

**Waterboro Board of Selectmen Meeting
November 10, 2015 Meeting Minutes**

EXECUTIVE SESSION: Selectman Woodsome moved to enter into Executive Session per Title 1 M.R.S.A. §405 (6)(A) to meet with a board and committee applicant at 5:54 pm, seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Woodsome moved to come out of Executive Session at 6:06 pm, seconded by Selectman Girard, voted and passed, **5 years**.

PRESENT: Chairman Abbott, Selectmen Gale, Girard, Littlefield & Woodsome, Town Administrator Gary Lamb, Brigit McCallum, Lindsey Clancy, Brenda Dyer, Public Works Director Doug Foglio, Sr., Administrative Assistant Christina Silberman & IT Manager David Lowe. Rep. Prescott arrived during the meeting.

PLEDGE OF ALLEGIANCE: Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:07 pm.

ANNOUNCEMENTS: Chairman Abbott announced that the Town Hall, the Transfer Station and the Library will be closed tomorrow for Veterans Day.

Selectman Littlefield extended thanks to all Veterans and wished the Marine Corps a Happy Birthday.

Selectman Gale reported that former resident Edie Hutchinson passed away recently. She was a wonderful person and had worked with her husband to restore cemeteries in town. She will be missed.

ADDITIONS OR DELETIONS TO AGENDA: None.

APPOINTMENTS: None.

HEARING OF DELEGATION: None.

CORRESPONDENCE: Chairman Abbott reviewed the following correspondence:

- a. Treasurer's reports
- b. Librarian's report
- c. RSU # 57 Invitation to bid (2)

REPORTS & STAFF INITIATIVES:

a. Selectmen's reports: Selectman Girard said she attended the Twelve Town Group meeting last night. They had a man from Revision Energy to talk about solar power and the different plans they have. He discussed solar farms where people who do not have space for their own solar energy system can buy into the farm to get credits for the solar power. Another program allows municipal governments to lease the roof of their town hall to a third party. Municipal agencies are not allowed some of the discounts offered for solar energy. The third party would build the solar energy on the town hall roof and would own

it. The energy would be sold to the municipality. The third party would be allowed to apply for the credits and discounts. After 7 years, the third party would sell the solar system to the town at a reduced price. It is expensive and would take approximately 20 years to pay for the upfront costs. The life of the solar panels is about 40 years.

b. Town Administrator Gary Lamb's report: Mr. Lamb reported on the following:

Audit: A draft audit has been prepared and was provided to the Selectmen. The auditors have completed their work. The fund balance is up by \$700,000. \$424,000 of this was because of the double collection of the County tax.

Election Update: There was a 13 % turnout at the November 3rd State Election. This is a poor turnout, however, there were no local races.

Salt Shed: He and Public Works Director Doug Foglio met with the Engineer for the salt shed design. They are working to prepare the bid documents and hope to have bids back in January. There is a 12 week turnaround to order the beams. This will allow work to begin in the spring.

Library work: A lot of work has been done at the Library in the basement by Pete Cote (Building Maintenance) and others. The basement will be available again for use by the public.

Public Works garage: A new storage container has been added at the Public Works garage.

Town owned lot survey: Most of the field work for the town owned lot survey between West Road and Middle Road has been done. There is a challenge with the deed work. There may not be any legal access to Middle or West Roads. They will continue looking through some more deeds for additional information.

Fire Station tanks: The two new propane tanks for the Fire Station have been installed underground to prevent the fuel from freezing, which happened last year. Additional heat has been added in the bays also because the in floor heat was not enough.

NEW BUSINESS:

a. Discuss/vote on bids for architectural services for the Central Station addition:

Mr. Lamb presented copies of the bids to the Selectmen. Further review is needed before a recommendation can be made. Selectman Woodsome moved to postpone action on this until the next meeting, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

b. Discuss/vote to appoint two interim Waterboro Representatives to the RSU #57

Board of Directors to serve until the next annual municipal election: Selectman Girard moved to appoint Lindsey Clancy to the spot vacated by Rebekah Roy, seconded by Selectman Woodsome, voted and passed, **5 yeas**. Selectman Littlefield moved to appoint Nanette Walton to the spot vacated by Mary Ross, seconded by Selectman Gale and voted, **2 yeas (Gale & Littlefield), 3 nays - motion failed**. Selectman Girard moved to appoint Brenda Dyer to the spot vacated by Mary Ross, seconded by Selectman Woodsome, voted and passed, **4 yeas, 1 nay (Littlefield)**.

c. Discuss/vote on a board/committee appointment: Selectman Girard moved to appoint Joseph Demakis to the Library Board of Trustees, seconded by Selectman Gale, voted and passed, **5 yeas**. Selectman Girard moved to postpone appointing Joel Plourde until after the Town Administrator has reached out to him, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

d. Discuss/vote to renew a State Malt, Spirituous & Vinous Liquor License for Woody's Sports Grille located at 38 West Rd: Selectman Girard moved to renew a State Malt, Spirituous & Vinous Liquor License for Woody's Sports Grille, seconded by Selectman Gale, voted and passed, **4 yeas, 1 abstained (Woodsome-relative)**.

e. Discuss status of winter sand purchase: Mr. Lamb outlined the cost of sand and salt and the related trucking costs. Selectman Littlefield referenced the Purchase Policy. Changes to the Purchase Policy were recommended. Selectman Girard suggested holding off on the sand purchase until after changes can be made to the Purchase Policy. Public Works Director Doug Foglio, Sr. said that he has a supply of sand now and there is plenty of time to change the policy. He thinks 2,500 additional yards of sand should be enough for this winter, which should not exceed the current policy. It will be best not to have an excess supply of sand left after the winter. This will have to be moved due to the shed construction in the spring. Selectman Littlefield moved to allow the purchase of sand up to \$7,500, the limits of the Purchase Policy, seconded by Selectman Gale, voted and passed, **5 yeas**.

Selectman Woodsome pointed out concerns that he has with two intersections in Town. One is on Clarks Bridge Rd. and the other is on Ossipee Hill. Mr. Foglio said he will look into these.

OLD BUSINESS:

a. Discuss/vote on FEMA flood maps: Selectman Gale moved to accept the flood plain maps presented by FEMA, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

b. Discuss/vote Town Hall roof bids: Selectman Woodsome moved to deny all bids on the roof and try again in the spring, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

OTHER:

a. Discuss/vote to approve the minutes of the October 27, 2015 regular meeting: Selectman Woodsome moved to approve the minutes of the October 27, 2015 regular meeting, seconded by Selectman Girard, voted and passed, **5 yeas**.

b. Discuss/vote to approve the minutes of the November 5, 2015 special meeting: Selectman Gale moved to approve the minutes of the November 5, 2015 regular meeting, seconded by Selectman Woodsome, voted and passed, **4 yeas, 1 abstained (Littlefield-not present)**.

PENDING DECISIONS:

a. Review Comprehensive Plan task list: Another workshop was scheduled to review this on December 1st.

WEEK'S ACTION LIST:

- Invite board and committee chairs and members of the former 20/20 Committee for a Comprehensive Plan workshop on Dec. 1st.
- Notify the RSU #57 applicant that was not appointed and thank her for her interest.
- Notify the roof bidders that no bids were accepted and we will look again in the spring.
- Make plans for the holiday party scheduled for December 4th.

DISCUSSION OF AGENDA ITEMS:

- Continue with the Central Station architecture bid review.
- Follow up on Joel Plourde’s board/committee appointment.

Rep. Prescott reported on welfare reform and reductions to State income tax.

ITEMS NEEDING SIGNATURE:

- a. Minutes of the October 27, 2015 regular meeting
- b. Minutes of the November 5, 2015 special meeting
- c. Woody’s Sports Grille State Liquor License application

EXECUTIVE SESSION: Selectman Girard moved to enter executive session per Title 1 M.R.S.A. §405 (6)(C) to discuss possible land acquisition at 7:15 pm, seconded by Selectman Littlefield, voted and passed, **5 yeas**. Selectman Girard moved to come out of Executive Session at 7:40 pm, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

ADJOURN: The meeting adjourned at 7:40 pm.

APPROVED: Date: _____
