

**Waterboro Board of Selectmen Meeting
January 13, 2015 Meeting Minutes**

PRESENT: Vice Chairman Littlefield, Selectmen Abbott and Gale, Town Administrator Gary Lamb, Sharon Abbott, Tammy Wells, Code Enforcement Officer Glenn Charette, Administrative Assistant Christina Silberman and IT Manager David Lowe. Don Scouler arrived during the Town Administrator's report. State Rep. Dwayne Prescott arrived during new business item #2.

PLEDGE OF ALLEGIANCE: Vice Chairman Littlefield opened the meeting with the pledge of allegiance at 6:00 pm.

ANNOUNCEMENTS: Vice Chairman Littlefield explained that Selectmen Woodsome is unable to attend this evening due to his work in Augusta. Chairman Girard is also unable to attend tonight because her father is in the hospital. Historical Society member Jim Carl is now home from the hospital. Vice Chairman Littlefield extended condolences on behalf of the Board to the family of Roland Denby who recently passed away. Mr. Denby was a retired Lieutenant Colonel with the U. S. Army and a long-time member of the Planning Board and the Saco River Corridor Commission.

Motor Vehicle Agent Brenda Crenner was asked to come into the meeting to be recognized. Mr. Lamb announced that Brenda is retiring after 15 1/2 years working for the town and providing excellent customer service. Her last day will be January 21st. The Selectmen thanked Brenda for her service and wished her well in her retirement.

ADDITIONS OR DELETIONS TO AGENDA: None.

APPOINTMENTS: None.

HEARING OF DELEGATION: None.

CORRESPONDENCE: Vice Chairman Littlefield reviewed the following correspondence:

- a. Treasurer's Reports
- b. Senator King's office notice of constituent hours
- c. Motor Vehicle Agent's December 2014 report
- d. Tax acquired property foreclosure sale notice
- e. 1/20/15 Selectmen's workshop notice

REPORTS & STAFF INITIATIVES:

Selectmen's reports: Selectman Gale said the Community Garden Committee met and reviewed the work that will be done in the spring, including setting up a greenhouse and completing the siding on the new shed. Some plots are still available.

Vice Chairman Littlefield said that the new skating rink next to the Taylor House is now open.

Town Administrator Gary Lamb: Mr. Lamb gave the following report:

- **Foreclosure update:** Sealed bids are due by noon on Wednesday, January 21, 2015 for the 34 tax acquired properties with vacant land for sale. Additional foreclosed properties of land with structures will be sold at a later formal auction, possibly in Feb. or March. We are having some success in getting these folks to pay up now to avoid an auction.

- **Workshop update:** Our workshop is January 20th at 5:30pm to discuss the personnel policy edits. Now that assessing is not on the Jan 20th agenda, we could add another subject if the Board so desires.
- **DOT public hearing on Rte. 5 Ossipee River Bridge replacement:** This public hearing is at 6 pm at town hall on Wednesday, Jan 14th.
- **Planning Board workshop:** A Planning Board workshop is scheduled for 7pm Wednesday, Jan 14th. It is open to the public but there will be no public comment period. This meeting is at the request of the Dollar General applicant to meet with the Fire Chief and DPW Director to discuss concerns with the present Dollar General site plan. The Planning Board wanted to host this meeting so they and the public could listen to this discussion.
- **Library closing:** Much discussion has occurred since last Friday when the library was closed because of sewer gas. DPW Director Doug Foglio and Custodian Pete Cote will be cutting a new trap door through the floor tomorrow to hopefully access the problem. There are substantial repairs needed if we are ever to use the basement again for kid's story time. Once we get the sewer gas problem fixed, the upper floor of the library can reopen with some new egress signage, hopefully this weekend. I suggest we discuss this in more detail with the CEO after we finish discussing property maintenance issues in New Business item c.
- **Augusta budget:** The Governor's budget is out and is creating much discussion. It will take some time to understand the impact pro and con to municipalities. The recent MMA handout highlights many parts of the budget.

NEW BUSINESS

a. Discuss/vote to approve quit claim deeds: Selectman Abbott moved to approve the 6 quit claim deeds contained in the Selectmen's packet, seconded by Selectman Gale, voted and passed, **3 yeas**.

b. Discuss/vote to accept a committee member's resignation: Selectman Gale moved to accept the resignation of Donna Mayo from the Cemetery Committee, with regret and appreciation for her work, seconded by Selectman Abbott, voted and passed, **3 yeas**.

Vice Chairman Littlefield invited State Representative Dwayne Prescott, who had just arrived, to speak. Rep. Prescott said that the Governor has released a preliminary budget. He explained that the Governor's proposed budget will now go to Committee for review. Rep. Prescott has been assigned to the Insurance and Finance Committee and he provided a packet of information for the Selectmen to review regarding this. He encouraged people to keep in touch with him regarding their concerns.

c. Discuss a property maintenance code or similar options with Code Enforcement Officer Glenn Charette: Mr. Lamb said that CEO Charette has recommendations for the town to consider instead of adopting a property maintenance code. Mr. Charette said the ICC Property Maintenance Code is very involved and he feels that State Statutes are all the town needs. The town's ordinance allows this and he suggested adding some clarifying language. The Selectmen discussed their property maintenance concerns such decrepit/junky buildings. Mr. Lamb recommended defining the term "nuisance". Vice Chairman Littlefield suggested that Mr. Lamb and Mr. Charette draft a proposed amendment for the Selectmen to review before submitting it to the Planning Board for

consideration. Mr. Lamb said that Deputy Chief/Health Officer Lisa Bennett should be included in this process as well.

Code Enforcement Officer Glenn Charette provided an update on the issues at the Waterboro Public Library. The Library has been closed due to life safety code issues. Mr. Charette shared a memo with the Selectmen. He reviewed the issues and made recommendations for repairs. Mr. Lamb said that an access door will be created at the Library tomorrow to allow a plumber to check the plumbing and find the source of the sewer gas leak. Mr. Charette recommended an air quality test be conducted and he will look into having that done.

OLD BUSINESS: None.

OTHER

a. Discuss/vote to approve the minutes of the December 30, 2014 Regular Meeting:

Selectman Gale moved to approve the minutes of the December 30, 2014 regular meeting, seconded by Selectman Abbott , voted and passed, **3 yeas**.

b. Discuss/vote to approve the minutes of the December 30, 2014 Workshop:

Selectman Gale moved to approve the minutes of the December 30, 2014 workshop, seconded by Selectman Abbott, voted and passed, **3 yeas**.

PENDING DECISIONS: None

WEEK'S ACTION LIST:

- Mr. Lamb and Mr. Charette will follow up on the Library issues.
- A Selectmen's Workshop is scheduled for Jan. 20th

DISCUSSION OF AGENDA ITEMS

- Discuss the Annual Town Report.
- Discuss strategies on how to move forward with implementing the Comprehensive Plan.

ITEMS NEEDING SIGNATURE

- a. Minutes of the December 30, 2014 Regular Meeting
- b. Minutes of the December 30, 2014 Workshop
- c. Quitclaim Deeds

ADJOURN: Selectman Gale moved to adjourn the meeting at 7:15 pm, seconded by Selectman Abbott, voted and passed, **5 yeas**.

APPROVED: Date: _____
