

**Waterboro Board of Selectmen Meeting
February 3, 2015 Meeting Minutes**

PRESENT: Chairman Girard, Selectmen Abbott, Gale and Littlefield, Town Administrator Gary Lamb, Sharon Abbott, Brigit McCallum, Jack Seery, Tim Neill, Cleo Smith, Tony Thorne, Rich Liden, Jean Liden, Janice Bergeron, Lauri Hodgkin, Julie Kelley, Susan Wright, Neil Wright, Laurilla Nash, Charles Nash, Administrative Assistant Christina Silberman and IT Manager David Lowe. Code Enforcement Officer Glenn Charette arrived during old business. Absent: Selectman Woodsome

PLEDGE OF ALLEGIANCE: Chairman Girard opened the meeting with the Pledge of Allegiance at 6:04 pm.

ANNOUNCEMENTS: Chairman Girard announced that staff from Senator King's Office will hold constituent hours here at town hall on Wednesday, February 11th from 10 am to noon.

ADDITIONS OR DELETIONS TO AGENDA: An item under Reports & Staff Initiatives regarding a request for abatement was postponed because the applicant is unable to attend tonight.

APPOINTMENTS: None.

HEARING OF DELEGATION: None.

CORRESPONDENCE: Chairman Girard reviewed the following correspondence:

- a. Treasurer's Reports
- b. EcoMaine recycling report
- c. Items of importance from the Town Clerk
- d. Planning Board Notice of Decision re: Dollar General

REPORTS & STAFF INITIATIVES:

Assessor - Discuss/vote on a request for abatement: This item was postponed.

Selectmen's reports: Selectman Gale reported that he attended the Library Trustees meeting and they discussed some of the issues with the Library facility.

Town Administrator Gary Lamb: Mr. Lamb gave the following report:

- The Budget Committee of three people met for the first time last Thursday. They will continue to meet on Thursday nights at 6 pm. The meeting locations may change. This Thursday, Feb. 5th, the Budget Committee will meet at the Fire Department.
- Due to the vacancy in the front office, Mr. Lamb has asked Nancy Johnson to try to schedule all General Assistance appointments on Mondays. Nancy does not usually work on Monday and will be working 40 hours per week for the time being. We have received over 40 applications for the opening so far. The deadline to apply is by noon on Feb. 13th.
- Mr. Lamb thanked the Public Works Department staff and the snowplow contractor for the great job they are doing. He asked people to thank them for their hard work.

NEW BUSINESS

a. Discuss/vote to accept board member resignations: Chairman Girard explained that the Selectmen have a verbal resignation from Andy Cote from the 20/20 Committee

and the Planning Board. Tim Neill addressed the Selectmen and asked that his resignation from the Planning Board be postponed until someone is found to take his place to ensure that there is a quorum for meetings. Selectman Gale moved to accept the resignations of Andy Cote (from the 20/20 Cmte. & Planning Board), seconded by Selectman Abbott, voted and passed, **4 yeas**. Selectman Littlefield moved that the Board not accept Tim Neill's resignation at this time and that an executive session be scheduled for the Board to meet with him, seconded by Selectman Gale, voted and passed, **4 yeas**. Chairman Girard said there also was a verbal resignation from the Planning Board by Frank Allen. Mr. Allen later rescinded his resignation in writing. Selectman Abbott moved to schedule an executive session to meet with Frank Allen prior to the next Selectmen's meeting to discuss this, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

b. Discuss the Annual Town Report dedication: The Board discussed the dedication for the Annual Town Report. Chairman Girard suggested dedicating it to Jim Carll. The Board postponed action on the dedication until their next meeting.

c. Discuss strategies for implementing the Comprehensive Plan: Mr. Lamb explained that some towns use the Planning Board to implement their Comprehensive Plan. This could be a lot of work with 75 to 100 things that will need to be done as a result of the Comprehensive Plan update. It could take 1-2 years to do everything. The Town could ask the Planning Board to do this or the Town could create an implementation committee. The 20/20 Committee is nearing completion of their work. It may be too soon to decide how to proceed but it is good to discuss it. A workshop with the Town Attorney to review the update would be good also. The Board added this topic under Pending Decisions on future agendas for further consideration.

d. Discuss/vote on how to proceed with remaining vacant foreclosed lots: Mr. Lamb asked the Selectmen how they wish to proceed with the remaining vacant foreclosed lots that did not sell during the sealed bid process. Selectman Littlefield suggested contacting the abutters of the properties to see if there is any interest. Mr. Lamb will review the Tax Acquired Property Ordinance. This item was postponed until the next meeting.

OLD BUSINESS:

a. Discuss updates on establishing a food pantry: Chairman Girard indicated that the offer to build a building to house the food pantry and fund the creation of a 501c3 has been rescinded at least for now. Selectman Littlefield said he heard the offer was rescinded due to lack of action by the Selectman. He does not feel this is fair because he has been asking for information about whether or not the proposed lot is large enough to build on and he has not gotten the answer. Cleo Smith reported on donations and volunteers that have been lined up should a building be located. Chairman Girard suggested that volunteers be available to provide transportation to other area pantries in the interim. Mr. Lamb said he will investigate the proposed parcel to see if it is buildable. Ms. Smith said that she hopes that Mr. Foglio changes his mind about rescinding the offer. The Board and Mr. Lamb thanked the people present for coming in and for their interest in a food pantry.

OTHER

a. Discuss/vote to approve the minutes of the January 13, 2015 regular meeting: Selectman Littlefield moved to approve the minutes of the January 13, 2015 regular meeting, seconded by Selectman Abbott, voted and passed, **3 yeas, 1 abstained (Girard-not present)**.

PENDING DECISIONS: The Board added “Discuss strategies for implementing the Comprehensive Plan” to pending decisions.

WEEK’S ACTION LIST:

- Schedule an executive session with Tim Neill and Frank Allen regarding their resignation from the Planning Board.
- If another board applicant’s business is completed before the Planning Board, schedule an executive session at 5:30 to meet with them.

DISCUSSION OF AGENDA ITEMS

- Discuss/vote on the Annual Town Report dedication.
- Discuss/vote on proceeding with sale of the remaining foreclosed vacant lots.
- Discuss/vote on a request for abatement.

Selectman Gale remarked that he does not want to lose track of the list of unsightly property issues that need to be addressed. Mr. Lamb will review the list with CEO Charette and report back at the February 24th meeting.

ITEMS NEEDING SIGNATURE

- a. Minutes of the January 13, 2015 regular meeting

ADJOURN: Selectman Gale moved to adjourn the meeting at 6:50 pm, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

APPROVED: Date: _____
