

**Waterboro Board of Selectmen  
April 22, 2014 Meeting Minutes**

**Executive Session:** Selectman Gale moved to go into executive session at 5:44 pm per Title 1 M.R.S.A. §405 (6)(A) to discuss a personnel matter, seconded by Selectman Abbott, voted and passed, **4 yeas**. Selectman Gale moved to come out of executive session at 5:54 pm, seconded by Selectman Abbott, voted and passed, **4 yeas**.

**PRESENT:** Chairman Girard, Selectmen Abbott, Gale & Littlefield, Town Administrator Gary Lamb, Administrative Assistant Christina Silberman, Fire Chief Matt Bors, Tammy Wells, Sharon Abbott, Roberta Hayes, John Hayes and IT Manager Dave Lowe. Amy Lucarelli, Tony Lucarelli and Cleo Smith were present for Hearing of Delegation. Dwayne Prescott arrived during the Town Administrator's report.

**PLEDGE OF ALLEGIANCE:** Chairman Girard opened the meeting with the Pledge of Allegiance at 6:02 pm.

**ANNOUNCEMENTS:** None

**AGENDA ADDITIONS/DELETIONS:** Selectman Gale moved to add two items to the agenda under new business, one item for a committee appointment and the second item for an amendment to the purchase policy, seconded by Selectman Littlefield, voted and passed, **4 yeas**.

**APPOINTMENTS:** None

**HEARING OF DELEGATION:** Amy Lucarelli, Tony Lucarelli and Cleo Smith of the Community Garden Committee showed two new signs that will be put up for the Community Garden. Ms. Lucarelli explained that that the Community Garden Committee has requested funds in the next town budget. Committee members explained the need for funds and how they would be used.

**CORRESPONDENCE:** Chairman Girard reviewed the following correspondence;

- a. Rep Libby's newsletter
- b. Senator Tuttle's newsletter
- c. Motor Vehicle Agent's March 2014 report
- d. Leavitt's Mill Free Health Center Annual Benefit Concert information
- e. EcoMaine recycling reports

**REPORTS & STAFF INITIATIVES**

**a. Contract Deputy report:** None

**b. Selectmen's reports:** Selectman Abbott reported that he attended an EcoMaine meeting and they accepted their 2015 budget. This Saturday at 10:30 am, the Maine Public Broadcasting Network program *Incredible Maine* will feature EcoMaine.

Chairman Girard reported that the 12 Town Group met last week with 6 towns attending. They had a presentation from Sanford Dispatch. They discussed the outcome of prosecutions from the York County District Attorney's office with many Town

Managers and Town Administrators being unhappy with dispositions. The appeal period for the York County Budget Committee suit has passed and the Commissioners did not appeal the ruling.

**c. Town Administrator Gary Lamb's report:**

- There are approximately 70 properties with foreclosed tax liens. The Code Enforcement Officer has visited all of the properties with structures. He took photos and determined occupancy and the town will contact the owners. Title to these properties can be regained by the previous owner's by paying property taxes in full.
- Dog owners with unlicensed dogs are still being contacted by the Animal Control Officer. Several hundred dogs remain unlicensed and we are making progress.
- Mr. Lamb learned that the electricity costs have been so high because the town has a variable rate plan with Glacial Energy. He will work to get better rates.
- Town Meeting will be Saturday, June 14<sup>th</sup>. The warrant is being worked on and budget workshops are underway.
- The Selectmen's Policy for Annual Budgeting and Financial Review is outdated due to the new Town Charter and needs to be amended.
- Mr. Lamb suggested that the chairs at the Selectmen's meeting table be replaced because many of them are old and uncomfortable. There are available funds in the office supply budget. He asked the Selectmen for suggestions for a comfortable chair they may be aware of.
- Election Day is June 10<sup>th</sup> and this is a Selectmen's meeting night. Mr. Lamb asked if the Board wants to reschedule this meeting. Chairman Girard said the Board typically does meet on Election Day and if Mr. Lamb has to be at the closing of the polls, he can leave the Selectmen's meeting early.
- Mr. Lamb said that continued discussion about dispatch services is needed to determine what the town wishes to do with the current contract expiring this June. He and the Fire Chief have been reviewing other possibilities.
- DEP reports that they will not be back until mid-July to continue testing on the waste lagoons at the Town Garage. He asked to meet with them to see if the town could still go out to bond to build a new salt shed on the site.

Selectman Gale said that the York County branch of Habitat for Humanity would possibly be interested in one of the foreclosed tax lien property lots to build a home for a Veteran and they would pay the back taxes on the lot.

**NEW BUSINESS:**

**a. Discuss/vote to sign a corrected quit claim deed:** Selectman Littlefield moved to sign the corrected quit claim deed, seconded by Selectman Gale, voted and passed, **4 yeas**.

**b. Discuss/vote on a Committee appointment:** Selectman Gale moved to appoint Nancy Roberge to the Public Safety Committee, seconded by Selectman Abbott, voted and passed, **4 yeas**.

**c. Discuss/vote to amend the Purchase Policy:** Selectman Gale moved to amend the Purchase Policy to rephrase item #3 under Exemptions from Competitive Bidding as follows; "3. Situations in which it is determined by the Town Administrator that only one

firm can most effectively provide the required service or materials”, seconded by Selectman Abbott, voted and passed, **4 yeas**.

**OLD BUSINESS:**

**OTHER:**

**a. Minutes of the April 8, 2014 regular meeting:** Selectman Littlefield moved to approve the minutes of the April 8, 2014 regular meeting, seconded by Selectman Gale, voted and passed, **4 yeas**.

**PENDING DECISIONS:**

**a. Town Charter revision to add a Public Works Department:** This was reviewed at Saturday’s budget workshop and is ongoing.

**WEEK’S ACTION LIST:**

- Notify Nancy Roberge of her Public Safety Committee appointment.
- Contact Contract Deputy Shawn Sanborn about providing a report to Selectmen.

**DISCUSSION OF AGENDA ITEMS:**

- Add a budget workshop after a brief business meeting.
- Further review the Purchase Policy.

Chairman Girard read the reminders.

**ADJOURN:** The meeting was adjourned to a budget workshop at 6:35 pm.

**SIGNED:**

- Minutes of the April 8, 2014 Selectmen’s meeting
- Corrected Quit Claim deed to Roberta Hayes
- Supplemental Tax Bill approved at the April 8, 2014 Selectmen’s meeting

**APPROVED:** Date: \_\_\_\_\_

---

---

---

---

---