

**Minutes of the Waterboro Board of Selectmen Meeting
May 9, 2017 at Waterboro Town Hall**

6:00 p.m. Public Hearings and Regular Meeting followed by a Workshop

PRESENT: Selectmen Dennis Abbott, Tim Neill, Dwayne Woodsome, Jon Gale and Gordon Littlefield. Also in attendance were Gary Lamb, David Lowe, Julie Giles, Matt Bors, Lisa Bennett, Brigit McCallum, Jack Seery, Ted Doyle, Kate Howard, Michael Bennett, Lovey Hilton, Loretta Zuger, Gary Zuger, Nancy Perkins, Bradley Perkins, Richard Sevigny, Sue Dunlap and Wade Junkins.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

- a. To hear public comment concerning the June 13, 2017 referendum question, "To see if the Town will vote, pursuant to Town Charter Section 212 to abolish the Town Meeting, conferring the powers of the Town Meeting upon the Board of Selectmen, including setting the annual budget, subject to approval by referendum vote of the registered voters of the Town."

Dennis Abbott gave a brief background on this referendum question.

Wade Junkins questioned whether this referendum pertained to a council/town manager form of government. Dennis Abbott explained that this does not change the form of government. A new Charter Commission would have to be established if a change in the form of government was brought forward. Mr. Junkins also commented that he felt that using referendum style voting, a person may not have the proper information. Dwayne Woodsome commented that this would allow a person to vote absentee and take the ballot home to review it.

Richard Sevigny expressed his opposition and not having town meeting takes away from the democratic process. At town meeting, people have the opportunity to express themselves.

Gordon Littlefield asked Mr. Sevigny what the Board could do to get people to attend town meeting.

Mike Bennett questioned whether public hearings would be held so that people would be educated.

Tim Neill commented that it gives the people the final vote.

- b. To hear public comment concerning the June 13, 2017 referendum question “Shall the Town authorize the issuance of up to \$750,000 in general obligation bonds or notes of the Town to finance the costs to renovate and equip Waterboro’s Central Fire Station hereby authorized and appropriated, with the details of such bonding (including provisions that the bonds may be prepaid or subject to call for redemption with or without premium) and the dates, maturities, denominations, and interest rates(s) to be determined by the Board of Selectmen?

Dennis Abbott explained this referendum question. We had this before the voters last November with a \$2 million dollar figure. We were asked to come back with the immediate needs and a good job has been done putting this together. He mentioned the mailing that went out. Gary Lamb outlined the project showing the current station and the project as proposed now. Jon Gale commented that the reason why it should be done now is that the problems that we have now will not go away and will get worse. Additionally, money can be borrowed at about 3% at this time. Dennis Abbott commented that, at this time, the Town with the exception of the salt shed, is pretty much debt free. Richard Sevigny asked how many years, this will take to pay it off.

- c. To hear public comment concerning the following June 13, 2017 referendum questions:

Shall the Town prohibit any and all retail marijuana social clubs, as defined in 7 M.R.S.A. Section 2442(39)? (Such a prohibition would NOT affect personal use and possession of marijuana or existing medical marijuana permitted uses.)

Shall the Town prohibit any and all retail marijuana cultivation facilities, as defined in 7 M.R.S.A. Section 2442(35)? (Such a prohibition would NOT affect personal use and possession of marijuana or existing medical marijuana permitted uses.)

Shall the Town prohibit any and all retail marijuana products manufacturing facilities, as defined in 7 M.R.S.A. Section 2442(38)? (Such a prohibition would NOT affect personal use and possession of marijuana or existing medical marijuana permitted uses.)

Shall the Town prohibit any and all retail marijuana stores, as defined in 7 M.R.S.A. Section 2442(40)? (Such a prohibition would NOT affect personal use and possession of marijuana or existing medical marijuana permitted uses.)

Shall the Town prohibit any and all retail marijuana testing facilities, as defined in 7 M.R.S.A. Section 2442(41)? (Such a prohibition would NOT affect personal use and possession of marijuana or existing medical marijuana permitted uses.)

Dennis Abbott outlined the history of these questions. The questions ask if you would like to prohibit retail marijuana social clubs, retail marijuana cultivation facilities, retail manufacturing facilities, retail marijuana stores and retail marijuana testing facilities. These questions are not binding, but give the Selectmen an idea of what the people want in the town.

Jon Gale commented that the reason they were broken out into the five questions, was that there is really a couple issues. Some categories does not lead to the direct use, then some like the clubs, leads to direct use. Voters can look at each and may want some, but not others.

Dwayne Woodsome commented that if a use was prohibited, it can always be changed by using the petition process.

Richard Sevigny asked if a time frame can be put on these.

Dwayne Woodsome commented that if an ordinance was to be put in place, a moratorium should be done to allow time for the Selectmen to draft an ordinance.

Sue Dunlap questioned whether people would be prohibited from selling seedlings.

- d. To hear public comment regarding the proposed 2017/2018 fiscal year budget.**

Dennis Abbott commented that there was a public hearing on the budget 2 weeks ago. There are copies of the warrant and the budget sheets available.

Gary Lamb reported that the proposed municipal budget is \$5.984 million, a 3.6% increase of \$212K. The estimated increase to taxpayers is \$60K, or just under \$.10 cents on the mil rate.

There was no public comment.

Dennis Abbott closed the public hearings at 6:59 p.m.

3. ANNOUNCEMENTS

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. ecomaine recycling reports

8. REPORTS & STAFF INITIATIVES

- a. Selectmen's reports

Tim Neill reported that the 10 Town Group held the 2nd part of its series on services for the elderly. The Planning Board approved a 3-phase retail business park on Main Street in South Waterboro across from the ice cream shop. The plans use the new design standard so the development will be different and more attractive.

Gordon Littlefield reported that he met with the Old Home Days Committee. Old Home Days will be on July 7th and 8th at the Middle School. They are still working on the parade route and lining up other vendors. There is further information on the website and the Old Home Days Facebook page.

- b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **Fire Station addition ballot question** - Staff and the Selectmen have proposed a much smaller FD project that is over 60% reduced from last fall's plan that was defeated at the polls. Informational fliers went out in the mail last week to all Waterboro mailing addresses. Staff hopes this information will help inform voters prior to the June 13th election. Please call town hall or Central Station if you have any questions on this project.
- **Chamber Business after hours** - on Thursday, May 18 from 5-7pm, our Chamber is having a Business After Hours at Waterboro Urgent Care. This celebrates the 10 year anniversary of this medical facility. All businesses are encouraged to attend.
- **Assessing update** - Our new Assessor Shirley Bartlett started here Tuesday May 2nd. She will be here during the hours town hall is open on Tuesdays and Wednesdays.
- **Election status** - Nomination papers for Board of Selectmen were due into town hall by 5pm Monday May 1. Three candidates returned completed forms for Selectman...(Ted Doyle, Steve Letellier and Dwayne Woodsome). School Board has one applicant for the one year term and zero applicants for the three year term. Ballots were ordered May 2nd in hopes of having them here for absentee voting that begins Friday May 12th. We doubt we will have ballots on time. Tuesday May 16 is the RSU 57 district business meeting.

- **Friendship Park update** - Unfortunately our little league field has a grub infestation. Between the grubs and the critters that dig up the grass looking for them, Friendship Park field is a mess this spring. The field was professionally treated last week with grub control. We will have to wait until summer baseball is over and then we will reseed the field. The warning track pea stone will be removed this fall because it was seen as a tripping hazard by the little league president and Massabesic High School varsity coach. We will either grass or gravel the warning track.
- **Pearl Street Extension update** - Research continues, but so far, we located a 1949 Town Meeting vote that granted Pearl Street Extension to the town from Bessie Rollins. That combined with continued annual road maintenance seems to indicate it is a town way.
- **Tax Increment Finance district** - Selectmen have created an initial draft TIF map. A TIF district shelters the assessed valuation of new commercial growth from our state valuation. Without a TIF district our county taxes will increase, our state revenue sharing and EPS school funding would decrease in response to new commercial growth. The EDC will be working on the TIF map and application with our ED consultant Chuck Morgan. Gary Lamb will attend TIF workshop in Augusta on May 23.
- **Transfer Station. RC roof bids** - an ad has gone out and bids are due May 23 for a steel roof over the RC compactor.

9. NEW BUSINESS

- a. Accept the resignation of Bob Konczal as Town Assessor and appointment of Shirley Bartlett as the Town Assessor.

Dwayne Woodsome made a motion to accept the resignation with regrets of Bob Konczal as Town Assessor. Gordon Littlefield seconded. The motion passed 5-0.

Dwayne Woodsome made a motion to appoint Shirley Bartlett as the Town Assessor. Gordon Littlefield seconded. The motion passed 5-0.

- b. Accept the resignation of a member of the Library Board of Trustees and the Cemetery Committee.

Tim Neill made a motion to accept the resignation of Cara Kent from the Library Board of Trustees and the Cemetery Committee. Jon Gale seconded. The motion passed 5-0.

10. OLD BUSINESS

11. OTHER

- a. Discuss /vote to approve the minutes of the April 25, 2017 regular meeting.

Gordon Littlefield made a motion to approve the minutes of the April 25, 2017 meeting. Jon Gale seconded. The motion passed 5-0.

12. PENDING DECISIONS

- a. Review Comprehensive Plan task list.
- b. More preparation for the 2017 referendum question on eliminating town meeting

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

**2016/17 Budget update
Pearl Street Extension
Applicant for Community Garden Committee**

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the April 25, 2017 regular meeting

16. REMINDERS

17. ADJOURN

Jon Gale made a motion to adjourn the meeting. Gordon Littlefield seconded. The motion passed 5-0. The meeting adjourned at 7:13 p.m.

These minutes were approved by the Waterboro Board of Selectmen on May 23, 2017.

Dennis Abbott

Dwayne Woodsome

Gordon Littlefield

Tim Neill

Jon Gale