

**Minutes of the Waterboro Board of Selectmen Meeting
June 5, 2018 at Waterboro Town Hall**

6:00 p.m. Regular Meeting

PRESENT: Selectmen Dennis Abbott, Dwayne Woodsome Tim Neill, Ted Doyle and Gordon Littlefield. Also in attendance were Gary Lamb, David Lowe, Brigit McCallum, Jack Seery, Nancy Roberge and 6 others representing the Fraternal Order of Eagles.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

Dennis Abbott reminded everyone that the celebration of Life for Bimi Woodsome will be on Saturday, June 9th at 2:00 p.m. at the Mountaineers Snowmobile Club on Old Alfred Road.

He also reminded everyone that next Tuesday, June 12th is voting from 7 a.m. to 8 p.m. at Massabesic East. Absentee voting is available until 5:00 p.m. on June 7th.

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

Brigit McCallum reported that the Library received the Spring 2018 Maine Public Library Fund Grant for \$5,000 through the efforts of the new Librarian, Julie Hoyle. Funding collected through the voluntary Maine Public Library Fund Income Tax Check-off program was awarded to 14 Maine public libraries to help develop innovative library programs and services and support professional development for library staff. These funds will be used this fall for STEAM (Science, Technology, Arts and Math) projects for the kids.

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Representative Prescott's Newsletter
- c. Senator Woodsome's Newsletter

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports

Dwayne Woodsome commented that he attended the last Zoning Board of Appeals meeting at which the decision of the Code Enforcement was upheld.

Gordon Littlefield reported that the Community Center Steering Committee will be visiting the Portsmouth to view its complex. They plan to visit the South Portland Community Center and a number of other places are targeted to visit in the future. The Committee is very active and diverse with nine members.

b. Town Administrator Gary Lamb's report

Town Administrator's report was given as follows:

- **June Election Update** - Our statewide election is Tuesday June 12th.
 - We mailed out 3,271 sample ballot flyers yesterday to all Waterboro mailing addresses. The flyer also includes background information on budget decreases or increases.
 - On June 12th Town Hall front lobby services will be closed for the day since all front office staff will be working at the polls. All other Town Hall offices will be open as usual.
 - Voting will take place at Massabesic East next to the High School. Local ballots this year will look much different and contain municipal budget questions that historically had been voted on at our June Saturday open town meeting, (which the voters eliminated by a 59% to 41% margin in June 2017.)
 - Absentee voting is strongly encouraged and ends at 5 p.m. Thursday June 7th unless special circumstances can be shown. You can obtain an absentee ballot up until this 5 p.m. deadline and must return the ballot by 8 p.m. June 12th for the vote to count. If you have any questions about the election please call Town Hall.
- **McLucas Road Extension status update** - This road from Middle Road east to the public section of McLucas Road in East Waterboro was supposedly discontinued by a March 14, 1955 town meeting vote (Article 32). However, recent legal research by a McLucas Road Extension resident's attorney alleges that not all legal steps were taken after the town meeting vote to properly and completely discontinue the road. They did not find "agreements with abutters to grant ROW for fire lanes"...and/or the agreements were possibly not recorded in the registry of deeds. A formal discontinuance happens first with a Selectmen's recommendation to discontinue...then a Town Meeting vote approving of the discontinuance...then Selectmen award damages to the abutters and record that agreement at the registry...and it appears some of these were not completed.

Setting discontinuance aside for the moment, we can also consider the road legally abandoned if no town funds were spent on the road for at least 30 successive years since the mid 1940's. The same attorney asserts that \$3,000 was spent on McLucas Road Extension in or around 1989, thereby nullifying an automatic abandonment for the past 30 years (at least until 2019). I would ask Selectmen if they have personal knowledge of any town funds being spent on McLucas Road extension...and if so when and on what end of the road were such funds spent? Ken Cole, in a 2004 letter, recommended the Town consider such roads legally abandoned with a public right of way remaining for public safety and recreational purposes.

- **Budget update** - With 92% of this fiscal year behind us, our expense budget of \$14.4 million is at 87% expended or \$12.6 million spent. Two areas of overspending are of concern...one being the Zoning Board of Appeals' legal budget of \$1,000 was overspent by \$3,100 because of six meetings this budget year (very unusual). The other account of concern to date is hydrant rental overspent by \$4,400. This was because the PUC granted our Water District an increase after the present FY budget was approved.

On the revenue side, our non-property tax revenues are at 99% collected as of May 30th. Building permit fees exceeded expectations by \$23,000 and plumbing permit revenue exceeded expectations by \$4,100. Recreation already collected over 100% of their projected \$172K revenue. The Transfer station has collected \$11K more than their projected \$92K revenue. Overall our end of year situation is looking fine. At our June 26th final meeting of this fiscal year we will look at the EOY totals and vote to transfer funds if necessary.

9. NEW BUSINESS

- a. Discuss/vote to renew a State Malt & Vinous Liquor License for Blast from the Past located at 114 Sokokis Trail.

Gordon Littlefield made a motion to approve the State Malt & Vinous Liquor License for Blast from the Past located at 114 Sokokis Trail. Ted Doyle seconded. The motion passed 5-0.

- b. Discuss/vote to renew a State Malt, Vinous & Spirituous Liquor License for the Fraternal Order of Eagles located at 1050 Main Street.

Mark Fournier from the Eagles commented that the bartenders are trained, and if someone seems impaired, they are not served. They have a steward that monitors to whom drinks are being served. There have been no complaints.

Gordon Littlefield made a motion to approve the State Malt, Vinous & Spirituous Liquor License for the Fraternal Order of Eagles located at 1050 Main Street. Ted Doyle seconded. The motion passed 5-0.

- c. Discuss/vote to approve and sign a Municipal Quitclaim Deed for Tax Map 008, Lot 002.

Dwayne Woodsome made a motion to sign the Municipal Quitclaim Deed for Tax Map 008, Lot 002. Gordon Littlefield seconded. The motion passed 5-0.

- d. Discuss/vote to approve and sign a Municipal Quitclaim Deed for Tax Map 014, Lot 040N.

Dwayne Woodsome made a motion to approve the Municipal Quitclaim Deed for Tax Map 014, Lot 040N. Gordon Littlefield seconded. The motion passed 5-0.

- e. Discussion concerning Ranked Choice Voting.

A short video, created by the Secretary of State's Office, was presented showing how rank choice voting is done and how the votes are tallied.

10. OLD BUSINESS

11. OTHER

- a. Discuss /vote to approve the minutes of the May 22, 2018 regular meeting.

Ted Doyle made a motion to approve the May 22, 2018 minutes. Gordon Littlefield seconded. The motion passed 5-0.

12. PENDING DECISIONS

- a. Review Comprehensive Plan task list.

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

**Review of 2017/18 Budget and possible account transfers
Election of Chairman and Vice-Chairman for 2018/19
Review of vacancies on Board and Committees**

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the May 22, 2018 regular meeting
- b. Municipal Quitclaim Deed for Tax Map 008, Lot 002.
- c. Municipal Quitclaim Deed for Tax Map 014, Lot 040N.
- d. State Malt & Vinous License for Blast from the Past
- e. State Malt, Vinous, & Spirituous Liquor License for the Fraternal Order of Eagles

16. REMINDERS

17. ADJOURN

**Dwayne Woodsome made a motion to adjourn the meeting at 6:39 p.m.
Gordon Littlefield seconded. The motion passed 5-0.**

These minutes were approved by the Waterboro Board of Selectmen on June 26, 2018, 2018.

/s/
Dennis Abbott

/s/
Dwayne Woodsome

/s/
Gordon Littlefield

/s/
Tim Neill

/s/
Ted Doyle