

**Minutes of the Waterboro Board of Selectmen Meeting
January 23, 2018 at Waterboro Town Hall**

5:30 p.m. – Executive Sessions - 6:00 p.m. Regular Meeting

5:30 p.m. Executive Session - pursuant to 1 M.R.S.A §405 (6)(a), to interview applicants for the Planning Board and the Community Center Steering Committee.

Ted Doyle made a motion to enter into executive session at 5:32 p.m. Tim Neill seconded. Motion passed 3-0 (Woodsome and Littlefield absent).

Gordon Littlefield made a motion to come out of executive session at 5:58 p.m. Tim Neill seconded. Motion passed 4-0.

PRESENT: Selectmen Dennis Abbott, Tim Neill, Gordon Littlefield and Ted Doyle. Dwayne Woodsome was absent. Also in attendance were Gary Lamb, David Lowe, Dave Benton and Christine Torno.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:02 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT – Christine Torno

- a. Initial discussion of timeline for tentative March 6 Special Election for possible purchase of Malone property.**

Christine Torno presented a draft timeline for a tentative special election on March 6. Discussion ensued regarding holding the election at Town Hall or at Massabesic East and having the election on a Saturday instead of a Tuesday. Christine will contact the school department to determine whether the school would be available on a Saturday.

6. PUBLIC COMMENTS

Dave Benton commented that the Town's purchase of the Malone property is very important and beneficial to the Water District. The District has Sebago Technics on board ready to do plans for its water tank if the sale goes through.

Dennis Abbott commented that the Board of Selectmen and the Water District need to have a joint meeting to discuss how to work together to make this happen.

7. CORRESPONDENCE

- a. Treasurer's reports

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Tim Neill commented on the recent approval by the Planning Board of the expansion at the Little Ossipee campground. This will bring tourists and tourist dollars into the town with minimal impact on the town's resources. He would like to thank the owners, Mr. and Mrs. Bozza for making this investment in Waterboro.

- b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's presented a budget update which included the following:

There are only 3 members on the Budget Committee. The meeting times have been changed to 4:30 until further notice. The meetings are recorded and posted on the website so that Budget Committee members and the public can watch them. Mr. Lamb presented the following budget approval timeline:

- This week Fire Department and if time allows they could do Agencies, Municipal Buildings, Assessing and General Government.
- Thursday Feb 1st...CEO, Town Clerk, Tax Collector, Treasurer and Information Technology. CEO Glenn, Treasurer Julie and IT Director Dave will attend.
- Thursday Feb 8th...Leases, Planning Department and Board, ZBA and General Government.
- Thursday Feb 15th...Insurances, Capital Improvements any other remaining budget sections. This is hopefully the last meeting of presentation data and beginning of Budget Committee discussions, reductions and formation of the Committees budget recommendation to Selectmen. Dave Benton will attend and possibly the Fire Chief if needed because we need to discuss purchasing a fire truck.
- Thursday Feb 22nd ...final Budget Committee meeting recommendations approved and preparation for joint budget discussions with Selectmen.

Dennis Abbott would like to see a profile of the current fleet showing date of purchase, life expectancy etc.

Jean Rundgren from the Library is retiring and they are having an open house for her. Gordon Littlefield will get a plaque to be presented to her.

9. NEW BUSINESS

- a. Discuss/vote for an appointment to the Planning Board for a term to expire June 30, 2018.

Tim Neill made a motion to appoint Sam Hayden to the Planning Board for a term to expire June 30, 2018. Ted Doyle seconded. The motion passed 4-0.

- b. Discuss/vote for an appointment to the Community Center Steering Committee.

Ted Doyle made a motion to appoint Tanya Thayer to the Community Center Steering Committee. Gordon Littlefield seconded. The motion passed 4-0.

- c. Discuss/vote concerning Waterboro School Choice Week.

Ted Doyle made a motion to appoint to approve a Waterboro School Choice Week Proclamation. Tim Neill seconded. The motion passed 4-0.

- d. Discussion concerning absent Budget Committee member.

The Board briefly discussed the absence of Richard Briganti at Budget Committee meetings. He may have moved away and staff has been unable to get in touch with him. He has been a valuable member of the Committee, however, seems to be unable to serve at this time. The Board decided to leave him on the Committee until such time an applicant comes forward to serve.

- e. Discussion concerning the June 12th election and whether to close the Town Hall front counter that day.

Gordon Littlefield made a motion to close the front counter on June 12, 2018 Tim Neill seconded. The motion passed 4-0.

The Board requested this closing to be advertised and posted on social media.

10. OLD BUSINESS

- a. Continued discussion on dedication ideas for the 2017 Annual Town Report.

11. OTHER

- a. Discuss /vote to approve the minutes of the January 9, 2018 regular meeting.

Gordon Littlefield made a motion to approve the minutes of the January 9, 2018 meeting. Tim Neill seconded. The motion passed 4-0.

12. PENDING DECISIONS

- a. Review Comprehensive Plan task list.

13. WEEK'S ACTION LIST

**Purchase and Sale agreement for Malone property.
Follow up with School Department concerning use of building for a special election.**

14. DISCUSSION OF AGENDA ITEMS

**Discussion regarding Malone's property and presentation material for the public.
Six -month budget review.**

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the January 9, 2018 regular meeting
- b. Waterboro School Choice Proclamation

16. REMINDERS

17. ADJOURN

Tim Neill made a motion to adjourn the meeting at 6:49 p.m. Ted Doyle seconded. The motion passed 4-0.

These minutes were approved by the Waterboro Board of Selectmen on February 13, 2018.

/s/
Dennis Abbott

Dwayne Woodsome

/s/
Gordon Littlefield

/s/
Tim Neill

Ted Doyle