

**Minutes of the Waterboro Board of Selectmen Meeting
May 8, 2018 at Waterboro Town Hall**

6:00 p.m. Regular Meeting

PRESENT: Selectmen Dennis Abbott, Dwayne Woodsome Tim Neill, Ted Doyle and Gordon Littlefield. Also in attendance were Gary Lamb, David Lowe, Julie Giles, Dave Benton, Shirley Bartlett, Jim Southworth, Donna Berardi, Tammy Wells, Richard Sevigny, Annette McFarland, Robert Powers, Gary Zuger and Loretta Zuger.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:03 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

- a. Public Hearing is to receive comments regarding the proposed 2018/2019 fiscal year budget and the Annual Town Election Warrant.

Chairman Abbott opened the public hearing at 6:04 p.m.

Dennis Abbott presented the draft ballot and explained the election of officers and Articles 1-15 as well as the Water District ballot.

Loretta Zuger questioned whether \$7,200.00 per year given to employees not taking health insurance is normal procedure. She also questioned whether the Town paid the full amount for employees.

Julie Giles commented that this started back in 2007 when the union was here. It started at \$400.00 per month and has been at \$600.00 per month for several years.

Gary Lamb explained that the Town pays 100% of the cost of a single employee. He commented that with future hires, this could be re-visited.

Richard Sevigny questioned that if someone does not want part of the Article and votes no, is the whole article defeated. In response, yes, the entire article would be defeated.

Julie Giles commented that if people have questions on the Budget Committee meetings, that they were taped and can be viewed by the public.

Donna Berardi commended Tim Neill because he attended every Budget Committee meeting. She also commented that she has a problem with the Assessing Department in relation to the need to have someone more than 2 days a week and providing updated property information on the website.

Tax Assessor Shirley Bartlett commented that the updates are being put in. The records on the website represent the owner as of April 1st of each year. There have been calls asking why the property cards on the web do not show the current owner.

Annette McFarland question why the Recreation Director is getting \$54,000. She felt this is too much money for this position. She feels more money should be put into roads.

Donna Berardi commented on the proposed salary of the Recreation Director and as a member of the public, does not agree with the Recreation budget. She also commented that the ads in the papers for the budget public hearings should be larger.

Chairman Abbott closed the public hearing at 7:18 p.m. There will be another public hearing on the budget on May 22, 2018.

3. ANNOUNCEMENTS

4. ADDITIONS OR DELETIONS TO AGENDA

Tim Neill made a motion to add nomination to the MMA Legislative Policy Committee under New Business, Item 9b on the agenda. Gordon Littlefield seconded. The motion passed 5-0.

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports**
- b. Motor Vehicle and Excise Tax reports**

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports**
- b. Town Administrator Gary Lamb's report**

Dennis Abbott presented Town Administrator Gary Lamb's report as follows:

- **Community Center Steering Committee** – The Committee's fourth meeting was May 7th and 8 of 9 members attended. Considerable discussion involved revisiting the March 19th visioning session on possible parts to a community center. Upcoming activities include the next meeting being a site visit to St. Josephs College athletic facility if it can be scheduled with staff there. In

addition, a new Facebook presence will be developed soon and Tanya Thayer has offered to maintain the information there after such information is approved by a majority of the Committee. A majority of the Committee realizes they need to visit numerous existing facilities to know what they want and do not want....before doing any land searches or detailed building discussions.

- **Pickup truck update** - We ordered the approved new pickup truck from the low bidder Arundel Ford. (Yankee Ford bid \$29,999. Frank Galos Chevrolet bid \$29,990. Arundel Ford bid \$29,558). The truck should be here by June 30.
- **Ballot update** - Late last week Christine Torno received the digital version of our local ballot design. Thankfully it is very similar to the design work that Sherry Nadeau did the setup for. The local ballot will be two legal size sheets both sides...to cover elections for selectman and school board vacancies...plus the 15 warrant article questions. There will be separate ballot for the Water District vacancy.
- **Historical Society and Fire Station land clearing project** - DPW Director David Benton tells me the stumps next to the fire station will be removed very soon. David has donated his excavator time and his labor for this project as has one local dump truck driver if he is needed. Doug Foglio has also agreed to not charge the Town to deposit the stumps at his stump processing facility. We will hire Dana Brown to grind remaining stumps but he will not be able to complete all the stump grinding until after July 1st.
- **June 12th Election Update** - we continue to provide budget and ballot information in hard copy documents available at Town Hall, Cozy Corner Restaurant, Milk Room, Dunkin Donuts, JD's Package Store, Lakeside Market, Merrills Store and Cornerstone Country Market. The same documents are available 24/7 on our website for anyone to download at their convenience. Our Facebook page is now available for any and all questions about budgets or elections...and either Chairman Dennis Abbott or I will provide answers to your questions. Earlier this month we mailed out over 3,200 budget flyers to all Waterboro mailing addresses. Staff and elected officials are being as pro-active as we can be to help create informed voters. That is because the local ballots this year will look much different and contain municipal budget questions that historically had been voted on at our June Saturday open town meeting. If you have suggestions on how to improve our voter education efforts, please call me.

On Tuesday June 12th, the Town Hall front lobby services will be closed for the day. This was approved by the Board of Selectmen at its meeting on January 23, 2018. Both Nancy Johnson and Christine Torno will be at the polls, leaving only Sharon Reed for counter service. We need an extra poll worker to help explain ballots and rank choice voting so Sharon will be working at the polls that day. We will put up signage inside and outside town hall starting the week before as well as advertising and placing a notice on social media.

9. NEW BUSINESS

- a. Discuss/vote to approve and sign a Municipal Quitclaim Deed for Tax Map 047, Lot 132.

Dwayne Woodsome made a motion to approve a Municipal Quitclaim Deed for Tax Map 047, Lot 132. Gordon Littlefield seconded. The motion passed 5-0.

- b. Discuss/vote for a nomination to the MMA Legislative Policy Committee.**

Ted Doyle made a motion to nominate Gary Lamb to serve on the MMA Legislative Policy Committee. Gordon Littlefield seconded. The motion passed 5-0.

10. OLD BUSINESS

- a. Continued discussion on tax-acquired property.**
- b. Update on site visit to Town-owned North Waterboro land.**

11. OTHER

- a. Discuss /vote to approve the minutes of the April 24, 2018 regular meeting.**

Dwayne Woodsome made a motion to approve the minutes of the April 24, 2018 meeting. Tim Neill seconded. The motion passed 5-0.

12. PENDING DECISIONS

- a. Review Comprehensive Plan task list.**

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

There may be a workshop to discuss the Town-owned property in North Waterboro.

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the April 24, 2018 regular meeting.**

16. REMINDERS

Dwayne Woodsome announced there will be Celebration of Life for Andy (Bimi) Woodsome on June 9, 2018 at the Snowmobile Club from 2:00 p.m. to 6:00 p.m.

Dennis Abbott announced that the Town Reports are also available and this year it was dedicated to Bimi Woodsome.

17. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting at 7:30 p.m. Gordon Littlefield seconded. The motion passed 5-0.

These minutes were approved by the Waterboro Board of Selectmen on May 22, 2018.

_____/s/
Dennis Abbott

_____/s/
Dwayne Woodsome

_____/s/
Gordon Littlefield

_____/s/
Tim Neill

_____/s/
Ted Doyle