

**Minutes of the Waterboro Board of Selectmen Meeting
November 27, 2018 at Waterboro Town Hall**

6:00 p.m. Regular Meeting

PRESENT: Selectmen Dennis Abbott, Tim Neill, Ted Doyle and Gordon Littlefield. Dwayne Woodsome was absent. Also in attendance were Gary Lamb, David Lowe, Julie Giles and Ron Smith from RHR Smith.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

4. ADDITIONS OR DELETIONS TO AGENDA

Item #10a was deleted from the agenda.

5. APPOINTMENT

a. Presentation of Town Audit by CPA Ron Smith of RHR Smith.

Ron Smith made a brief presentation on the 2018 audit. He reported that as of June 30, 2018 there was \$5.2 million in assets with \$1 million in liabilities and obligations, leaving \$4.1million in fund balance. \$1.8 million of this amount is undesignated. The Town is fiscally sound and he suggested establishing a calculated capital reserve plan and show the crisis fund separate from the general fund.

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. ecomaine recycling reports for October 2018

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Tim Neill commented on how great the auction was and how smooth it went on Saturday, November 17, 2018.

Dennis Abbott commented that he attended the ecomaine meeting and reported that the board will not implement recycle charges until the new fiscal year.

b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **600 blue recycling containers are available at Town Hall and the Transfer Station at no charge. First come, first serve and please only one per household.**
- **Our only plow truck broke down during a recent storm. We need a backup to Tom's truck so we will be collecting bids and installing a plow on the new Ford pickup.**
- **Gary Lamb showed a photo of a mountain of trash piled up next to our compactor only because our contractor refuses to supply truck service on Sunday to change our full containers. During the FY19/20 budget discussions, we will consider buying our own container truck so we can swap out compactor containers when needed.**

9. NEW BUSINESS

- a. Discuss/possible vote to accept the 2018 Audit Report.**
- b. Discuss/vote to approve and sign Municipal Quitclaim Deeds for Map 3, Lot 50A, Map 27, Lot 005, Map 042, Lot 00A-131, Map 044, Lot 002-277 and Map 55, Lot 025.**

Ted Doyle made a motion to approve and sign the Municipal Quitclaim Deed for Map 3, Lot 50A. Gordon Littlefield seconded. The motion passed 4-0.

Tim Neill made a motion to refund Harris Turkey Farms for monies paid for Map 27, Lot 005. Ted Doyle seconded. The motion passed 4-0.

Tim Neill made a motion to approve and sign the Municipal Quitclaim Deeds for Map 042, Lot 00A-131 and Map 044, Lot 002-277. Ted Doyle seconded. The motion passed 4-0.

Ted Doyle made a motion to approve and sign the Municipal Quitclaim Deed for Map 55, Lot 025. Gordon Littlefield seconded. The motion passed 4-0.

OLD BUSINESS

- a. Discussion concerning creating a paid parking system for commuter parking at Friendship Park. This item is presented by Selectmen Littlefield.**

Item #10a was removed from the agenda at the request of Gordon Littlefield.

- b. Continued discussion on moving the Belvel House.**

10. OTHER

- a. Discuss /vote to approve the minutes of the November 13, 2018 regular meeting.

Ted Doyle made a motion to approve the minutes of the November 13, 2018 regular meeting. Tim Neill seconded. The motion passed 3-0-1 (Littlefield abstained).

12. PENDING DECISIONS

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

Discussion of possible survey questions to be presented by eJayne.

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the November 13, 2018 regular meeting
b. Municipal Quit Claim Deeds

16. REMINDERS

17. ADJOURN

Ted Doyle made a motion to adjourn the meeting. Tim Neill seconded. The motion passed 4-0. The meeting adjourned at 6:40 p.m.

These minutes were approved by the Waterboro Board of Selectmen on December 11, 2018.

_____/s/
Dennis Abbott

_____/s/
Dwayne Woodsome

_____/s/
Gordon Littlefield

_____/s/
Tim Neill

_____/s/
Ted Doyle