p.m.**

These minutes were approved by the Waterboro Board of Selectmen on January 8, 2019.

\_\_\_\_\_  
Dennis Abbott

\_\_\_\_\_/s/  
Dwayne Woodsome

\_\_\_\_\_/s/  
Gordon Littlefield

\_\_\_\_\_/s/  
Tim Neill

\_\_\_\_\_/s/  
Ted Doyle