

**Minutes of the Waterboro Board of Selectmen Meeting
November 13, 2018 at Waterboro Town Hall**

5:15 p.m. - Executive Session - - 6:00 p.m. Regular Meeting

EXECUTIVE SESSION

- a. Pursuant to 1 M.R.S.A §405 (6)(a), to interview committee applicants.

Dwayne Woodsome made a motion to enter into executive session at 5:15 p.m. Ted Doyle seconded. Motion passed 3-0 (Littlefield, Abbott)

Dwayne Woodsome made a motion to come out of executive session at 5:55 p.m. Ted Doyle seconded. Motion passed 4-0. Dennis Abbott arrived at 5:20 p.m.

PRESENT: Selectmen Dennis Abbott, Dwayne Woodsome and Tim Neill and Ted Doyle. Gordon Littlefield was absent. Also in attendance were Gary Lamb, David Lowe, Dave Benton, Matt Bors, Julie Giles, Christine Torno, Nancy Johnson, Kevin Collins, John Noel, and Tammy Wells.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 5:58 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Dwayne Woodsome commented that he felt the traffic flow went well at the election. He also attended the ceremony at the County Commissioners Office and accepted the award for his father. There were about 100 people in attendance.

- b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **Foreclosure auction - Selectmen** have scheduled a Foreclosed property auction for Saturday, November 17th at 10:00 a.m. here at Town Hall. Certified and regular mail letters have been sent to the owners in case they want to pay back taxes and fees in full and regain clear title to their property. Letters to abutters went out on or before October 26th. Several properties are in the process of having their back taxes paid in full before 5:00 p.m. this Friday, so it is highly likely the list of foreclosures will be reduced before this Saturday.

9. NEW BUSINESS

- a. Discuss/vote to remove a member from the Budget Committee who has moved out of state.

Dwayne Woodsome made a motion to remove Richard Briganti from the Budget Committee. Ted Doyle seconded. The motion passed 4-0.

- b. Discuss/vote to appoint an applicant to the Library Board of Trustees for a term to expire June 30, 2020.

Dwayne Woodsome made a motion to appoint Joanne Johnson to the Library Board of Trustees for a term to expire June 30, 2020. Tim Neill seconded. The motion passed 4-0.

- c. Discuss/vote to appoint an applicant to the Budget Committee for a term to expire June 30, 2020.

Dwayne Woodsome made a motion to appoint John Burrows to the Budget Committee for a term to expire June 30, 2020. Ted Doyle seconded. The motion passed 4-0.

- d. Discuss/vote to appoint an applicant to the Budget Committee for a term to expire June 30, 2019.

Ted Doyle made a motion to appoint Thomas Lee to the Budget Committee for a term to expire June 30, 2019. Dwayne Woodsome seconded. The motion passed 4-0.

- e. Discuss/vote to appoint an applicant to the Planning Board for a term to expire June 30, 2021.

Tim Neill made a motion to appoint John R. Noel to the Planning Board for a term to expire June 30, 2021. Ted Doyle seconded. The motion passed 4-0.

- f. Discuss/vote to appoint Michael Demers as Deputy Code Enforcement Officer and Deputy Plumbing Inspector for a term to expire June 30, 2019.

Tim Neill made a motion to appoint Michael Demers as Deputy Code Enforcement Officer and Deputy Plumbing Inspector for a term to expire June 30, 2019. Ted Doyle seconded. The motion passed 4-0.

- g. Schedule December 2018 meeting dates.**

The Board decided to only hold one meeting, on December 11th. If an issue came up they would call for a special meeting.

- h. Discussion concerning the results of the November 6, 2018 election including preparation for the approved fire truck purchase.**

Gary Lamb made a PowerPoint presentation on the November 6th election. Discussion and comments focused on what went well and what needs improvement or change. Some of the things discussed were the polling room, parking and staff to man parking areas, the process of absentee ballots, outside lighting and a possible different location to hold the election.

Gary Lamb reported that staff is ready to finalize the specifications for the new fire truck and would like Board input as to the bidding process. Does the Board prefer we go out to bid for all brands of trucks?...or sole source for E-1 brand since our entire structural firefighting engine fleet is now E-1 brand. Our E-1 dealer does give us good service now and its Brunswick facility is closer than most if not all of other brand dealers. Staff is prepared to handle this either way. Selectmen consensus was that staff will solicit bids for all brands of fire trucks.

- i. Discuss/vote to renew a State Malt, Spirituous & Vinous Liquor License for Woody's Sports Grille located at 38 West Rd.**

Tim Neill made a motion to approve the State Malt, Spirituous & Vinous Liquor License for Woody's Sports Grille located at 38 West Rd. Ted Doyle seconded. The motion passed 3-0-1 (Woodsome abstained).

- j. Discussion concerning creating a paid parking system for commuter parking at Friendship Park.**

This item was on the agenda at the request of Gordon Littlefield. Ted Doyle made a motion to table this item as Mr. Littlefield was not at the meeting. Tim Neill seconded. The motion passed 4-0.

10. OLD BUSINESS

- a. Continued discussion/possible vote concerning a Cell Phone Policy.**

Dwayne Woodsome made a motion to approve the Cell Phone Policy using the \$40.00 and \$80.00 tier criteria. Tim Neill seconded. The motion passed 4-0.

- b. Continued discussion on moving the Belvel House.**

11. OTHER

- a. Discuss /vote to approve the minutes of the October 23, 2018 regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the October 23, 2018 regular meeting. Tim Neill seconded. The motion passed 3-0-1 (Doyle abstained).

12. PENDING DECISIONS

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

**Status of Belvel House
Commuter parking at Friendship Park
Audit Presentation**

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the October 23, 2018 regular meeting
b. Cell Phone Policy
c. State Liquor License for Woody's Sports Grille

16. REMINDERS

17. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting. Tim Neill seconded. The motion passed 4-0. The meeting adjourned at 7:18 p.m.

These minutes were approved by the Waterboro Board of Selectmen on November 27, 2018.

/s/

Dennis Abbott

Dwayne Woodsome

/s/

Gordon Littlefield

/s/

Tim Neill

/s/

Ted Doyle