

**Waterboro Board of Selectmen
June 24, 2014 Meeting Minutes**

5:30 PM EXECUTIVE SESSION (NOTE: Selectmen Littlefield and Woodsome were not present): Selectman Abbott moved to go into executive session at 5:30 pm per Title 1 M.R.S.A. §405 (6)(A) to meet with the Assessors' Agent to discuss a contract renewal, seconded by Selectman Gale, voted and passed, **3 yeas**. Selectman Gale moved to come out of executive session at 5:52 pm, seconded by Selectman Abbott, voted and passed, **3 yeas**.

PRESENT: Chairman Girard, Selectmen Abbott & Gale, Town Administrator Gary Lamb, Sharon Abbott, Fire Chief Matt Bors, Deputy Chief Lisa Bennett, Dwayne Prescott, Tim Neill, Frank Allen, Andy Cote, Ed Doggett, one unidentified person, Administrative Assistant Christina Silberman and IT Manager Dave Lowe.

PLEDGE OF ALLEGIANCE: Chairman Girard opened the meeting with the Pledge of Allegiance at 6:02 pm.

ELECT CHAIRMAN OF THE BOARD OF SELECTMEN FOR 2014-2015: Selectman Abbott nominated Selectman Woodsome as Chairman of the Board of Selectmen for 2014-2015, seconded by Selectman Gale. There were no other nominations. The nomination was voted and passed, **3 yeas**.

ELECT VICE CHAIRMAN OF THE BOARD OF SELECTMEN FOR 2014-2015: Selectman Gale nominated Selectman Girard as Vice Chairman of the Board of Selectmen for 2014-2015, seconded by Selectman Abbott. There were no other nominations. The nomination was voted and passed, **3 yeas**.

ANNOUNCEMENTS: None

AGENDA ADDITIONS/DELETIONS: None

APPOINTMENTS: None

CORRESPONDENCE: Chairman Girard reviewed the following correspondence;

- a. Treasurer's Reports
- b. Rep Libby's newsletters
- c. Motor Vehicle Agent's May 2014 report
- d. EcoMaine recycling reports

REPORTS & STAFF INITIATIVES

a. Selectmen's reports: Selectman Abbott reported that EcoMaine's annual meeting was held on Thursday. The Commissioner of the Department of Environmental Protection spoke and it was very well attended. Three more communities have joined EcoMaine which makes about 54 participating communities. Jim Gailey, South Portland City Manager, will be the EcoMaine Chairman for next two years.

Selectman Gale talked about the Waterboro Photo Day. People are invited to take photos on Saturday, July 12, 2014 of people, places, things or activities within the town of Waterboro, Maine. Email your photo as a JPEG file to: photoday@waterboro-

[me.gov](#). Photos will be accepted until midnight on Saturday, July 19th but must be taken on July 12th. All photos should be accompanied by the photographer's name for a photo credit. All photos will become the property of the Town of Waterboro and may be displayed electronically or in printed form.

Vice Chairman Girard reported that there will be a public hearing for the York County budget tomorrow night at the York County Courthouse in the basement at 6:30 pm.

b. Town Administrator Gary Lamb's report: Mr. Lamb said he will work with Chief Bors and Parks and Recreation Director Mike DeAngelis on updates for the Personnel Policy. Town staff are willing to provide input on these updates. Mr. Lamb will continue work on writing the second version of a governance chapter for the 20/20 Committee's comprehensive plan update. 15 applications were received for the full time laborer position for Public Works. He will review applications with Chief Bors, conduct interviews and hire someone as soon as possible. A part time Public Works Director will be hired in July. When time allows, Mr. Lamb will proceed working on the foreclosed properties. The Gobeil Park asphalt striping and signage plan has been discussed with the Road Commissioner and stencils will be ordered. A discussion about free use of the Transfer Station by churches and other non-profits should be had at a future meeting. Mr. Lamb said that the Annual Town Meeting was poorly attended with about 35 people attending. While he does appreciate a town meeting form of government, it may be time to move to something else such as a town council form of government.

NEW BUSINESS:

a. Discuss/vote on proposed amendments to the Parking Ordinance and to schedule a public hearing: Mr. Lamb discussed the parking issue at Gobeil Park and reviewed options. A public hearing to consider amendments to the Parking and Traffic Ordinance was scheduled for July 8, 2014.

b. Discuss/vote to accept a resignation from a member of the Public Safety Committee: Selectman Abbott moved to accept the resignation of Charles Drapeau from the Public Safety Committee with regrets, seconded by Selectman Gale, voted and passed, **3 yeas**.

c. Discuss/vote on Board and Committee reappointments: Selectman Gale moved to reappoint the following board and committee members, seconded by Selectman Abbott, voted and passed, **3 yeas**. 20/20 Master Planning Committee members appointed for a 12 month extension: Dianne Holden, Roger Macomber, Todd Abbott, Robert Powers, David Barker, Tim Neill, Andre Cote, and Judith Carll. Community Garden Committee: Melissa Brandt, Amy Beth Lucarelli, Anthony Lucarelli, Nancy Brandt, Peter Cote & Todd Smith. Conservation Commission: Peter Cote, Amy Beth Lucarelli, Anthony Lucarelli & Todd Smith. Library Board of Trustees: Brigit McCallum. Road Review Committee: Roger Macomber, David Benton & Nancy Roberge.

OLD BUSINESS: None

OTHER:

a. Minutes of the June 10, 2014 Regular Meeting: Selectman Abbott moved to approve the Minutes of the June 10, 2014 Regular Meeting, seconded by Selectman Gale, voted and passed, **3 yeas**.

b. Minutes of the June 14, 2014 Annual Town Meeting: Selectman Abbott moved to approve the Minutes of the June 14, 2014 Annual Town Meeting, seconded by Selectman Gale, voted and passed, **2 yeas, 1 abstained (Girard-not present)**.

PENDING DECISIONS:

a. Town Charter revision to add a Public Works Department: Mr. Lamb will fill the full time laborer position soon and then will hire a part time Public Works Director.

WEEK'S ACTION LIST:

- Follow up on board & committee reappointments.
- Schedule a public hearing for July 8th on amending the Parking and Traffic Ordinance.

DISCUSSION OF AGENDA ITEMS:

- Hold a Public Hearing and discuss vote on amendments to the Parking and Traffic Ordinance.
- Discuss free use of the Transfer Station by churches/non-profit agencies.
- Hold an executive session to meet with committee applicants.
- Hold an executive session for the Town Administrator's performance review.
- Appoint Selectman liaisons to boards & committees.

HEARING OF DELEGATION: Ed Doggett said he is Treasurer of the Little Ossipee Lake Association. The Association would like to put up a sign or kiosk at the public beach. Mr. Lamb asked to meet with him later to discuss this.

Chairman Girard read the reminders.

Selectman Gale thanked Selectman Girard for her work as Chairman of the Board of Selectmen.

ADJOURN: Selectman Abbott moved to adjourn the meeting at 6:27 pm to a workshop with the Planning Board, seconded by Selectman Gale, voted and passed, **3 yeas**.

SIGNED:

- Minutes of the June 10, 2014 Regular Meeting
- Minutes of the June 14, 2014 Annual Town Meeting

APPROVED: Date: _____
