

**Minutes of the Waterboro Board of Selectmen Meeting
October 10, 2017 at Waterboro Town Hall**

5:00 p.m. – Executive Session - 6:00 p.m. Regular Meeting

5:00 p.m. – Executive Session pursuant to 1 M.R.S.A §405 (6)(A), to discuss a personnel matter.

Dwayne Woodsome made a motion to enter into executive session at 5:00 p.m. Ted Doyle seconded. Motion passed 4-0 (Littlefield absent).

Gordon Littlefield arrived at 5:30 p.m.

Dwayne Woodsome made a motion to come out of executive session at 5:43 p.m. Ted Doyle seconded. Motion passed 5-0.

5:45 p.m. – Executive Session pursuant to 1 M.R.S.A §405 (6)(A), to interview an applicant for the Budget Committee

Ted Doyle made a motion to enter into executive session at 5:46 p.m. Gordon Littlefield seconded. Motion passed 5-0.

Dwayne Woodsome made a motion to come out of executive session at 5:58 p.m. Gordon Littlefield seconded. Motion passed 5-0.

PRESENT: Selectmen Dennis Abbott, Tim Neill, Dwayne Woodsome, Gordon Littlefield and Ted Doyle. Also in attendance were Gary Lamb, David Lowe, Dave Benton, Julie Giles, Tammy Wells, Joshua Godard and Brianna Tibbetts.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:04 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

3. ANNOUNCEMENTS

4. ADDITIONS OR DELETIONS TO AGENDA

Gordon Littlefield made a motion to add an executive session at the end of the meeting pursuant to 1 M.R.S.A §405 (6)(C) to discuss an economic development issue. Ted Doyle seconded. The motion passed 5-0.

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. 2017 AppleCycle Charity Bike Ride
- c. Senator Woodsome's Newsletter
- d. Representative Prescott's Newsletter
- e. Motor Vehicle and Excise Tax reports

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports
- b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **Absentee ballots**...available now from Town Hall...and early voting has also begun in Town Hall front lobby. Four questions on the ballot...casino in York County citizens initiative, Medicaid expansion citizens' initiative, roads and bridges, ports and trails bond question...and constitutional amendment to amortize state retirement plan investment losses over 20 years instead of the present 10 years.
- **Marijuana update**...last week the legislature substantially changed their draft bill that rewrites what was passed last November. The change, if passed by legislature and signed by the Governor, is that all Maine Towns are automatically prohibited from selling any form of retail marijuana....unless and until they pass their own ordinances allowing it. Up until last week, the Nov 2016 citizens' initiative forced towns to opt out if they wanted to prohibit sales (like Waterboro did)....now it is just the opposite. This does not affect towns like Waterboro that have prohibited all five new retail sales categories. These changes do NOT affect presently legal medical marijuana and personal uses and growing activity.
- **Property taxes.....**payments are due by 5pm Friday Oct 20 in town hall or mailed. Payments must be postmarked Oct 20th. Interest accrues starting Oct 21st.
- **West Road snow removal contract**... a RFP ad will be in Oct 13 Smart Shopper and Oct 17 Reporter to bid on snow clearing for the 0.4 mile of West Road sidewalk. Bids will be opened Friday Nov 3rd at noon.

The Board of Selectmen discussed the recent incident at the Transfer Station. They requested Dave Benton establish an action plan to ensure this would not happen again.

9. NEW BUSINESS

- a. Discussion concerning the Public Safety Committee.

Public Safety Committee member Joshua Godard attended the meeting to share his thoughts and concerns with the Board of Selectmen. He commented on the lack of meetings, his attempt to correspond with other

members, and lack of Board of Selectmen guidance. He commented that the committee could do very well, but is quite frustrated with little direction.

It was decided to have a meeting with the Board of Selectmen and bring in Fire Chief Matt Bors, the Fire Department Captains, the Contract Deputies, and the Public Works Director.

- b. Discuss/vote on an appointment to the Budget Committee for a term to expire June 30, 2020.

Dwayne Woodsome made a motion to appoint Brianna Tibbetts to the Budget Committee for a term to expire June 30, 2020. Ted Doyle seconded. The motion passed 5-0.

- c. Discuss/vote to approve renewal of a Junkyard Permit for Richard and Robin Lavigne at 1190 Main Street.

Dwayne Woodsome made a motion to approve the Junkyard Permit for Richard and Robin Lavigne at 1190 Main Street. Ted Doyle seconded. The motion passed 5-0.

- d. Discuss/vote to approve renewal of a Junkyard Permit for Danny Laskey at 1533 Goodwins Mills Road.

Dwayne Woodsome made a motion to approve the Junkyard Permit for Danny Laskey at 1533 Goodwins Mills Road. Ted Doyle seconded. The motion passed 5-0.

- e. Discuss/vote to approve renewal of a Pawnbroker's License for Waterboro Pawn & Gold at 134 Main Street.

Dwayne Woodsome made a motion to approve the Pawnbroker's License for Waterboro Pawn & Gold at 134 Main Street. Ted Doyle seconded. The motion passed 5-0.

- f. First quarter budget review.

Gary Lamb presented an Expense Summary Report and a Revenue Summary Report for the period of July 1, 2017 to September 2017. He outlined a few budget lines that at that point had exceeded 50% in both revenues and expenditures.

- g. Discuss improvements to the Fire Station.

The Board of Selectmen briefly discussed improvements that need to be done, which included the attic insulation, decontamination room and possible tree removal. It was decided to have a site walk of the property on October 24th at 5:00 p.m. The Public Safety Committee members are to be invited.

- h.** Discuss/vote to accept a resignation from the Planning Board.

Tim Neill made a motion to accept the resignation of Steve Letellier, with regret, from the Planning Board. Ted Doyle seconded. The motion passed 5-0.

10. OLD BUSINESS

11. OTHER

- a.** Discuss /vote to approve the minutes of the September 26, 2017 regular meeting.

Gordon Littlefield made a motion to approve the minutes of the September 26, 2017 meeting. Ted Doyle seconded. The motion passed 5-0.

12. PENDING DECISIONS

- a.** Review Comprehensive Plan task list.
- b.** Central Station Improvements

13. WEEK'S ACTION LIST

Determine the status of the audit and when it can be presented to the Board of Selectmen.

14. DISCUSSION OF AGENDA ITEMS

**Public Safety Committee
Central Maine Power Pole Permit Approvals**

15. ITEMS NEEDING SIGNATURE

- a.** Minutes of the September 26, 2017 regular meeting.
- b.** Waterboro Pawn & Gold License

16. REMINDERS

17. EXECUTIVE SESSION

Ted Doyle made a motion to enter into an additional executive session to begin at 7:15 p.m., pursuant to 1 M.R.S.A §405 (6)(C), to discuss an economic development issue. Gordon Littlefield seconded. The motion passed 5-0.

Dwayne Woodsome made a motion to come out of executive session at 7:21 p.m. Gordon Littlefield seconded. Motion passed 5-0.

18. ADJOURN

Dwayne Woodsome made a motion to adjourn the regular meeting at 7:21 p.m. with no further action pursuant to added executive session. Gordon Littlefield seconded. The motion passed 5-0.

These minutes were approved by the Waterboro Board of Selectmen on October 24, 2017.

_____/s/
Dennis Abbott

_____/s/
Dwayne Woodsome

_____/s/
Gordon Littlefield

_____/s/
Tim Neill

_____/s/
Ted Doyle