

**Waterboro Board of Selectmen Meeting  
August 25, 2015 Meeting Minutes**

**PRESENT:** Chairman Abbott, Selectmen Gale, Girard, Littlefield & Woodsome, Town Administrator Gary Lamb, Sharon Abbott, Tammy Wells, Ted Doyle, Andy Doyle, York County Sheriff Bill King with Major Paul Mitchell and Deputy Shawn Sanborn, Cleo Smith, Julie Kelley, Elaine Athearn, Fire Chief Matt Bors, Dwayne Foglio, Paul Tebbetts, Brigit McCallum, Administrative Assistant Christina Silberman & IT Manager David Lowe. Nancy Roberge arrived during the bid opening. Town Assessor Alex Konczal was present for appointments.

**PLEDGE OF ALLEGIANCE:** Chairman Abbott opened the meeting with the Pledge of Allegiance at 6:00 pm.

**ANNOUNCEMENTS:** Chairman Abbott reported on the passing of long time citizen and educator Elizabeth (Betty) Mitchell and offered the Board's condolences to the family. Selectman Littlefield said "hello" to Mrs. Wallace who is watching from home.

**ADDITIONS OR DELETIONS TO AGENDA:** Selectman Girard moved to add the opening of the snowplow bid to the agenda, seconded by Selectman Littlefield, voted and passed, **5 yeas.**

**SNOWPLOW BID OPENING:** One bid was received from Foglio, Inc. for snowplowing Town roads for the next three winters at \$6,000 per mile for 2015-16, \$6,200 per mile for 2016-17 and \$6,400 per mile for 2017-18. Selectman Gale moved to accept (not approve) the bid as presented, seconded by Selectman Littlefield, voted and passed, **5 yeas.**

**APPOINTMENTS: Public Safety Committee with York County Sheriff King to discuss public safety needs.** Public Safety Committee Chair Ted Doyle gave a presentation with recommendations for the Town's future public safety needs. A PowerPoint presentation was given showing comparisons of having a Police Department vs. the York County Sheriff's Contract Deputy Program. The Public Safety Committee recommends adding a Contract Deputy in the next fiscal year and then adding a third Contract Deputy the following fiscal year. Sheriff King addressed the Board and said that calls for service are increasing and Waterboro has a need for increased coverage. The cost of recruitment and training is astronomical and this is paid by the County Sheriff Department in the Contract Deputy Program. Selectman Gale expressed support for the Contract Deputy program. Discussion ensued about rural patrols, issues with the County Sheriff staffing levels and the needs of the County as a whole.

**HEARING OF DELEGATION:** Paul Tebbetts provided an update on the Ricker Ln. tree issue. He said that the tree is in the Town right of way. He would like to have the tree removed. Mr. Lamb will follow up on this.

**CORRESPONDENCE:** Chairman Abbott reviewed the following correspondence:

- a. Treasurer's reports
- b. List of vacancies on Town boards and committees
- c. York County Community Action Fuel Assistance information
- d. Jensen Baird Gardner Henry Municipal Client Seminar information

e. EcoMaine Recycling reports

**REPORTS & STAFF INITIATIVES:**

**a. Selectmen's reports:** Selectman Littlefield said that Straw Mill Brook Rd. has been paved. The Public Works Director did a nice job.

Selectman Gale said that the 2<sup>nd</sup> Annual Waterboro Photo Day has been planned for October 9<sup>th</sup> & 10<sup>th</sup>. More information will be provided.

**b. Town Administrator Gary Lamb's report:** Mr. Lamb reported on the following:

- The new salt shed will go before the Planning Board on Sept. 16<sup>th</sup> for a public hearing and continued review. The bid specs for the building and request for proposals are in process. Final documents for the DEP remediation are also in process.
- Mr. Lamb supports the Fire Chief's recommendation of using Sugarloaf Ambulance for the new ambulance.
- Deputy Town Clerk Yvette Dailey has issued her resignation. She will be going to work for the Town of New Gloucester and we wish her well. Bob Gobeil will be retiring from the Transfer Station.
- Straw Mill Brook Road improvements were very well done. Deering Ridge Rd. drainage work is done, grinding will be done soon and final paving completed next month.

**c. Town Assessor Alex Konczal to discuss an update for the upcoming tax**

**commitment:** Mr. Konczal reported that they are working on the Commitment. He outlined how the tax rate is set. He explained the error in double collection of the County tax last fiscal year. He provided two options for the current year tax rate. The first option is to have no increase in the new tax rate, due to the over collection, which will correct the issue in one year but may result in a much larger increase the next year. The other option is to correct the issue over two years which would provide slower, controlled relief. The general consensus of the Board is to go with the second option. Selectman Woodsome suggested enclosing an explanatory note in the tax bill to explain what has happened. Mr. Konczal reported that there needs to be a market correction for assessed property values. It appears that town property assessments are taxed 20% higher than market rates. The Assessing Department plans to lower property values across the board by 20%. This will result in the mil rate increasing but the net amount due for taxes will remain the same. Selectman Littlefield suggested that an ad be placed in the local newspaper explaining the changes. Many of the tax bills are sent to mortgage companies and those property owners would not see a letter sent with the tax bill. Chairman Abbott agreed that an explanation will have to be provided.

**NEW BUSINESS**

**a. Discuss/vote on committee appointments:** One committee appointment will be postponed. Selectman Littlefield moved to appoint James Southworth as a member of the Budget Committee and as a member of the Fair Hearing Committee, seconded by Selectman Gale, voted and passed, **5 yeas**.

**b. Discuss/vote on a committee member's resignation:** Selectman Woodsome moved to accept Todd Smith's resignation from the Old Home Days Committee, seconded by Selectman Gale, voted and passed, **5 yeas**.

**c. Discuss scheduling the next ordinance review workshop:** The Board scheduled an ordinance review workshop on Sept. 29<sup>th</sup> at 6 pm.

**OLD BUSINESS:**

**a. Discuss/vote to approve a lease for the food pantry:** The Board discussed proposed revisions to the lease. The consensus of the Board is that they are not in favor of allowing the food pantry building to be rented for other events. They feel a 90 termination clause needs to have some language added outlining allowable reasons for this in order to protect the food pantry. A proposed change in the building size from 25' x 35' to 24' x 36' (in order to save on building costs) is not a problem as the square footage remains the same. Mr. Lamb will meet with Ms. Smith to discuss changes to the proposed lease.

**b. Discuss/vote on the new ambulance purchase:** Chief Bors stated that they would like to move forward with purchasing a new ambulance from Sugarloaf Ambulance. Chairman Abbott said that there should be a "failure to fund" clause in the purchase agreement in case something happens at Town Meeting and the purchase is not funded. Selectman Woodsome moved to go with the proposal of Sugarloaf Ambulance and allow the Town to attempt to put the old ambulance out to bid with a minimum bid of \$3,600.00, seconded by Selectman Littlefield, voted and passed, **5 years**.

**OTHER**

**a. Discuss/vote to approve the minutes of the August 11, 2015 regular meeting:** Selectman Woodsome moved to approve the minutes of the August 11, 2015 regular meeting, seconded by Selectman Littlefield, voted and passed, **4 years, 1 abstained (Girard - not present)**.

**PENDING DECISIONS:** None.

**WEEK'S ACTION LIST:**

- Mr. Lamb will work on the food pantry lease with Ms. Smith.
- Mr. Lamb will speak with the Public Works Director about the tree issue on Ricker Ln.

**DISCUSSION OF AGENDA ITEMS**

- Discuss allowing the Town of Hollis residents to use the Waterboro Transfer Station. Invite the Transfer Station Manager to the meeting.
- Discuss/vote on the Waterboro Land Trust donation request.
- Discuss what needs to be done for the proposed land use for an athletic field.
- Appoint a new Registrar of Voters.
- Schedule an executive session for a new committee applicant and discuss/vote on the appointment.

**ITEMS NEEDING SIGNATURE**

**a. Minutes of the August 11, 2015 regular meeting**

**ADJOURN:** Selectman Gale moved to adjourn the meeting at 8:16 pm, seconded by Selectman Littlefield, voted and passed, **5 years**.

**APPROVED:** Date: \_\_\_\_\_  
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