

**Minutes of the Waterboro Board of Selectmen Meeting  
November 28, 2017 at Waterboro Town Hall**

**6:00 p.m. Regular Meeting**

**PRESENT:** Selectmen Dennis Abbott, Tim Neill, Dwayne Woodsome, Gordon Littlefield and Ted Doyle. Also in attendance were Gary Lamb, David Lowe, Dave Benton, Matt Bors, Julie Giles, Art Cleaves, Dennis Lajoie and 3 members from the public.

**1. PLEDGE OF ALLEGIANCE**

Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

**2. PUBLIC HEARINGS**

**3. ANNOUNCEMENTS**

**4. ADDITIONS OR DELETIONS TO AGENDA**

Ted Doyle made a motion to move Item #9e up on the agenda under Appointments. Gordon Littlefield seconded. The motion passed 5-0.

**5. APPOINTMENT**

York County EMA Director Art Cleaves and Dennis Lajoie from Central Maine Power were present to discuss its roles during the recent October 29/30 storm in which several thousand CMP customers were without power for nearly a week. Discussions focused around what each entity did during this storm and its operating procedures taken during any storm. It was felt that there had been a lack of communication between CMP, Town staff and Waterboro residents. Art Cleaves briefly talked about the RAVE system and will be meeting with Gary Lamb to discuss the Town using this tool to provide better communication with its residents.

**6. PUBLIC COMMENTS**

**7. CORRESPONDENCE**

- a. Treasurer's reports
- b. ecomaine recycling reports

**8. REPORTS & STAFF INITIATIVES**

- a. Selectmen's reports

Dwayne Woodsome reported that there was a recent Zoning Board of Appeals meeting to discuss one application and there is another one

coming up. The Planning Board will be holding a public hearing on the proposed Zoning Ordinance on Wednesday, December 6<sup>th</sup>.

Dennis Abbott reported that he attended the recent ecomaine Executive Board meeting and that the Waterboro Elementary School had received a 2017 recycling grant. He also reported that the recycling percentage for the Town now exceeds 21% of the waste stream!

b. Town Administrator Gary Lamb's report

**Town Administrator Gary Lamb's report was delivered as follows:**

- **Recreation Director hiring update** - Submission deadline was noon November 21<sup>st</sup>. and 19 applications were received. Interviews will be early December.
- **Librarian hiring update** - Application submission deadline was Tuesday Nov. 14<sup>th</sup>. We received 9 applications and will conduct initial interviews Nov 30<sup>th</sup> with an interview team of five consisting of one Selectman, one library trustee, our present interim librarian, a Waterboro resident, a professional librarian elsewhere, and Gary Lamb.
- **Storm Update** -
  - Our DPW put on a couple snowplows to plow debris from the roads, cut up some of the trees without downed power lines nearby, etc.
  - Our Fire Department responded to over 30 initial calls, arranged with RSU staff to open the Middle School for two days of showers, cell phone charging and fresh water pickup. They also provided fresh water from Central Station and a generator to the food pantry to save four freezers of frozen food there.
  - Central station served as a temporary town hall Tuesday and Wednesday after our generator broke down on Tuesday. That left Town Hall without power and internet so we moved DMV, licenses, tax payments, etc. over to Central Station until Thursday a.m.
  - The biggest complaint we had during this power outage was the limited communications from CMP. People repeatedly said if CMP would just tell the public they are not coming to a town or neighborhood for days then people could plan better...rather than just wait and assume power will be on soon.
  - Another concern raised was our lack of an overnight emergency shelter. No Waterboro schools have a generator. Central Station and Town Hall have generators but the buildings are too small and lack adequate bathroom and kitchen space. We just learned the Middle School is pre-wired for a generator but it must be 250KW to run the entire school. Our present Town Hall and Fire Department generators are only 40 KW. Such a generator is very expensive so we should look for a lightly used second hand one if such a shelter is pursued.

- **West Road sidewalk snow removal bid status** - no bids were received by the submission deadline of Friday Nov 24th. Should DPW rent a sidewalk machine?
- **ATV purchase update** - fundraising is complete for the ordering of our ATV with stretcher bed. Thanks go to Jill Smith, ATV club and others. We have applied for a grant to purchase tracks so this equipment can be used all year long for wilderness rescue and we can retire our old snowmobile. This purchase will not require taxpayer funds.

## **9. NEW BUSINESS**

- a. Discuss/vote to accept the resignation of Nancy Carlson from the Community Garden Committee.

**Dwayne Woodsome made a motion to accept the resignation of Nancy Carlson from the Community Garden Committee. Ted Doyle seconded. The motion passed 5-0.**

- b. Discuss/vote for an appointment to the Community Garden Committee for a term which expires 6/30/20.

**Tim Neill made a motion to appoint Judi Carll to the Community Garden for a term which expires 6/30/20. Dwayne Woodsome seconded. The motion passed 5-0.**

- c. Discuss/vote to approve the FY2016/17 Town audit.

**Dwayne Woodsome made a motion to table this item to the December 12, 2017 meeting. Ted Doyle seconded. The motion passed 5-0.**

- d. Discuss Central Maine pole permit approvals.

**Dwayne Woodsome made a motion that the Public Works Director and one member from the Board of Selectmen be authorize to sign pole permit applications. Tim Neill seconded. The motion passed 5-0.**

- e. Recap of recent storm.

**This item was moved up under Appointments.**

## **10. OLD BUSINESS**

**11. OTHER**

- a. Discuss /vote to approve the minutes of the November 14, 2017 regular meeting.

**Dwayne Woodsome made a motion to approve the minutes of the November 14, 2017 meeting. Gordon Littlefield seconded. The motion passed 5-0.**

**12. PENDING DECISIONS**

- a. Review Comprehensive Plan task list.

**13. WEEK'S ACTION LIST**

**14. DISCUSSION OF AGENDA ITEMS**

**FY 2016/17 Audit  
Games of Chance License for the Fraternal Order of Eagles  
Resignations from the Budget Committee and the Economic Development Committee**

**15. ITEMS NEEDING SIGNATURE**

- a. Minutes of the November 14, 2017 regular meeting

**16. REMINDERS**

**17. ADJOURN**

**Dwayne Woodsome made a motion to adjourn the meeting at 7:14 p.m. Tim Neill seconded. The motion passed 5-0.**

These minutes were approved by the Waterboro Board of Selectmen on December 12, 2017.

\_\_\_\_\_/s/\_\_\_\_\_  
Dennis Abbott

\_\_\_\_\_/s/\_\_\_\_\_  
Dwayne Woodsome

\_\_\_\_\_/s/\_\_\_\_\_  
Gordon Littlefield

\_\_\_\_\_/s/\_\_\_\_\_  
Tim Neill

\_\_\_\_\_/s/\_\_\_\_\_  
Ted Doyle