

**Minutes of the Waterboro Board of Selectmen Meeting  
July 25, 2017 at Waterboro Town Hall**

**5:30 p.m. – Executive Session - 6:00 p.m. Regular Meeting**

5:30 p.m. – Executive Session pursuant to 1 M.R.S.A §405 (6)(A), to interview an applicant for the Planning Board.

**A motion was made by Dwayne Woodsome to enter into executive session at 5:36 p.m. Tim Neill seconded. Motion passed 5-0.**

**Tim Neill made a motion to come out of executive session at 5:45 p.m. Ted Doyle seconded. Motion passed 5-0.**

5:45 p.m. – Executive Session pursuant to 1 M.R.S.A §405 (6)(A), to interview an applicant for the RSU#57 Board of Directors.

**A motion was made by Gordon Littlefield to enter into executive session at 5:45 p.m. Dwayne Woodsome seconded. Motion passed 5-0.**

**Dwayne Woodsome made a motion to come out of executive session at 5:54 p.m. Gordon Littlefield seconded. Motion passed 5-0.**

**PRESENT:** Selectmen Dennis Abbott, Tim Neill, Dwayne Woodsome, Gordon Littlefield and Ted Doyle. Also in attendance were Gary Lamb, David Lowe, Dave Benton and approximately 45 members of the public.

**1. PLEDGE OF ALLEGIANCE**

**Chairman Abbott opened the meeting at 6:02 p.m. with the Pledge of Allegiance.**

**2. PUBLIC HEARINGS** - to receive comments regarding a draft of a proposed Dam Control Ordinance.

**Gary Lamb presented an overview of the Maine DEP petition and the proposed ordinance. Dennis Abbott spoke on the ordinance from an historical perspective.**

**Chairman Abbott opened the public hearing at 6:10 p.m.**

Dale Witman commented that he lives on the shallow cove at the northern end of the lake. He and others on the lake have driven point wells. If the lake level was dropped, it would affect his and others water supply.

Sandy Binette commented that the Selectmen should pass the ordinance.

Richard Sevigny commented that the lake is higher than it should be. It has increased 4-5 inches and has undermined his property. It is higher than it has historically been. He questioned how the 6'6" was established.

Cleo Smith presented two pictures showing erosion. One was in 1991 and the other was present day. She commented that we are losing a lot of trees. She also commented that the 59 petitioners' intent was not to have the State involved and wanted to deal with the town. They applied and got no results. Their main concern was the erosion.

Ross Dindio commented that the control should be in the hands of the Town. He did not think the people of Waterboro want to have a State agency to come in and take control.

John Cyr commented that someone from the Lake Association should be on the hearing board. He would like the wording changed to be sure a Lake Association member is on the board.

Mark Morin questioned whether it will take 10 years for the DEP Commissioner to approve the ordinance.

Carol Kussmann questioned whether passage of this ordinance would stop the hearing on August 21<sup>st</sup>.

Gordon Littlefield commented that he will personally maintain contact with DEP to keep this in motion. He stated he will contact the head of the Warden Service to get increased enforcement on the lake. This is a good ordinance. If the State had the control, the Town would still be responsible for maintenance and repairs to the dam as well as anything else that DEP requested to be done. He questioned if anyone in the room was opposed to the ordinance. In response, not one person stated they were opposed to the ordinance.

Dennis Abbott closed the public hearing at 6:41 p.m.

Dwayne Woodsome made a motion to move Item #10b up on the agenda. Gordon Littlefield seconded. The motion passed 5-0.

Tim Neill made a motion to approve the ordinance with the edits contained in red and adding a provision that the hearing board should include a resident

of Waterboro that is a member of the Lake Association. Gordon Littlefield seconded. The motion passed 5-0.

### **3. ANNOUNCEMENTS**

### **4. ADDITIONS OR DELETIONS TO AGENDA**

### **5. APPOINTMENT**

### **6. PUBLIC COMMENTS**

### **7. CORRESPONDENCE**

- a. Treasurer's reports
- b. Senator Woodsome's Newsletter
- c. Representative Prescott's Newsletter

### **8. REPORTS & STAFF INITIATIVES**

- a. Selectmen's reports

**Ted Doyle commented that last Friday was the first concert in the park. Approximately 35 people were in attendance. He thought it was a pretty good start and hopefully they can continue.**

**Tim Neill commented that Brigit McCallum did a great job in an article on the lake issue.**

**Dennis Abbott commented that Tammy Wells also did an article in the Journal.**

- b. Town Administrator Gary Lamb's report

**Town Administrator Gary Lamb's report was delivered as follows:**

- **Selectmen Goals workshop - is** scheduled for Tuesday August 1 at 6pm.
- **Recent Fire -** Waterboro lost three veteran and very popular businesses in the recent Plummers Hardware complex fire. We are thankful that all employees evacuated safely and that no firefighters were hurt. Our public water system was taxed to the point of having to shut down the hydrants. Our one and only water storage tank holds 339,000 gallons. It was drawn down to 30,000 gallons and then the fire department was forced to change to water shuttles. The mutual aid for this water shuttle was impressive. Two teams of tankers from surrounding towns were each dumping their loads into three temporary water tanks which fed three aerial trucks and other hoses. With only three first responders on duty in Waterboro most nights and weekends for both ambulance and fire call initial response, we depend heavily on our call force volunteers and mutual aid during such large events. We should all thank the many firefighters from Waterboro and

many other mutual aid responders from many neighboring towns. The Fire Chief estimated we put over 600,000 gallons on this fire.

- What did we learn from this fire? We know the Waterboro Water District and community as a whole must figure out a way to construct a new storage tank and a new well source. The Water District is in the planning and initial engineering stages for both these projects. We also learned our pump stations lack process unfolds in the months ahead. standby generators which is another costly issue for the Water District. However, financing for such a small water district is difficult because the tank and well can each cost a million dollars in land acquisition, labor and materials costs. The Water District is in the process of pursuing a rate increase. In addition, with the small size of our Water District, the entire Town of Waterboro may be called upon to help with such large projects. Stay tuned for more information as this
  - After the fire the Water District paid for two days of tanker truck deliveries of water to replenish the South Waterboro water tank. At 8000 gallons per load the goal was to put well over 100,000 gallons into the tank by the end of Wednesday July 19. The South Waterboro water tank was full and hydrants were back on line as of the morning of Thursday July 20.
  - Insurance adjusters, Dept. Environmental Protection, Plummer family owners, CEO, DPW Director, Fire Chief and some tenants all met July 20 on site to plan the site cleanup.
  - Dept. of Labor crisis team representatives were at Town Hall Thursday July 20 to meet with displaced employees.
- **Bennett Hill Road** - staff has been well aware of the poor condition of Bennett Hill Road. Graveling and grading began July 20 and should be completed this week.

**Dave Benton commented that it was complete.**

- **New Contract Deputy** - Our longtime contract deputy Shawn Sanborn is being promoted to Detectives. Shawn will be replaced by veteran deputy and Waterboro native Duane Fay and this change will happen by mid -August. We wish Shawn well in his new job and thank him for his years of service to Waterboro residents...and we welcome Duane to our Waterboro team.
- **Fire Dept. new Captain interviews** - a recent internal posting has resulted in us hiring Christopher Carpenter of Dayton as our new FD captain. Chris is a former live-in student at Saco FD, worked for Goodwins Mills and Alfred Departments, is a Staff Sgt. in the Army Reserves, Advanced Level EMT, Firefighter II certification plus several other certifications. He will start in early September.

- **Fire station roof** - We have replaced the ridge vent on Central Station roof. Last year we discovered it had been improperly installed originally, was covered over with roofing paper and could not vent any hot air. We paid for this work out of our maintenance operations budget.

## **9. NEW BUSINESS**

- a. Discuss McLucas Road Ext. legal issue recent email.

**Dwayne Woodsome suggested that the Board of Selectmen conduct a site walk of the property.**

**Dennis Abbott commented that we need to look at what the legal ramifications are.**

**Dave Benton commented that work was done on the roadway until the State told them that no work could be done on a private road.**

- b. Discuss/vote to renew a State Malt, Spirituous & Vinous Liquor License for the Fraternal Order of Eagles located at 1050 Main Street.

**Dwayne Woodsome made a motion to approve the State Malt, Spirituous & Vinous Liquor License for the Fraternal Order of Eagles located at 1050 Main Street. Ted Doyle seconded. The motion passed 5-0.**

- c. Discuss/vote on staff approval of catering liquor licenses applications.

**Dwayne Woodsome made a motion that the Chair and Vice-chair of the Board of Selectmen be authorized to sign catering liquor license applications. Gordon Littlefield seconded. The motion passed 5-0.**

- d. Discuss/vote for an appointment to the RSU#57 Board of Directors for a one-year term to expire June 30, 2018.

**Gordon Littlefield made a motion to appoint Rhonda Doucette to the RSU#57 Board of Directors for a term to expire 6/30/2018. Ted Doyle seconded. The motion passed 5-0.**

- e. Discuss/vote for an appointment to the Planning Board for a term to expire June 30, 2020.

**Gordon Littlefield made a motion to appoint Ryan Vanasse to the Planning Board for a term to expire 6/30/2020. Dwayne Woodsome seconded. The motion passed 5-0.**

- f. Accepting the resignation of Roger Macomber from the Road Review Committee.

**Dwayne Woodsome made a motion to accept, with serious regrets, the resignation of Roger Macomber from the Road Review Committee. Gordon Littlefield seconded. The motion passed 5-0.**

**Dave Benton commented that it is imperative that we find someone to serve on this Committee. At this time, there are not enough members to hold a quorum.**

- g. Discussion of Board of Selectmen Liaisons on Boards and Committees.**

**The Board of Selectmen discussed this item and chose to serve as liaisons on the following Boards and Committees:**

**Cemetery Committee – Gordon Littlefield  
Community Garden – Ted Doyle  
Conservation Commission – Dwayne Woodsome  
Economic Development – Dennis Abbott  
Library Trustees – Tim Neill  
Olde Home Days – Gordon Littlefield  
Parks and Recreation Committee – Ted Doyle  
Planning Board – Tim Neill  
Public Safety Committee – Ted Doyle  
Road Review Committee – Dwayne Woodsome  
Transfer Station and Recycling – Tim Neill  
Ten Town Group – Tim Neill  
Zoning Board of Appeals – Dwayne Woodsome**

- h. Vote on whether or not to appoint Limerick CEO Michael Gilpatrick as Deputy Code Enforcement Officer and Deputy Plumbing Inspector.**

**Dwayne Woodsome made a motion to appoint Michael Gilpatrick as Deputy Code Enforcement Officer and Deputy Plumbing Inspector for a term to expire 6/30/2018. Tim Neill seconded. The motion passed 5-0.**

**Dwayne Woodsome made a motion to move Item 11a and 11b up on the agenda. Gordon Littlefield seconded. The motion passed 5-0.**

**Dwayne Woodsome left at 7:15 p.m.**

- i. Discuss and vote whether or not to grant to the Waterboro Water District concept approval for easement access onto town property near the Transfer Station for a new water storage tank.**

**Gary Lamb presented a map showing the area in which the Waterboro Water District would like to place a new gravity fed water tank. At this time, the district is looking for concept approval for them to place it on town property near the Transfer Station. This approval is needed in order to design the site and procure funding. The current tank needs to be drained to do maintenance. Without a new tank available, the fire hydrants would not be functioning.**

**Tim Neill made a motion that we agree in concept to the Waterboro Water District using Bennett Hill Road to run a new water line to the corner of town property and use a section of town property for a site. Gordon Littlefield seconded. The motion passed 4-0.**

#### **10. OLD BUSINESS**

- a. Final review of DPW Director job description.

**No comments or changes were suggested.**

- b. Discuss/vote whether to approve the Ossipee Lake Water Level Management Ordinance.

**This item had been moved earlier in the agenda and had already been voted on.**

#### **11. OTHER**

- a. Discuss /vote to approve the minutes of the July 11, 2017 regular meeting.

**Dwayne Woodsome made a motion to approve the minutes of the July 11, 2017 meeting. Tim Neill seconded. The motion passed 5-0.**

- b. Discuss/vote to approve the minutes of the June 17, 2017 Annual Town meeting.

**Dwayne Woodsome made a motion to approve the minutes of the June 17, 2017 Annual Town meeting. Gordon Littlefield seconded. The motion passed 4-0-1 (Ted Doyle abstained).**

#### **12. PENDING DECISIONS**

- a. Review Comprehensive Plan task list.

#### **13. WEEK'S ACTION LIST**

#### **14. DISCUSSION OF AGENDA ITEMS**

**Pearl Street Extension**

#### **15. ITEMS NEEDING SIGNATURE**

- a. Minutes of the July 11, 2017 regular meeting
- b. Minutes of the June 17, 2017 Annual Town meeting
- c. Fraternal Order of Eagles – Liquor License Application

## 16. REMINDERS

## 17. ADJOURN

**Ted Doyle made a motion to adjourn the meeting. Tim Neill seconded. The motion passed 4-0. The meeting adjourned at 7:35 p.m.**

These minutes were approved by the Waterboro Board of Selectmen on August 8, 2017.

\_\_\_\_\_/s/\_\_\_\_\_  
Dennis Abbott

\_\_\_\_\_/s/\_\_\_\_\_  
Dwayne Woodsome

\_\_\_\_\_/s/\_\_\_\_\_  
Gordon Littlefield

\_\_\_\_\_/s/\_\_\_\_\_  
Tim Neill

\_\_\_\_\_/s/\_\_\_\_\_  
Ted Doyle