

**Minutes of the Waterboro Board of Selectmen Meeting
August 8, 2017 at Waterboro Town Hall**

6:00 p.m. Regular Meeting

PRESENT: Selectmen Dennis Abbott, Tim Neill, Dwayne Woodsome, Gordon Littlefield and Ted Doyle. Also in attendance were Gary Lamb, David Lowe, Dave Benton, Ross Dindio, Mike Jariz, Lori Jariz, Dale Witman, Pam Witman, Cindy Moore, Brad Merrill, Don Holden, Anita Spencer and Ray Spencer.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS - to hear comments on an amended Little Ossipee Lake Water Level Management Ordinance.

Chairman Abbott opened the public hearing at 6:03 p.m.

Gary Lamb explained that The Little Ossipee Lake Water Level Management Ordinance was originally passed by the Board of Selectmen on July 25th and was sent to the Maine Department of Environmental Protection (DEP) on July 26th. We received their review comments on August 1, made the requested edits and resubmitted to DEP. At tonight's meeting, the Board of Selectmen will discuss and possibly vote on the amendments after the new public hearing. He explained that DEP requested some minor editorial changes Friday August 4th and those can be approved tonight. There is a clean copy with a signature block. He went through the ordinance and briefly explained the changes.

Ross Dindio questioned the winter 3'6" level. Lamb explained the 3'6" level is the fall lake level achieved every 5 years to allow for shorefront wall repairs. This is an additional 12 inch lake level drop from the annual winter lake level of 4'6" from January 1st through ice out.

Chairman Abbott closed the public hearing at 6:09 p.m.

Dwayne Woodsome made a motion to move Agenda Item #10a up on the agenda. Gordon Littlefield seconded. The motion passed 5-0.

Gordon Littlefield made a motion to approve the ordinance language as passed out with the latest revision of 8/8/17. Ted Doyle seconded. The motion passed 5-0.

Dale Witman requested that it be reflected in the minutes that there was no opposition to the ordinance.

3. ANNOUNCEMENTS

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Motor Vehicle and Excise Tax reports
- c. Senator Woodsome's Newsletter
- d. Representative Prescott's Newsletter

Gary Lamb presented a draft of a street opening ordinance for the Board of Selectmen to take home and review. He also presented an email from Representative Don Marean. Mr. Marean is willing to come and talk about marijuana if the Board of Selectmen would like him to.

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Tim Neill reported that the Planning Board voted to send the zoning ordinance out for legal review and a public hearing on the ordinance is planned for September 6, 2017.

- b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **McLucas Road extension update** - I have spoken with attorney Chowdry and the Allens and will be working with them to schedule a site visit for the entire Board.
- **Tax club update** - per Sharon Reed...tax club applications for FY 17/18 tax bills going out in September are available now and the deadline to join is September 1st. The first payment for club members will be Sept 15th. We have around 100 members annually and there is always room for more if taxpayers would rather write a check per month instead of two large checks per year.

- **Board updates** - We welcome Ryan Vanesse as a new Panning Board member. Ryan is a local contractor with young children in the school system. He attended his first meeting last week and saw first-hand the marijuana debate going on in our town. Our Economic Development Committee continues its work to have a wider presence in town. We had a booth at Old Home Days... (but Mother Nature blew it away in about 10 minutes). EDC continues to work creating our first Tax Increment Finance district in and around the 202 and 5 intersection next to Hannaford. This November the EDC will be hosting here in Town Hall a Small Business Administration workshop on entrepreneurship and startup business funding services available. We continue to need new EDC and especially Road Review Committee members.
- **DPW Director posting** - applications for this FT position are due by noon Thursday August 10th into town hall or my email address. Five applications have been received as of this morning.
- **Audit update** - three staffers from audit firm RHR Smith started their field work here today. They are back tomorrow also. After that Chris Backman estimates two more days of field work here. He is happy with EOY numbers so far and states the only unresolved item so far is a 45 dollar posting!!!....nice! Chris states the Audit should be completed by October 31 and we should know our EOY fund balance by mid-September.

9. NEW BUSINESS

- a. Initial discussion on whether to add some or all of Pearl Street Extension to the Parking and Traffic Ordinance as a designated no parking area (at the request of Brad Merrill).

Chairman Abbott reported that he, Ted Doyle and Gary Lamb met with both Doug Foglio Sr. and Doug Foglio Jr. He commented that it has been determined that Pearl Street Extension is a town way. Although it is not on the snow plow contract, Foglio Inc., has been plowing it. Brad Merrill put up no parking signs at his own expense and Foglio Inc. agreed to not park in that area. Mr. Merrill commented that Foglio Inc. is a 7-day per week operation and shared his concerns that given time, the situation will revert back to the old way. He also shared his concern about the times when the roadway is blocked for 15 - 20 minutes while equipment is being loaded or unloaded. He commented that he is pleased with the way things are going at this time.

Chairman Abbott commented that Foglio Inc. made a commitment to not park in front of Mr. Merrill's property and be sure the road is not blocked when loading and unloading equipment. If it does become a problem, then it could be put on the Parking and Traffic Ordinance.

The Public Works Department will put up a dead-end sign and will look into a stop sign.

Gordon Littlefield commented on the state laws in Title 29 of the Maine Revised Statutes.

- b. Initial discussion on proposed amendments to the Zoning Ordinance, Article 3, Section 3.01 regarding retail marijuana establishments.

Gordon Littlefield made a motion to set September 12, 2017 for a public hearing on the issue of marijuana establishments. Ted Doyle seconded. The motion passed 5-0.

- c. Discuss/vote on MMA Vice President and Executive Committee Members.

Dwayne Woodsome made a motion that the Board of Selectmen go with the four (4) candidates as listed on the ballot. Gordon Littlefield seconded. The motion passed 5-0.

10. OLD BUSINESS

- a. Continued discussion/possible vote on amended Little Ossipee Lake Water Level Management Ordinance.

This item was moved up on the agenda under Public Hearings and voted on.

Dwayne Woodsome commented that residents are blocking the right-of-way on Deering Ridge road with wood and rocks. They are placed on the edge of the payment which creates a hazard. The traffic on that roadway will increase once the Bartlett Brook Bridge project begins.

Gordon Littlefield commented that there has been recent discussion on the air boat. The air boat was purchased as part of a grant and belongs to the Town. This air boat is on loan with the State of Maine with a Memorandum of Understanding that covers the use and maintenance of the equipment. The State of Maine has loaned a boat to the Town with a Memorandum of Understanding that covers the use and maintenance. Gary Lamb noted that the new engine in it belongs to the Town.

11. OTHER

- a. Discuss /vote to approve the minutes of the July 25, 2017 regular meeting.

Ted Doyle made a motion to approve the minutes of the July 25, 2017 meeting. Tim Neill seconded. The motion passed 4-0-1 (Woodsome abstained).

12. PENDING DECISIONS

- a. Review Comprehensive Plan task list.

13.WEEK'S ACTION LIST

The Little Ossipee Lake Water Level Management Ordinance is to be sent to DEP.

14. DISCUSSION OF AGENDA ITEMS

**Street Opening Ordinance
Follow-up on goals list**

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the July 25, 2017 regular meeting**
- b. MMA Voting Ballot**

16. REMINDERS

17. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting. Gordon Littlefield seconded. The motion passed 5-0. The meeting adjourned at 6:53 p.m.

These minutes were approved by the Waterboro Board of Selectmen on August 22, 2017.

_____/s/
Dennis Abbott

_____/s/
Dwayne Woodsome

_____/s/
Gordon Littlefield

_____/s/
Tim Neill

_____/s/
Ted Doyle