

**Minutes of the Waterboro Board of Selectmen Meeting
September 11, 2018 at Waterboro Town Hall**

6:00 p.m. Regular Meeting

PRESENT: Selectmen Dennis Abbott, Dwayne Woodsome, Tim Neill, Ted Doyle and Gordon Littlefield. Also in attendance were Gary Lamb, David Lowe, Matt Bors and Lisa Bennett.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:04 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

Dennis Abbott commented that this is the 17th anniversary of 911.

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. ecomaine recycling report for July 2018

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Dwayne Woodsome expressed condolences, on behalf of the Board of Selectmen, to the family of Edward Ross who passed away recently. He was on the Fire Department for many years.

Tim Neill commented that he has had several contact him regarding the Waterboro Land Trust lawsuit. He would like to clarify that the Waterboro Land Trust is a separate entity and is not part of the Town.

Gordon Littlefield expressed condolences on behalf of the Board of Selectmen, to the family of Alva Smith who passed away recently. She was a teacher in Waterboro for many years.

Dennis Abbott reminded people that there will be an open house and tour of ecomaine on September 29, 2018 from 8:00 a.m. to 11:00 a.m. ecomaine will be collecting electronics that day as well. He reported that the last five loads sent to ecomaine from Waterboro were under 2% contamination.

b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **Town Planner vacancy update** - Three of eight candidates were interviewed and the review process is continuing.
- **Fire station insulated metal roof bid** - I awarded the bid to the low bidder, Williams Construction, for \$114,630. They will start work on or around October 15th and be done by mid-November. If they are not done by sunrise Monday, November 19th, a \$500.00 per day penalty will be assessed against the company.
- **Old Alfred Road update** - paving is scheduled to start this week, weather permitting.
- **Election update** - Our November election will be conducted here at Town Hall because for security reasons the School Board no longer wants elections in a school during school hours. Parking will be a problem on Nov 6th....so we strongly encourage absentee voting that will begin October 9th. For our November 6th election, we have ordered 3,500 regular municipal ballots and 500 absentee ballots. We have 5,165 registered voters and 4,000 voted in 2016.
- **Ballot questions update** - we will have four questions on our local ballot per the following:
 - A change to Charter Section 212 that helps interpret the charter language now that referendum elections have replaced open Town Meetings
 - A change to Charter Section 904 that creates a default budget process if an operational departmental budget is defeated by the voters. Two public hearings would be mandatory before another special election would be held in August or September. If a department budget was also defeated in the special election that department's budget would be set at the previous year's funding. This default process is not relevant to one time capital expense items.
 - A funding article to pay for the fire truck that was approved in concept during last winter's budget process but has not yet been ordered. Before a town borrows money the voters must approve of that borrowing. We propose to sell a 20 year old engine that is too small for the equipment and personnel we should transport to a structure fire or accident scene. The new truck price is estimated at \$475K (but not to exceed \$500K). Interest for 10 years is estimated not to exceed 4.25% or \$114,640. The total borrowing package shall not exceed \$614,640. If approved the first payment will not be until fall 2019.
 - The final local question is a non-binding question as follows, "Are you in favor of allowing ATV usage on certain Town roads if controlled by

Municipal Ordinance?" Selectmen and staff are looking for the voters' opinion on ATV's using certain Town roads because some major trail access points have been closed by property owners. All the details on what roads and how this would work will be shown in a draft ATV ordinance that could be pursued by Selectmen. That process would include public hearings as mandated per our Charter.

- Budget Committee members are needed badly. We are only at three tentative members now and should have five committed for the budget season that begins in earnest in January.
- Selectmen have invited Dave Benton, Matt Bors and Todd Smith to your goal setting workshop on September 18th. If there are specific things you want staff to prepare for this workshop please advise the details.

c. Fire Department Update

Matt Bors made a presentation to the Board of Selectmen which covered such topics as staffing issues, equipment testing process, firehouse sub-grant that was used to purchase a battery operated jaws of life, building issues, Ossipee Mountain tower, new fire truck and call statistics.

9. NEW BUSINESS

- a. Approving the appointment of Robert Powers as Warden for the November 6, 2018 election.

Dwayne Woodsome made a motion to approve the appointment of Robert Powers as Warden for the November 6, 2018 election. Gordon Littlefield seconded. The motion passed 5-0.

- b. Accepting the resignation of April Cote from the Library Board of Trustees and the Parks and Recreation Committee.

Dwayne Woodsome made a motion to accept the resignation of April Cote from the Library Board of Trustees and the Parks and Recreation Committee. Tim Neill seconded. The motion passed 5-0. It was noted that the agenda was corrected reflect the correct name of the Library Board of Trustees and not the Library Advisory Board.

- c. Discuss/vote on who to appoint as voting delegates to MMA Annual Meeting on October 3, 2018.

Gordon Littlefield made a motion to appoint Gary Lamb as the voting delegate at the MMA Annual Meeting on October 3, 2018. Tim Neill seconded. The motion passed 5-0.

10. OLD BUSINESS

11. OTHER

- a. Discuss /vote to approve the minutes of the August 28, 2018 regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the August 28, 2018 meeting. Ted Doyle seconded. The motion passed 4-0-1 (Littlefield abstained).

12. PENDING DECISIONS

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

**Public Hearing on General Assistance Ordinance Amendments
Resignation of a Parks and Recreation Committee member**

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the August 28, 2018 regular meeting
b. MMA voting delegate credentials

16. REMINDERS

17. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting. Gordon Littlefield seconded. The motion passed 5-0. The meeting adjourned at 7:20 p.m.

These minutes were approved by the Waterboro Board of Selectmen on September 25, 2018.

_____/s/
Dennis Abbott

_____/s/
Dwayne Woodsome

_____/s/
Gordon Littlefield

_____/s/
Tim Neill

_____/s/
Ted Doyle