

**Waterboro Board of Selectmen
July 8, 2014 Meeting Minutes**

EXECUTIVE SESSION: The Board of Selectmen entered executive session at 5:15 pm per Title 1 M.R.S.A. §405 (6)(A) to meet with board and committee applicants. The Board of Selectmen came out of executive session at 5:50 pm.

PRESENT: Chairman Woodsome, Selectmen Abbott, Gale, Girard & Littlefield, Town Administrator Gary Lamb, Sharon Abbott, Bob Gobeil, Transfer Station Manager Clint Andrews, Don Holden, Dianne Holden, Town Planner Tom Ursia, Ron Perro, Rilla Nash, Dave Watson, Lisha Fiske, Administrative Assistant Christina Silberman, IT Manager Dave Lowe. Interim Public Works Director Doug Foglio, Sr. arrived during reports.

PLEDGE OF ALLEGIANCE: Chairman Woodsome opened the meeting with the Pledge of Allegiance at 6:02 pm.

PUBLIC HEARING: Chairman Woodsome opened the public hearing to receive comment regarding proposed amendments to the Parking and Traffic Ordinance. Town Administrator Gary Lamb explained the proposed amendments. Bob Gobeil asked if the changes would prohibit golf carts from being driven at the park. Mr. Lamb replied that the ordinance does not address use of golf carts. Chairman Woodsome said if this becomes a problem, the town will address it. Chairman Woodsome closed the public hearing.

ANNOUNCEMENTS: Selectman Littlefield congratulated the Massabesic girls' lacrosse team for winning the State championship.

AGENDA ADDITIONS/DELETIONS: Mr. Lamb asked to add the liquor license to the list of items needing signature, if approved.

APPOINTMENTS (This item was heard after reports): Waterboro Land Trust President and Interim Public Works Director Doug Foglio, Sr. explained the request to have the unused old central fire station donated to the Land Trust. The building is deteriorating and the Land Trust would fix it up and use it as an information center. The Land Trust would be agreeable to having a revisionary clause in the deed that the property will revert back to the town if anything happens to the Land Trust.

Mr. Foglio said that there is an issue with access to the Boy Scout lot.

The Waterboro Land Trust Annual Meeting will be held on Wednesday July 23rd @ 5:30 pm at Bob Fay Memorial Park.

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Woodsome reviewed the following correspondence;

- a. Rep Libby's newsletter
- b. Notice re: July 12, 2014 "Break the Sound Barrier" Widows Sons of Maine Ride for Hearing Loss

REPORTS & STAFF INITIATIVES

a. Selectmen's reports: Selectman Gale said the Library will hold their annual book and bake sale on Saturday July 19th from 9 am to 1 pm. Representatives of the Community Garden Committee will be interviewed by the *Journal Tribune* tomorrow. The garden is looking great and they have installed a new gate. This Saturday, July 12th, is Waterboro Photo Day. Pictures can be taken in town on this day and information is available on the town website, on Facebook and in the *Waterboro Reporter*.

Selectman Abbott said that evaluation forms have been updated and he asked the Selectmen to leave their completed forms with Christina.

Selectman Girard reported that the York County Budget Committee turned over the budget to the County Commissioners with two changes. One change was to remove some benefits that the Commissioners' receive for health insurance and the other was to add a \$5,000 line to the budget to fund the Budget Committee. The costs for running the Budget Committee have been paid solely by the Town of Alfred. The County Commissioners rejected the budget saying that the Committee does not have the authority to add a line to the budget. The Committee will meet again tomorrow evening at 6:30 pm. If the Committee chooses to leave the \$5,000 line in the budget, the Commissioner's still have the option to refuse to pay the expenses. This would be a problem if the Committee has hired someone to do the work and the County Commissioners refuse to pay them. The budget must be finalized by tomorrow night to meet the commitment deadline. The Commissioners said that their office will do the staff work for the Budget Committee. The Committee pointed out that a recent ruling said that the Committee is separate from the Commissioner's office and they feel the work should be done separately. Mr. Lamb asked about benefits for the County Commissioners. Selectman Girard said that the Commissioners are classified as full time employees and are eligible for health insurance or a \$3,000 buyout if they do not take insurance and retirement benefits. 1 Commissioner takes the health insurance, 1 takes the buyout and 1 takes the retirement. 2 Commissioners do not take any benefit.

b. Town Administrator Gary Lamb's report:

- 15 applications for the Highway #3 position have been reviewed. Mr. Lamb will try to hold interviews this Thursday. The DPW Director's position has been posted and submissions are due by noon July 22nd.
- The Fire and EMS dispatch changeover from Sanford to Biddeford has been moved to July 28th.
- Road painting stencils have come in for Gobeil Park asphalt striping and for later use throughout town.
- CEO Mark Mitchell reports that there are 15 new homes under construction since January 1st compared to 13 for all of calendar year 2013.
- Retirement option changes are taking considerable discussion time. Mr. Lamb will meet with Maine PERS, the town's IRA vendor Steve Harlow and Fire Chief Matt Bors on Thursday July 17 to discuss next steps. Joining Maine PERS may be postponed until January 1st.
- The town hall front lobby has been extremely busy with all manner of registrations and payments. Numerous times the line has been to the front door for hours, especially on Tuesday mornings and Fridays. With Yvette out through July 22nd or later and some staff on vacation days, Christina has had to take many hours from her desk and help out front. Her expertise and adaptability is greatly appreciated.

- 380 thirty day notices were sent out in today's mail for 2013/14 tax liens for unpaid taxes due last October and this April.
- It appears that the \$1.1 million crisis fund created last year per charter should be moved into it's own account and out of the general checking account. Comments and any are welcomed on how best to proceed making this change.

NEW BUSINESS:

a. Discuss/vote to approve proposed amendments to the Parking and Traffic Ordinance:

Selectman Gale moved to approve amendments to the Parking and Traffic Ordinance as proposed, seconded by Selectman Girard, voted and passed, **5 yeas**.

b. Discuss/vote on the donation of the old central station to the Waterboro Land Trust:

Selectmen Littlefield moved to deed the old central station property to the Waterboro Land Trust with a revisionary clause, seconded by Selectmen Gale, voted and passed, **5 yeas**.

c. Discuss/vote on new board & committee appointments:

Selectman Littlefield moved to appoint Kellie DeMers to the Library Board of Trustees, seconded by Selectman Gale, voted and passed, **5 yeas**. Selectman Gale moved to appoint Andrew Doyle to the Public Safety Committee, seconded by Selectman Abbott, voted and passed, **5 yeas**. Selectman Girard moved to appoint Megan Verlander to the Assessing Board of Review and to the Budget Committee, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

d. Discuss/vote on the reappointment of John Wade to the Economic Development Committee:

Selectman Girard moved to reappoint John Wade to the Economic Development Committee, seconded by Selectman Abbott, voted and passed, **5 yeas**.

e. Discuss/vote on Selectmen liaison assignments: Selectman Abbott moved to keep the current liaison assignments, seconded by Selectman Girard, voted and passed, **5 yeas**.

f. Discuss/vote to accept a resignation from a member of the Planning Board:

Selectman Abbott moved to accept Tim Nelson's resignation from the Planning Board with regrets, seconded by Selectman Gale, voted and passed, **5 yeas**.

g. Discuss/vote to schedule a Public Hearing to consider required amendments to the General Assistance Ordinance effective July 1, 2014: Selectman Littlefield moved to set a public hearing for July 22nd to consider amendments to the General Assistance Ordinance, seconded by Selectman Abbott, voted and passed, **5 yeas**.

h. Discuss/vote on free Transfer Station services for local non-profits such as churches:

The Board discussed issues with the free use of the Transfer Station by local non-profits with Mr. Lamb and Transfer Station Manager Clint Andrews. Selectman Girard moved to no longer allow free dumping at the Transfer Station by non-profit organizations, seconded by Selectman Gale, voted and passed, **2 yeas (Girard & Gale), 3 nays – motion fails**. Mr. Lamb will meet with the agencies involved to discuss the disposal issues.

i. Discuss/vote to approve renewal of a State Malt & Vinous Liquor License for Lee's Family Restaurant at 199 Sokokis Trail: Selectman Girard moved to approve renewal of the liquor license for Lee's Family Restaurant, seconded by Selectman Abbott, voted and passed, **5 yeas**.

j. Discuss/review the Annual Town Meeting: The Board discussed the low attendance at the annual town meeting and other options. A suggestion was made to have a non-

binding question on the ballot in November regarding a change from an annual town meeting to a referendum vote on the budget. Future discussion will be had about this.

OLD BUSINESS: None

OTHER:

a. Minutes of the June 24, 2014 Regular Meeting: Selectman Girard moved to approve the Minutes of the June 24, 2014 Regular Meeting, seconded by Selectman Gale, voted and passed, **3 yeas, 2 abstained (Woodsome & Littlefield – not present).**

PENDING DECISIONS:

a. Town Charter revision to add a Public Works Department: Mr. Lamb is working to fill two positions and then this will be finalized.

WEEK'S ACTION LIST:

- Schedule a public hearing for the General Assistance Ordinance amendments.
- Mr. Lamb will meet with the non-profit agencies regarding use of the Transfer Station.
- Ms. Silberman will follow up on the board and committee appointments.
- Mr. Lamb will inquire about the tax exempt status of Camp Laughing Loon.
- Mr. Lamb will follow up with Lee Burnett regarding the availability of grant funds to be used toward mountain bike trails.

DISCUSSION OF AGENDA ITEMS:

- Hold the public hearing and vote on General Assistance Ordinance amendments.
- Continue the discussion regarding the annual town meeting process.
- Have a status update regarding the dangerous building notifications that were sent.
- Discuss mountain bike trail and grant money availability.

Selectman Gale suggested removing the Public Works item under pending decisions and adding review of the annual town meeting. There was mutual consent to do this.

Chairman Woodsome read the reminders.

ADJOURN: Selectman Abbott moved to adjourn the meeting at 8:14 pm, seconded by Selectman Littlefield, voted and passed, **5 yeas.**

SIGNED:

- Minutes of the June 24, 2014 Regular Meeting
- Liquor license renewal application for Lee's Family Restaurant

APPROVED: Date: _____
