

**Minutes of the Waterboro Board of Selectmen Meeting
April 25, 2017 at Waterboro Town Hall**

6:00 p.m. Regular Meeting

PRESENT: Selectmen Dennis Abbott, Tim Neill, Dwayne Woodsome and Jon Gale. Gordon Littlefield arrived at 6:35. Also in attendance were Gary Lamb, David Lowe, Julie Giles, David Benton Sr., Lee Jay Feldman, Brigit McCallum, Jack Seery, Ted Doyle, David Ma and Sherri Alcock.

1. PLEDGE OF ALLEGIANCE

Chairman Abbott opened the meeting at 6:00 p.m. with the Pledge of Allegiance.

2. PUBLIC HEARINGS

- a. Public Hearing is to receive comments regarding the proposed 2017-2018 fiscal year budget and the Annual Town Meeting Warrant.

Dennis Abbott opened the public hearing at 6:04 p.m. Gary Lamb outlined the changes in the proposed FY17/18 budget. Dennis Abbott commented that there will be public hearings in two weeks on the warrant. The warrant includes referendum questions regarding the elimination of town meeting, a bond for renovations to the fire station and 5 questions addressing commercial operations of marijuana. Dwayne Woodsome noted that people can vote absentee as soon as the ballots are available. Ted Doyle questioned whether the salary line for the Assessor (page 6, Line 153) was based on 2 days per week. The public hearing closed at 6:25 p.m.

3. ANNOUNCEMENTS

4. ADDITIONS OR DELETIONS TO AGENDA

5. APPOINTMENT

6. PUBLIC COMMENTS

7. CORRESPONDENCE

- a. Treasurer's reports
- b. Senator Woodsome's Newsletter
- c. Representative Prescott's Newsletter

8. REPORTS & STAFF INITIATIVES

a. Selectmen's reports

Dennis Abbott commented there will be voting on the ecomaine budget this week.

b. Town Administrator Gary Lamb's report

Town Administrator Gary Lamb's report was delivered as follows:

- **School Budget update** - The RSU 57 budget was voted on by our School Board last night. After the Supt and SB removed \$800K from the proposed budget, the total RSU expense budget is up only 0.6%. However, DOE state subsidy revenues are down \$919,000, resulting in an effective 4.79% increase to the RSU as a whole. Waterboro's portion of the FY 17/18 budget will be \$8,372,335, or an increase of \$325,127 or 4% over this FY's RSU budget. This net increase equates to an approximate 43 cent increase to the tax rate. School budget voter information handouts should be out within 2 weeks.
- **Chamber Business after hours** - on Thursday May 18 5-7pm our Chamber is having a Business After Hours at Waterboro Urgent Care. This celebrates the 10 year anniversary of this medical facility. All businesses are encouraged to attend.
- **Assessing update** - Our new Assessor Shirley Bartlett will start here Tuesday May 2nd...and her second day will be either Wednesday or Thursdays. She will be here during the hours town hall is open on Tuesdays and Thursdays. We settled on a one year contract for two days per week...and we will revisit the contract early in 2018 to discuss the possible need for more assessing hours. This also gives Shirley some time to reduce her workload with the 10 or so other small towns she presently works for.
- **Election status** - Nomination papers for Board of Selectmen are due into town hall by 5pm Monday May 1. So far two candidates have returned completed nomination forms...(Ted Doyle and Dwayne Woodsome). Two others have taken them out but not returned them yet...(Steve Letellier and Mike DeAngelis). For School Board we have one applicant for the one year term and zero applicants for the three year term. Ballots will be ordered May 2nd in hopes of having them here for absentee voting that begins Friday May 12th. Tuesday May 16 is the RSU 57 district business meeting.
- The LD1 question figures have been completed. I will verify with the Assessor if they are correct. The amount is within LD 1, therefore, will not need a paper ballot at town meeting.

9. NEW BUSINESS

- ### a.
- Discuss/vote to renew a State Malt, Vinous and Spirituous Liquor License for Asian Taste located at 1009B Main Street.

Jon Gale made a motion to approve the State Malt, Vinous and Spirituous Liquor License for Asian Taste located at 1009B Main Street. Tim Neill seconded. The motion passed 4-0.

10. OLD BUSINESS

- a. Continued discussion on ATV use of public roads.

Lee Jay Feldman commented that the draft ordinance is modeled after State Law. The Board of Selectmen will be meeting with the ATV Club in a workshop.

11. OTHER

- a. Discuss /vote to approve the minutes of the April 11, 2017 regular meeting.

Dwayne Woodsome made a motion to approve the minutes of the April 11, 2017 meeting. Jon Gale seconded. The motion passed 5-0.

12. PENDING DECISIONS

- a. Review Comprehensive Plan task list.

Lee Jay Feldman reported there should be a final draft of the zoning ordinance portion by August.

- b. More preparation for the 2017 referendum question on eliminating town meeting

13. WEEK'S ACTION LIST

14. DISCUSSION OF AGENDA ITEMS

Public hearings on all the referendum questions and the proposed FY17/18 budget.

The appointment of the new Assessor will be on May 9, 2017.

There will be a workshop following provided the ATV group is available to meet.

15. ITEMS NEEDING SIGNATURE

- a. Minutes of the April 11, 2017 regular meeting.
- b. Asian Taste Liquor License.

16. REMINDERS

17. EXECUTIVE SESSION – pursuant to 1 M.R.S.A, §405 (6)(a), evaluation of Town Administrator

Dwayne Woodsome made a motion to go into Executive Session at 7:01p.m. Gordon Littlefield seconded. The motion passed 5-0.

Dwayne Woodsome made a motion to come out of Executive Session at 7:22 p.m. Gordon Littlefield seconded. The motion passed 5-0.

18. ADJOURN

Dwayne Woodsome made a motion to adjourn the meeting. Jon Gale seconded. The motion passed 5-0. The meeting adjourned at 7:23 p.m.


These minutes were approved by the Waterboro Board of Selectmen on May 9, 2017,


Dennis Abbott


Gordon Littlefield


Jon Gale


Dwayne Woodsome


Tim Neill