

**Waterboro Board of Selectmen Meeting  
October 13, 2015 Meeting Minutes**

**PRESENT:** Chairman Abbott, Selectmen Girard & Woodsome, Town Administrator Gary Lamb, Tammy Wells, Dennis Boucher, Travis Boucher, Hollis Selectwoman River Payne, Administrative Assistant Christina Silberman & IT Manager David Lowe. Code Enforcement Officer Glenn Charette, Transfer Station Manager Clint Andrews and Hollis Selectmen David McCubrey & Roger Hicks arrived during reports.

**PLEDGE OF ALLEGIANCE:** Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:08 pm.

**ANNOUNCEMENTS:** Chairman Abbott said that the Waterboro photo days were held on October 9<sup>th</sup> and 10<sup>th</sup>. Photos taken on these days in Waterboro can be submitted electronically to [photoday@waterboro-me.gov](mailto:photoday@waterboro-me.gov). Chairman Abbott also noted that the lake drawdown has begun.

**ADDITIONS OR DELETIONS TO AGENDA:** None.

**APPOINTMENTS:** None.

**HEARING OF DELEGATION:** None.

**CORRESPONDENCE:** Chairman Abbott reviewed the following correspondence:

- a. Treasurer's reports
- b. List of vacancies on Town boards and committees
- c. Twelve Town Group 10/12/15 meeting agenda and surveys
- d. New Planning Board bylaws
- e. Planning Board Findings of Fact re: Abbott Investments, LLC
- f. Planning Board Findings of Fact/Notice of Decision re: Lacey Wakefield conditional use permit
- g. Planning Board Findings of Fact re: Town of Waterboro sand and salt shed
- h. Southern Maine Planning & Development Commission newsletter
- i. Ecomaine recycling reports
- j. Motor Vehicle Agent's September 2015 report

**REPORTS & STAFF INITIATIVES:**

**a. Selectmen's reports:** Selectman Woodsome said he attended the Town Attorney's municipal seminar a couple of weeks ago.

Selectman Girard said she wears purple to public meetings during October because it is Domestic Violence Awareness month and due to her work she works with domestic violence victims. Selectmen Girard reviewed some statistics about domestic violence. Maine is ranked 9<sup>th</sup> in the nation in domestic violence related homicides. Caring Unlimited, a local advocacy group working with domestic violence victims, has worked with 44 Waterboro residents seeking help from domestic violence in the last 9 months. Selectman Girard reported that she attended the Twelve Town Group meeting last night with four towns represented. They discussed the broad band issue. A survey is being updated and

will hopefully be available to put out at the polls. They will have a guest speaker next month that will talk about solar energy.

**b. Town Administrator Gary Lamb's report:** Mr. Lamb reported on the following:

**Staff changes:** Our new employee Georgia Hall started work here Oct 6<sup>th</sup>. She will work four days per week for at least two weeks to get acclimated then will drop down to working Tuesday and Friday each week afterwards. Christine Torno of Lebanon is our new Deputy Town Clerk and started work today. Christine is a Certified Maine Clerk, has been Lebanon's Deputy Town Clerk for the past 15 years and has considerable municipal clerk and elections experience. We welcome them both to our team.

**Deering Ridge Rd.:** Paving has been completed and only some minor work remains.

**Audit prep:** Our RHR Smith audit field work began here Monday Oct 5<sup>th</sup>. Chris Backman will be in later this month for more follow up.

**Town Hall roof:** The bid process is underway since an initial rough estimate shows we probably can get the job done for \$65K or less which is what we had allotted. Bids for the new town hall roof are due by noon on October 27, 2015. We will get into the Library attic this week to see if insulation could be added to stem the excess ice buildup there.

**Design review standards:** On Oct 7<sup>th</sup>, our Planning Board conducted another workshop on design review standards. They and Town Planner Lee Jay Feldman are making progress on a list of some standards that must be enforced, combined with guidelines that are suggestions for developers to follow. When a draft is completed, this information will be provided to the Selectmen and public before any adoption.

**MMA Convention broadband seminar:** At the Maine Municipal Assoc. convention, I attended a broadband workshop with Sanford, Orono, and Vinalhaven municipal officials presenting. It will be interesting to monitor Sanford's and Orono's upcoming creation of their own dark fiber open network which will let anyone use it for a fee.

**Maine Center for Disease Control:** Maine CDC contacted our Local Health Officer Lisa Bennett and me regarding a recent positive West Nile virus test in a pool of water here in Waterboro. The CDC does not release exactly where tests are conducted. Instead they want all citizens to take precautions and try to prevent mosquito bites. West Nile virus is present in all 50 states so this is nothing new.

**Route 202 median strip mowing:** We need to decide who is going to mow the grass in the new median strip along Route 202 in South Waterboro. It looks awful now. Should we create an ordinance requiring abutting landowners to mow it in the future or should the town or contracted staff mow it? Our Recreation staff will mow this month.

## **NEW BUSINESS**

**a. Discuss/vote on a consent agreement:** Code Enforcement Officer Glenn Charette said Dennis & Travis Boucher of Betty Lane are seeking a consent agreement. They made an error determining the setback requirement for their building. Mr. Charette recommends a \$700.00 penalty to cover legal and administrative costs. Travis Boucher explained how they measured the setback. The abutting property where the setback violation is located is also owned by Dennis Boucher. The setback is off by 1'7". Selectman Girard moved to agree to the consent agreement with a \$700.00 fine, seconded by Selectman Woodsome, voted and passed, **3 yeas**.

**b. Discuss/vote on School Board members' resignations:** Selectman Girard moved to accept the resignation of Rebekah Roy (from the RSU #57 School Board) with deep

regrets, seconded by Selectman Woodsome, voted and passed, **3 yeas**. Selectman Girard moved to accept the resignation of Mary Ross (from the RSU #57 School Board) with deep regrets, seconded by Chairman Abbott, voted and passed, **2 yeas, 1 nay (Woodsome)**.

**c. Discuss filling School Board vacancies:** An ad will be placed in local newspapers and posted on the town website asking Waterboro residents interested in an interim appointment to the RSU #57 School Board to submit a letter of interest with a resume by October 30, 2015. The Selectmen will hold a special meeting on November 3, 2015 to review the resumes. Candidates will be chosen for an interview with Selectmen at a special meeting on November 5, 2015.

**d. Discuss/vote on a poverty abatement application from executive session a:** Selectman Girard moved to deny the poverty abatement application from executive session a based on the fact that a hardship was not shown, seconded by Selectman Woodsome, voted and passed, **3 yeas**.

**e. Discuss/vote on a poverty abatement application from executive session b:** Selectman Girard moved to deny the poverty abatement application from executive session b based on the fact that we do not have enough information to make a proper decision, we will be willing to entertain the application again in the future with more information provided, seconded by Selectman Woodsome, voted and passed, **3 yeas**.

**f. Discuss/vote on a committee appointment:** Selectman Girard moved to appoint Scott Davis to the Road Review Committee, seconded by Selectman Woodsome, voted and passed, **3 yeas**.

**g. Discuss/vote to approve State Games of Chance Licenses for the Massabesic Lions Club for Beano and Sealed Tickets:** Selectman Girard moved to approve renewal of the State Games of Chance Licenses for the Massabesic Lions Club for Beano and Sealed Tickets seconded by Selectman Woodsome, voted and passed, **3 yeas**.

**h. Discuss holding a Special Town Meeting:** This item was postponed until the next regular meeting.

**OLD BUSINESS:** None.

#### **OTHER**

**a. Discuss/vote to approve the minutes of the September 22, 2015 regular meeting:** Selectman Girard moved to approve the minutes of the September 22, 2015 regular meeting, seconded by Selectman Woodsome, voted and passed, **3 yeas**.

#### **PENDING DECISIONS:**

**a. Review Comprehensive Plan task list:** A workshop is scheduled for October 20<sup>th</sup> to review this.

#### **WEEK'S ACTION LIST:**

- Complete the poverty abatement application denial forms.
- Ms. Silberman will contact Scott Davis for his Road Review Committee appointment.
- Mr. Lamb will contact the auditors.

#### **DISCUSSION OF AGENDA ITEMS**

- Hold executive sessions for 2 new committee applicants.
- Discuss/vote on committee appointments.
- Discuss having a special town meeting.

**ITEMS NEEDING SIGNATURE**

- a. Minutes of the September 22, 2015 regular meeting
- b. Poverty abatement application denials
- c. Consent agreement
- d. Massabesic Lions' State Games of Chance applications

**ADJOURN:** Selectman Girard moved to adjourn the meeting at 6:43 pm and enter into a workshop, seconded by Selectman Woodsome, voted and passed, **3 yeas**.

**APPROVED:** Date: \_\_\_\_\_

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