

**Waterboro Board of Selectmen Meeting
April 28, 2015 Meeting Minutes**

PRESENT: Chairman Girard, Selectmen Abbott, Gale and Littlefield, Town Administrator Gary Lamb, Sharon Abbott, Administrative Assistant Christina Silberman and IT Manager David Lowe. Katy Mann was present for the public hearing. Richard Sevigny arrived during the CEO report and left after hearing of delegation. Cleo Smith & Dick Bateman left during reports. Code Enforcement Officer Glenn Charette left after reports.

PLEDGE OF ALLEGIANCE: Chairman Girard opened the meeting with the Pledge of Allegiance at 6:00 pm.

PUBLIC HEARING: To receive comment regarding a proposed amendment to the Zoning Ordinance Article 3.05.02 – Conditional Uses and Structures: Chairman Girard opened the Public Hearing. There were no comments from the public. Chairman Girard closed the public hearing.

Discuss/vote to approve the proposed amendment to the Zoning Ordinance Article 3.05.02 – Conditional Uses and Structures: Selectman Littlefield moved to approve the proposed amendment to the Zoning Ordinance Article 3.05.02 - Conditional Uses and Structures, seconded by Selectman Abbott, voted and passed, **4 yeas**.

ANNOUNCEMENTS: Mr. Lamb announced that volunteers are needed to help place flags on over 400 Veteran's graves in Waterboro for Memorial Day. The Cemetery Committee is also seeking new members and people that are willing to adopt a cemetery. There will be a headstone cleaning workshop in the cemetery behind Town Hall on Saturday, May 23rd. There is a \$20.00 fee. Please contact Christina Silberman or Gary Lamb at Town Hall for more information.

ADDITIONS OR DELETIONS TO AGENDA: Selectman Gale moved to add two items to the agenda, one to appoint a committee member and one to approve sending a letter regarding a personnel matter, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

HEARING OF DELEGATION (This was heard after reports.): Mr. Sevigny addressed the Selectman about a dangerous section of Route 5. He attended a MDOT meeting on March 30th to express his concern that from the North Waterboro Post Office to the Dunkin Donuts in East Waterboro there is no paved shoulder on either side. He spoke with a person that was hit by a car while riding his bicycle along this portion of the road. He feels that this is dangerous for pedestrians and cyclists. He asked the Selectmen to support him on this and to contact MDOT as well. Selectman Gale said this has been on the radar for over 25 years and he encouraged Mr. Sevigny to also contact his State Senator and Representative. Chairman Girard said they will send a letter from the Town to MDOT about this.

APPOINTMENTS: None.

CORRESPONDENCE: Chairman Girard reviewed the following correspondence:

- a. Treasurer's Reports
- b. Notice of Selectmen's 4/28/15 Public Hearing

- c. Update on Waterboro Community Pantry progress
- d. Leavitt's Mill Free Health Centers Annual Spring Concert info
- e. EcoMaine recycling reports
- f. Motor Vehicle Agent's March 2015 report
- g. Annual Solid Waste Management Report

REPORTS & STAFF INITIATIVES:

Code Enforcement Officer – Discuss various fees including consent agreements:

Code Enforcement Officer Glenn Charette suggested that the Town adopt M.U.B.E.C and the 2014 National Electrical Code. He reviewed recommendations for revising the fee structure for the Code Enforcement Office. Mr. Charette said that the Town Attorney has drafted court papers and will serve Lada Auto later this week or early next week. Maine Bureau of Motor Vehicles investigator Roger Nagy inspected the Lada Auto property with Mr. Charette and issued a warning. They also visited D & D Auto who is working to comply and cleaning up the yard. He visited Bozza Campground with Mike Morse and Tammy Bellman and partially walked the property. He found some infractions and he will investigate these further. Chairman Girard said they will schedule a workshop soon to review Mr. Charette's recommendations. Selectman Abbott asked about lakeshore tree harvesting and asked if aerial photos can be reviewed to determine where trees have been removed in excess of what is allowed. Mr. Charette said that there are new State regulations in place regarding shoreland zoning. His understanding is that violations begin when they are discovered and there is no statute of limitations. Selectman Littlefield asked Mr. Charette to check on a property in South Waterboro.

New Business items d & e were heard at this time.

Selectmen's reports: Selectman Abbott reported that Ecomaine approved the upcoming year's budget. Waterboro's recycling rate is around 18-19%, which is in the bottom third. Other towns with higher recycling rates have mandatory recycling and/or curbside pick-up.

Selectman Gale reported that the 20/20 Master Planning Committee is hard at work to finalize the comprehensive plan. This has been a 5 year effort that has involved extensive work on many chapters. Informational meetings will be held on May 13th at 6 pm at Central Station and on May 16th at 10 am at the Grange Hall.

Chairman Girard reported that the 12 Town Group met and continued the conversation about broad band fiber optic internet. This is receiving a lot of attention at the State level with proposals for bills. They need to make sure area towns are included in discussions. The 12 Town Group will do a survey of residents to see if there is interest in conducting a study. The cost to install fiber optic cable is \$50,000 per mile and some grant money is available. A survey with fact sheets will be available for the Annual Town Meeting on June 13th. The York County Budget Committee has been elected and will begin work on Wednesday, May 6th. Governor LePage was in Waterboro with a presentation on the proposed budget. Approximately 100 people attended and it was run well and respectful. This was recorded and will be broadcast over the local access channels.

Town Administrator Gary Lamb's report: Mr. Lamb reported on the following:

- The warrant is nearly complete for the Annual Town Meeting.
- There will be two municipal referendum questions for the June 9th election. One to approve bonding up to \$700,000 for a sand/salt shed and one to approve the new

Comprehensive Plan. One school question is expected for athletic improvements at Massabesic High School.

- Nomination papers are due by 7 pm today. So far, there are 3 candidates for the 3 year term and 2 for the 2 year term on the Board of Selectmen, two candidates for the RSU #57 School Board and one candidate for the Water District Trustee.
- Food pantry organizers are pursuing a survey of town hall property, a video inspection of the old septic system and assessment of the old well. When this information is collected and a viable site plan is produced the issue can return to the Board for further discussion. Cleo Smith added that they need to get the lease ready. Chairman Girard said that the food pantry is not on the agenda tonight and she should work with Mr. Lamb until the project is ready for the Board to review.
- He is hopeful that Town Meeting will approve the July 1st change to have Southern Maine Planning and Development Commission (SMPDC) provide planning services for the town.
- Candidates Night will be held here at Town Hall on Thursday, May 14th.

NEW BUSINESS

a. Conduct the quarterly budget review: Mr. Lamb conducted the third quarter budget review.

b. Discuss/vote to appoint a Selectman as representative to the Southern Maine Planning & Development Commission: Selectman Gale moved to appoint Selectman Tammy Jo Girard as the Selectmen's representative to the Southern Maine Planning & Development Commission, seconded by Selectman Abbott, voted and passed, **4 yeas**.

c. Discuss/vote to accept a committee member resignation: Selectman Gale moved to accept Charlie Drapeau's resignation from the Road Review Committee and thanked him for his service, seconded by Selectman Abbott, voted and passed, **4 yeas**.

d. Discuss/vote to approve a question at the June 9, 2015 Election to approve the Comprehensive Plan (This was taken out of order and heard after the CEO report.): Selectman Gale moved to approve a question at the June 9, 2015 Election to approve the Comprehensive Plan, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

e. Discuss/vote to approve a question at the June 9, 2015 Election to approve a salt/sand shed (This was taken out of order and heard after the CEO report.): Selectman Gale moved to approve a question at the June 9, 2015 Election to approve a salt/sand shed, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

f. Discuss/vote to schedule a public hearing on the proposed municipal budget: Selectman Gale moved to schedule a public hearing on the proposed municipal budget at the May 26th Selectmen's meeting, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

g. (added to agenda tonight): Selectman Gale moved to appoint Cory Woodsome to the Economic Development Committee, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

h. (added to agenda tonight and heard after approval of the minutes): Selectman Gale moved to approve sending a letter regarding a personnel matter, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

OLD BUSINESS:

a. Discuss/vote on whether or not to schedule a public hearing on the proposed Highway Entrance Ordinance: The Selectmen will hold a workshop after the regular meeting on May 12th to discuss addressing the concerns raised at the previous public hearing on the proposed Highway Entrance Ordinance and then will vote on scheduling another public hearing with the revised language at their May 26th meeting.

Selectman Littlefield asked for the status of the grant money for mountain bike trails. Chairman Girard replied that the grant has expired. Local recreation groups did look into this but it was difficult to come to an agreement with utilizing the grant monies due to the restrictions. Mr. Lamb added that SMPDC is working on a county wide trails map.

OTHER

a. Discuss/vote to approve the minutes of the April 14, 2015 regular meeting.

Selectman Littlefield moved to approve the minutes of the April 14, 2015 regular meeting, seconded by Selectman Gale, voted and passed, **4 yeas**.

New Business item h was heard at this time.

PENDING DECISIONS:

a. Discuss strategies for implementing the Comprehensive Plan.

WEEK’S ACTION LIST:

- Follow up on the committee appointment.
- Mail the letter regarding the personnel matter.
- Follow up with SMPDC regarding the new Selectmen Representative

DISCUSSION OF AGENDA ITEMS

- Discuss football field availability for non-school youth teams.
- Approve and sign the Annual Town Meeting Warrant.
- Hold a workshop at the end of the next meeting on the proposed Highway Entrance Ordinance.

ITEMS NEEDING SIGNATURE

a. Minutes of the April 14, 2015 regular meeting

ADJOURN: Selectman Abbott moved to adjourn the meeting at 7:53 pm, seconded by Selectman Gale, voted and passed, **4 yeas**.

APPROVED: Date: _____
