

**Waterboro Board of Selectmen  
May 27, 2014 Meeting Minutes**

**PRESENT:** Chairman Girard, Selectmen Abbott, Gale, Littlefield & Woodsome, Town Administrator Gary Lamb, Sharon Abbott, Road Commissioner Doug Foglio, Sr., York County Sheriff's Deputy Shawn Sanborn, Dwayne Prescott, JoAnn & Robert Thomas, Paul Tebbetts, 4 unidentified people, Administrative Assistant Christina Silberman, and IT Manager Dave Lowe. Code Enforcement Officer Mark Mitchell was present during the public hearing and vote on the proposed zoning amendment. Assessors' Agent Jerry Daigle was present for his report. Parks & Recreation Director Mike DeAngelis arrived during the public hearing.

**PLEDGE OF ALLEGIANCE:** Chairman Girard opened the meeting with the Pledge of Allegiance at 6:02 pm.

**PUBLIC HEARING:** Chairman Girard opened the public hearing to hear comments regarding proposed amendments to the Zoning Ordinance, Article 7, Table 1 and Section 3.D regarding docks. Code Enforcement Officer Mark Mitchell reviewed the proposed changes and answered questions from the Board. Paul Tebbetts suggested that the ordinance note that the length restriction is 40 feet from the high water mark. Road Commissioner Doug Foglio said he is concerned that the ordinance does not state that docks can only be installed by the abutting land owner or with written permission from the land owner. Chairman Girard disagreed that this should be part of the ordinance. Land owners would have the right to have it removed. If this were part of the ordinance, then the Town would incur the costs of enforcement. Selectman Woodsome wondered how the Town would know when a dock is installed if a permit is not required. Mr. Foglio said if the Town is going to have an ordinance, then they should be willing to enforce it. Chairman Girard pointed out that the proposed amendments remove the requirement to obtain a permit. Mr. Lamb said trespassing laws would resolve the issue of people accessing docks from private property and Deputy Sanborn and Mr. Mitchell both agreed. JoAnn Thomas said they had a situation recently where someone installed a dock next to them and they did not have rights to the land. She thinks requiring permits will alleviate a lot of problems. Mr. Mitchell said the issue with the permitting process is that there are no standards that have to be met regarding issuance of a permit in the ordinance. He has only found two permits for docks in the Town records since he has been here. Docks are temporary and are removed and put back in repeatedly and there is nothing in the ordinance to say where the dock has to be placed. He is not aware of other Towns that require permits for temporary docks. The Board further discussed the proposed amendments with those present and will conduct a workshop with the Planning Board to further review the ordinance.

**Discuss/vote** to approve the proposed amendments to the Zoning Ordinance, Article 7, Table 1 and Section 3.D regarding docks. Selectman Littlefield moved to **NOT** approve

the proposed amendments to the Zoning Ordinance, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

**ANNOUNCEMENTS:** None

**AGENDA ADDITIONS/DELETIONS:** None

**APPOINTMENTS:** None

**HEARING OF DELEGATION:** None

**CORRESPONDENCE:** Chairman Girard reviewed the following correspondence;

- a. Treasurer's reports
- b. Rep Libby's newsletter
- c. Senator Tuttle's newsletter
- d. Southern Maine Planning & Development Commission newsletter and Annual Meeting notice
- e. Senator King's notice of constituent hours
- f. RSU #57 Superintendent's 2014 Annual Letter
- g. Motor Vehicle Agent's April 2014 report
- h. Waterboro Association of Businesses Business After Hours event info

#### **REPORTS & STAFF INITIATIVES**

**a. Contract Deputy Shawn Sanborn:** Deputy Sanborn reported on the following;

- Review of ATV laws: registrations expire June 30<sup>th</sup>, must be 16 years old to ride alone, under 16 years old - must have an ATV safety course card and be with an adult, under 18 years old – helmets are required and he recommends everyone wear a helmet.
- The Animal Control Officer is following up on unlicensed dogs.
- Burning permits are required, burning is not allowed on certain class days.
- There are 12 registered sex offenders living in Waterboro, people can check the State's Sex Offender Registry online for a list with photos.
- Burglaries have been low in Waterboro. Remember to lock up your valuables, your vehicles, your homes, sheds, etc.
- Summer means people will be growing marijuana in the woods and there will be under-age drinking parties. If anyone is aware of such occurrences please report these to the Sheriff's Department. Medical marijuana must be kept in a locked space and not outside and you may only have 6 plants.
- Deputy Sanborn read an excerpt of an article written by Dr. Mark Publicker regarding substance abuse. Prescription drug abuse is an epidemic. Maine has one of the highest volumes of prescription pain killers sold. Addicts are turning to heroin and out of State heroin dealers are flooding Maine with the drug.
- Deputy Sanborn thanked everyone that called in tips and volunteered their time during the Jaden Dremsa search.

Selectman Littlefield thanked Deputy Sanborn for all his work and professionalism during the search for Jaden Dremsa.

**b. Assessors' Agent Jerry Daigle: Discuss/vote** on abatement requests and **Discuss/vote** to approve the Maine Revenue Services Ratio Declaration & Reimbursement Application. Mr. Daigle reviewed the abatements. Selectman Abbott moved to approve abatements #14-100 through #14-105, seconded by Selectman Gale, voted and passed, **3 yeas, 2 nays (Littlefield & Woodsome)**.

Selectman Gale moved to approve the Maine Revenue Services Ratio Declaration & Reimbursement Application, seconded by Selectman Littlefield, voted and passed, **5 yeas**.

**c. Selectmen's reports:** Selectman Littlefield reported that Charles Drapeau is now the Chairman of the Public Safety Committee.

Selectman Woodsome asked if the location of the polling place will be publicized. Mr. Lamb said there is information on the website and an ad has been put in the local paper. There will also be information posted on the sign in front of the Town Hall.

Chairman Girard reported that the York County Budget Committee has been hard at work on the budget. The Sheriff's Department and District Attorney's office are presenting to the Committee tomorrow night. Their work has to be completed by July 1<sup>st</sup> so they may be adding additional meetings. The proposed budget is relatively flat. There is an anticipated problem relating to some changes to statues pertaining to jails. The state wants to control how the jails are run and basically take them over. If it doesn't work out, the State will give the jails back to the County. Either way, there could be a multi-million dollar hit to County Government. The County Manager is watching this closely.

**d. Town Administrator Gary Lamb's report:** Mr. Lamb reported the following:

- Maine PERS staff conducted an informative presentation at town hall to interested employees on May 20<sup>th</sup>. Many good retirement questions were asked and answered.
- Four of the Waterboro Selectmen attended the RSU No. 57 District Budget Meeting along with about 170 voters from the six town area for a lively 3 hour meeting.
- Contractor Shawn Shoemaker will be in tomorrow to discuss insulation options for the town hall attic to reduce heat leakage through the roof that is causing ice jams and wasting heating dollars. Mr. Lamb will also get pricing and ideas from at least two other insulation contractors.
- Mr. Lamb will meet this Thursday with Roger Bouffard, our neighbor next to the public boat launch. They will discuss and attempt to set some ground rules and possible on-the-ground improvements for how the Gobeil Park right of way will and will not be used by the public.
- Deputy Treasurer Julie Giles continues her recovery at home from shoulder surgery. He thanked Christina who has stepped in to do payroll and A/P in addition to her regular work.
- The new Code Enforcement Office Secretary Tammy Bellman's first day with us will be Tuesday June 3<sup>rd</sup>.
- Fire Chief Matt Bors has two volunteers to man the Ossipee Mountain tower on high fire danger days, Skip Dore and David Barker. Thanks to them for volunteering.

- Town Elections are June 10<sup>th</sup> and the polls are open at 7am to 8pm at the Massabesic East building at Massabesic High School. Yvette and Nancy have conducted ballot testing and are organizing our signage and a parking plan to create more short term parking close to the building for voters. The Annual Town Meeting is Saturday, June 14<sup>th</sup> starting at 10 am at Massabesic Middle School.

#### **NEW BUSINESS:**

**a. Discuss/vote to approve renewal of a State Malt and Vinous Liquor License for Blast From The Past:** Selectman Gale moved to approve renewal of a State Malt and Vinous Liquor License for Blast From The Past, seconded by Selectman Woodsome, voted and passed, **5 years**.

**b. Discuss/vote on the status of the Parks & Recreation Committee:** Parks and Recreation Director Mike DeAngelis said there is an ordinance currently requiring this Committee. A discussion ensued about changing the ordinance and eliminating the Committee. The consensus of the Board was to keep the Committee as it is now.

**c. Discuss/vote on a letter to RSU No. 57 regarding bond vote:** Selectman Woodsome voted to go forward with sending the proposed letter to RSU No. 57 regarding a bond vote, seconded by Selectman Abbott, voted and passed, **5 years**.

**d. Discuss/vote on End of Year budget lines:** Selectman Abbott moved to allow the Town Administrator to transfer no more than \$50,000 per single transaction from one budget line to another budget line within the current budget, seconded by Selectman Littlefield, voted and passed, **5 years**.

**OLD BUSINESS:** None

#### **OTHER:**

**a. Minutes of the May 13, 2014 regular meeting:** Selectman Woodsome moved to approve the minutes of the May 13, 2014 regular meeting, seconded by Selectman Littlefield, voted and passed, **5 years**.

**b. Minutes of the May 20, 2014 special meeting:** Selectman Gale moved to approve the minutes of the May 20, 2014 special meeting, seconded by Selectman Littlefield, voted and passed, **4 years, 1 abstained (Abbott-not present)**.

#### **PENDING DECISIONS:**

**a. Town Charter revision to add a Public Works Department:** Mr. Lamb said he has made good progress on the full time laborer position and will work on filling the part time Public Works Director position. Selectman Littlefield said he has heard concerns from the public with having a part time Public Works Director. The Board pointed out that the Town Charter does not state that the position has to be full time.

#### **WEEK'S ACTION LIST:**

- Schedule a workshop for June 24<sup>th</sup> after a brief business meeting with the Planning Board about proposed amendments to the Zoning Ordinance concerning docks.
- Schedule a Cistern discussion for June 24<sup>th</sup> with Chief Bors.

#### **DISCUSSION OF AGENDA ITEMS:**

- Discuss a request from the Land Trust.
- Interview a committee applicant and consider appointment.

Road Commissioner Doug Foglio reported that street sweeping will begin tomorrow and he gave an update on road projects.

**ADJOURN:** Selectman Woodsome moved to adjourn the meeting at 7:55 pm, seconded by Selectman Abbott, voted and passed, **5 yeas**.

**SIGNED:**

- Minutes of the May 13, 2014 Regular Meeting
- Minutes of the May 20, 2014 Special Meeting
- Blast From The Past Liquor License renewal
- Abatements
- Maine Revenue Services Ratio Declaration & Reimbursement Application
- Letter to RSU No. 57

**APPROVED:** Date: \_\_\_\_\_

---

---

---

---

---