

**Minutes of the Waterboro Board of Selectmen Meeting
December 26, 2017 at Waterboro Town Hall**

5:45 p.m. – Executive Session -- 6:00 p.m. Regular Meeting

5:45 p.m. Executive Session - pursuant to 1 M.R.S.A §405 (6)(a), to interview committee applicant.

Ted Doyle made a motion to enter into executive session at 5:44 p.m. Gordon Littlefield seconded. Motion passed 5-0.

Dwayne Woodsome made a motion to come out of executive session at 5:52 p.m. Gordon Littlefield seconded. Motion passed 5-0.

PRESENT: Selectmen Dennis Abbott, Tim Neill, Dwayne Woodsome, Gordon Littlefield and Ted Doyle. Also in attendance were Gary Lamb, David Lowe, Julie Giles, Todd Smith, Jill Smith, Sean Falasca, Julie Hoyle, Brigit McCallum and Jack Seery.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports
- c. Representative Prescott's Newsletter
- d. Senator Woodsome's Newsletter
- e. ecomaine Recycling Reports

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Gordon Littlefield wished everyone a Merry Christmas and Happy New Year.

Ted Doyle reminded people to be mindful of their neighbors, especially the elderly during these cold temperatures.

Dwayne Woodsome reported that the Zoning Board of Appeals met last Thursday and another meeting is planned for this Thursday. He also thanked the Town employees and contractors for a job well done in keeping the roads clear over the weekend. He reminded everyone that if anyone needs heating assistance, to call the Town Office.

Dennis Abbott spoke of the secret Santa program and thanks everyone involved with making the program so successful.

b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **West Road sidewalk snow removal status** - with no bids from two RFP's, Dave Benton and I made some calls and we have hired Dana Brown to clear this 0.4 miles of sidewalk for the season with his skid steer snowblower.
- **Food Pantry update from Cleo Smith** - Our goal at the food pantry is to make sure no one in Waterboro goes hungry! We are very proud to say our community has been more than generous in supporting us. We were unsure how we were going to manage to give 121 families a great Thanksgiving dinner. Our community came together to make sure that families received a turkey with all the trimmings, plus dessert. A big thank you goes out to Mrs. DeSimone who made 19 homemade apple pies. We have heard that they were delicious. Thanks to all the volunteers in the community who worked on food drives for us: from the schools, churches, banks, fire dept., farmers and so many others. We were able to make this happen. Also, a big thank you to our wonderful volunteers who gave their time and energy every week at the food pantry.
- **Emergency notification update** - in response to the October 29-30 windstorm, Chief Matt Bors and I followed up with York County EMA on a new web based emergency notification system known as Smart 911 and RAVE. We spent a couple hours at EMA working through a tour of the software and how it works. It appears to be more user friendly to citizens and staff than the former Code Red system was. However, our problem during that storm was not having a state of the art alert system. Instead the problem was with the lack of real time information from CMP. Unless and until CMP changes its informational system, we can have the latest and greatest alert system for citizens, but will not be able to send out the best information simply because we do not have it.
- **Fishing derby** - A Little Ossipee Lake fishing derby is tentatively scheduled for Sat Feb 17, 2018 from 7 am to 3 pm. Mark Cadrette represents Pelham.org, a Maine special ed and adults-in-need advocacy organization who is organizing the derby as a fundraiser. Mark has obtained his Maine IFW permit and met with me on December 19th to discuss the parking challenges. To his credit, he states he is willing to have a vehicle shuttle at Gobeil Park...to take vehicles to a nearby

school parking lot after they have dropped off their gear and fishermen. I will keep you posted as more information unfolds. Mark is well aware of parking challenges and the possible need to cancel the derby if vehicles and the weigh station cannot be located out on the lake ice.

- **Budget Season begins - Our** first budget committee meeting is Dec 28 to start creating the FY 18/19 budget which begins July 1, 2018. Our 5 person committee consists of Donna Berardi, Jim Southworth, and Brianna Tibbetts...so you can see we have two vacancies if anyone is interested in serving. We usually meet every Thursday night beginning late Dec or early January...until the budget is done.
 - The approval of the FY 18/19 budget will be very different this year. Our conventional Saturday town meeting no longer exists because it was changed by voters to a referendum vote at our usual June Tuesday election. All voters will be voting on the proposed budget at the polls. Consequently our ballot will be much longer so please consider absentee voting to give yourself more time to ask questions of town hall staff before voting, especially this first year.
- **Plowing contract blues - As** we know Foglio Inc. will be getting out of the snowplowing business at the end of this winter. We will greatly miss their services and thank them for all the safe miles of winter roads they created for all of us for many years. We hope to obtain a new single contractor to plow all 63 miles of town roads. Would Selectmen prefer I go out to bid just for all 63 miles on a single contract?...or also entertain bids for the town chopped up into thirds in case no single contract bids are received?...your thoughts??

9. NEW BUSINESS

- a. Discuss/vote to approve State Games of Chance Licenses for the Fraternal Order of Eagles for Sealed Tickets held at 1050 Main Street.

Ted Doyle made a motion to approve the State Games of Chance Licenses for the Fraternal Order of Eagles for Sealed Tickets. Tim Neill seconded. The motion passed 5-0.

- b. Discuss/vote to approve Town Administrator's recommendation concerning the Recreation Director hiring.

Ted Doyle made a motion to approve the Town Administrator's recommendation of Todd Smith as the Recreation Director. Gordon Littlefield seconded. The motion passed 5-0.

- c. Discuss/vote to approve Town Administrator's recommendation concerning the Librarian hiring.

Tim Neill made a motion to approve the Town Administrator's

recommendation of Julie Hoyle as the Librarian. Ted Doyle seconded. The motion passed 5-0.

- d. Discuss/possible vote for an appointment to the Community Garden Committee for a term to expire June 30, 2020.

Ted Doyle made a motion to appoint Katie Wellman to the Community Garden Committee for a term which expires 6/30/20. Gordon Littlefield seconded. The motion passed 5-0.

- e. Discuss/vote to accept the resignation of Nancy Brandt from the Community Garden Committee.

Gordon Littlefield made a motion to accept with regrets, the resignation of Nancy Brandt from the Community Garden Committee. Dwayne Woodsome seconded. The motion passed 5-0.

- f. Discuss/vote to accept the resignation of Lisa Crocker from the Budget Committee.

Dwayne Woodsome made a motion to accept the resignation of Lisa Crocker from the Budget Committee. Ted Doyle seconded. The motion passed 5-0.

- g. Discuss/vote to accept the resignation of Lisa Crocker from the Economic Development Committee.

Dwayne Woodsome made a motion to accept the resignation of Lisa Crocker from the Economic Development Committee. Ted Doyle seconded. The motion passed 5-0.

- h. Discuss/vote to approve the Usage Agreement of Waterboro Transfer Station with the Town of Hollis.

Gordon Littlefield made a motion to approve the Usage Agreement of Waterboro Transfer Station with the Town of Hollis. Dwayne Woodsome seconded. The motion passed 5-0.

10. OLD BUSINESS

- a. Discuss/vote to approve the FY2016/17 Town audit.

Gordon Littlefield made a motion to approve the FY2016/17 audit. Ted Doyle seconded. The motion passed 5-0.

- b. Review draft June 2018 ballot.

The Board reviewed the draft June 2018 ballot. Discussion ensued regarding the possible number of ballots due to it being a primary election and what avenues should be taken to make the public aware of this change in voting. We should plan to make one, if not two, bulk mailings to all Waterboro mailing addresses. Sample ballots will be placed at key locations throughout town.

11. OTHER

- a. Discuss /vote to approve the minutes of the November 28, 2017 regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the November 28, 2017 meeting. Gordon Littlefield seconded. The motion passed 5-0.

12. PENDING DECISIONS

- a. Review Comprehensive Plan task list.

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

**Initial discussion on the Zoning Ordinance Amendments
Discussion regarding appointing the Community Center Steering Committee
Discussion regarding a snowplowing contract.**

There will be a workshop on January 16, 2018 at 6:00 p.m. to discuss a new snowplowing contract. The Foglios, Dave Benton and any others experienced in this type of work will be invited to attend.

Selectmen's' guidance on 2018/19 budget.

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the November 28, 2017 regular meeting;
- b. Fraternal Order of Eagles Games of Chance License
- c. Town of Hollis Transfer Station Usage Agreement

16. REMINDERS

17. ADJOURN

**Dwayne Woodsome made a motion to adjourn the meeting at 6:55p.m.
Gordon Littlefield seconded. The motion passed 5-0.**

These minutes were approved by the Waterboro Board of Selectmen on January 9, 2018.

_____/s/_____
Dennis Abbott

_____/s/_____
Dwayne Woodsome

_____/s/_____
Gordon Littlefield

_____/s/_____
Tim Neill

_____/s/_____
Ted Doyle