

**Minutes of the Waterboro Board of Selectmen Meeting
July 10, 2018 at Waterboro Town Hall**

5:45 – Executive Session - 6:00 p.m. Regular Meeting

EXECUTIVE SESSION

- a. Pursuant to 1 M.R.S.A §405 (6)(a), to interview committee applicant.

Gordon Littlefield made a motion to enter into executive session at 5:45 p.m. Ted Doyle seconded. Motion passed 5-0.

Ted Doyle made a motion to come out of executive session at 5:52 p.m. Gordon Littlefield seconded. Motion passed 5-0.

PRESENT: Selectmen Dennis Abbott, Dwayne Woodsome Tim Neill, Ted Doyle and Gordon Littlefield. Also in attendance were Gary Lamb, David Lowe, Dave Benton, Lori Anthony and Kelly Race.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

Gordon Littlefield commented that every Friday evening, following Old Home Days, there are concerts in Friendship Park. There is some really good entertainment lined up and it is all free, except on July 28th, it is paid admission to the first Blues Festival.

Dennis Abbott commented that there will be refreshments sold at the Blues Festival including adult beverages which will be sold in a controlled area. He expressed kudo's to the Parks and Recreation Department and Dave Lowe for all the work on the festival.

Dennis Abbott reminded people that Waterboro Old Home Days will begin on Friday evening at the Middle School. There will be a parade, events and vendors on Saturday, and will end with fireworks Saturday evening.

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports
- c. Senator Woodsome's Newsletter
- d. ecomaine Recycling Reports

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Gordon Littlefield asked for clarification on the recycling of shredded paper. It was explained that shredded paper is recyclable; however, if using a plastic bag, it must be clear and its contents must be dumped in the hopper. The plastic bag is not recyclable.

Dwayne Woodsome commented that he had received a couple of phone calls regarding issues with the gentleman next to the boat landing. He referred them to the Sheriff's Department. He commented that there was a great show on the lake on July 4th.

- b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **November Election update** - The Secretary of State's office no longer does polling places inspection for towns that are moving their polling place. Instead there is a 13 page informational package we must fill out and send to them...room diameters, show layout of voting booths, egress, parking, etc. Christine and I are filling that out this week and submitting to the Secretary of State's office as soon as possible. If they approve town hall as a polling place, I will follow up with Nancy and Rick B. about possible use of their field for overflow parking.
- **End of Year closeout** - Julie Giles and Dave Lowe worked as a team closing out the books on Friday, June 30th. They were done before 8 p.m. so there were only minor glitches with TRIO's instructions.
- **Gravel pit activity** - the contractor has been crushing gravel in our pit for more than a week. They are doing the crushing from both FY 17/18 and 18/19 budgets...so the piles will be large by the end of July. They are making several products for us.
- **Recycling update** - As many have heard by now, the large silver recycling containers at Town Hall will be removed on July 18th. The reason for their removal is they contain a great deal of non- recyclable waste that is

contaminating our loads and will cause tens of thousands of dollars in ecomaine fines.

At our transfer station you will now see two large barrels near the recycling compactor for you to put your plastic bags in. No more plastic bags can be allowed in the recycling stream. Plastic bags are fine to put into the household waste compactor.

This past weekend we lost the recycling compactor's main breaker so two days of loose recycling were piled in the Quonset hut. That is being cleaned of plastic bags and will be processed through the compactor this week.

- **Old Home Days** - Old Home Days will begin on Friday night with a movie. The parade will begin at 10 a.m. It will start at Town Hall on Townhouse Road and continue down Route 5 to the Middle School. There will be fireworks on Saturday night. It is unknown if the helicopters will be there this year.

9. NEW BUSINESS

- a. Discuss/possible vote to appoint an applicant to the Planning Board.

Gordon Littlefield made a motion to appoint Lori Anthony to the Planning Board for a term to expire June 30, 2020. Tim Neill seconded. The motion passed 5-0.

- b. Initial discussion on environmental assessment due diligence before acquiring property.

Kelly Race, a geologist from TRC Environmental made a presentation regarding the Brownfields Grant Program. She explained what Phase 1 and 2 environmental assessments are and the availability of funding for these two phases as well as funding to clean up a property.

- c. Discussion of Charter change questions for the November 6, 2018 election.

Changes to the Charter were briefly discussed and the consensus was that the changes need to be as simple as possible. The Board of Selectmen would like to hold a workshop on July 31st with Natalie Burns and prior members of the Charter Commission.

- d. Schedule Goals Workshop.

Gary Lamb gave the Board the list of goals made from last year. There will be a short workshop after the July 24th meeting to discuss goals for the 2018/19 fiscal year.

10. OLD BUSINESS

- a. Continued discussion concerning the results of the June 12, 2018 election.

The Board commented that next year, budget items should not be as combined on the ballot as they were this year. The major comments from the public were the combination of so many items into one question.

- b. Continued discussion on employee and volunteer appreciation BBQ ideas.**

The Board discussed holding the employee and volunteer event on August 10th at the Ossipee Mountaineers Snowmobile Club building on Old Alfred Road. Food would be served from 6 p.m. to 7 p.m. and then those that wanted to could attend the concert in the park. Staff will look into someone to cater. Dwayne Woodsome suggested talking with Famous Dave's.

11. OTHER

- a. Discuss /vote to approve the minutes of the June 26, 2018 regular meeting.**

Dwayne Woodsome made a motion to approve the minutes of the June 26, 2018 meeting. Gordon Littlefield seconded. The motion passed 5-0.

12. PENDING DECISIONS

- a. Review Comprehensive Plan task list.**

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

Setting the 2019 tax rate.

Initial discussion on the relocation of the Veteran's Memorial

Update on what developments and construction is going on with the town.

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the June 26, 2018 regular meeting .**

16. REMINDERS

17. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting. Gordon Littlefield seconded. The motion passed 5-0. The meeting adjourned at 7:13 p.m.

These minutes were approved by the Waterboro Board of Selectmen on July 24, 2018.

/s/
Dennis Abbott

/s/
Dwayne Woodsome

/s/
Gordon Littlefield

/s/
Tim Neill

/s/
Ted Doyle