

**Waterboro Board of Selectmen  
February 25, 2014 Meeting Minutes**

**PRESENT:** Chairman Girard, Selectmen Abbott, Gale, Littlefield & Woodsome, Town Administrator Gary Lamb, Sharon Abbott, Dwayne Prescott, Frank Allen, Transfer Station Manager Clint Andrews, Tammy Wells, Parks & Recreation Director Mike DeAngelis, Administrative Assistant Christina Silberman and I.T. Manager David Lowe. Town Planner Tom Ursia and Assessors' Agent Jerry Daigle were present during reports. Viktor Garnik arrived during reports and left after new business item a.

**PLEDGE OF ALLEGIANCE:** Chairman Girard opened the meeting with the Pledge of Allegiance at 6:00 pm.

**ANNOUNCEMENTS:** Chairman Girard announced that the Old Home Days Committee needs 10 new members as soon as possible or the 2014 Old Home Days will be canceled.

**AGENDA ADDITIONS/DELETIONS:** None

**APPOINTMENTS:** None

**HEARING OF DELEGATION:** None

**CORRESPONDENCE:** Chairman Girard reviewed the following correspondence;

- a. Treasurer's reports
- b. Rep. Libby's newsletter
- c. Senator Tuttle's newsletter
- d. Massabesic Lions Club nomination request for their Annual Youth Recognition Night
- e. Motor Vehicle Agent's report January 2014
- f. Southern Maine Planning & Development Commission newsletter
- g. Saco River Community Television letter re: Time Warner capital grant share
- h. EcoMaine recycling reports

**REPORTS & STAFF INITIATIVES**

**a. Assessors' Agent: Discuss/vote** to approve and sign the 2014 Assessors' Notice to Taxpayers. Assessors' Agent Jerry Daigle explained the notice. Selectman Gale moved to approve and sign the 2014 Assessors' Notice to Taxpayers, seconded by Selectman Abbott voted and passed, **5 years**.

**b. Transfer Station Manager: Discuss/vote** to approve revised Transfer Station Policies. Transfer Station Manager Clint Andrews explained the changes. Selectman Abbott moved to approve the revised Transfer Station Policies, seconded by Selectman Woodsome, voted and passed, **5 years**.

**c. Selectmen's reports:** Selectman Abbott reported that he attended meetings with EcoMaine's Finance Committee and Executive Board. They discussed upcoming changes as a result of the elimination of the assessment. They are looking to have single stream go to a revenue sharing basis for the tipping fee. This would be effective 1/1/15 and will have to be budgeted for. Mr. Andrews said he thinks we have a contract with EcoMaine

that indicates the Town will not be charged. Selectman Abbott said that he thinks there is more to come regarding this.

Selectman Gale said he attended the Transfer Station/Recycling Committee meeting. They discussed the revised Town Charter and how the Transfer Station will fall under the Department of Public Works. This Committee may not have much to do. One idea is to create a Public Services Committee. Selectman Abbott said that town ordinances that caused the creation of committees should be reviewed. The Road Review Committee is another example.

Selectman Littlefield extended condolences on behalf of the Board to the Dupee family for the passing of Robert Dupee, a long time resident. Selectman Littlefield said that the Public Safety Committee met with Deputy Chief Bennett and had a productive meeting. They are in the information gathering stage. They will meet next month with the Patrol Commander and Contract Deputy.

Chairman Girard reported that the Road Review Committee has come up with a recommendation for a driveway opening ordinance. They would like to have a joint workshop along with the Selectmen and the Planning Board to review this. Chairman Girard said Senator King's office previously asked the Twelve Town Group to share any DOT issues with them because Senator King is meeting with the Maine Department of Transportation Commissioner. Chairman Girard and the Road Review Committee provided information regarding issues with Route 5 and the intersection with Route 202 and Senator King will address this and report back.

**d. Town Administrator Gary Lamb's report:** Mr. Lamb reported the following:

- Sand and salt expenditures as of last week were \$95K spent out of \$140K budgeted.
- 75% of the budget year since July 1<sup>st</sup> is behind us with 68% of the budget expended.
- The Sheriff's office brought by a Ford Explorer SUV to look at, it is supposedly \$2,000-\$3,000 more than a sedan. Mr. Lamb feels the sedan is too small with all the equipment they have up front. He recommended that the Sheriff's Office price out what the cost would be for the sedan and the SUV with the Sheriff's Office buying the vehicle and billing the Town over 3 or 4 years. He also thinks our Deputy should have 4WD for his work as there are many places he cannot go with a sedan.
- The Board should have a future agenda item on whether to extend the D & E Rubbish hauling contract for another year or go out to bid.
- Mr. Lamb asked the Selectmen to consider if they want Recreation staff to take over some of the duties of the Old Home Days Committee to keep this event going.
- Mr. Lamb thanked the snow plowing contractor Foglio Inc. for their good work, especially during the actual storms, keeping our roads some of the best in the County.
- A Public forum was held here on Saturday with Senator Tuttle and Representative Libby. About 12 people attended with much discussion on the recent revenue sharing bill. Senator Tuttle stated that there is about \$64,000 of unclaimed property by Waterboro residents and citizens should check the list. Town's should watch a road abandonment bill (LD 1177) as it moves through the Legislature. This could be costly along with legal and access headaches. It has yet to be reported out of the State and Local Government Committee.

- We are wasting considerable money due to poor insulation at town hall for the roof, as evidenced by the ice dams that formed immediately after the first storm last year. Mr. Lamb is reviewing the 2011 energy audit and feels the town should look at options to cut fuel costs by either adding roof insulation or installing a cold roof on top of the existing the roof.
- DEP will be conducting (and paying for) more soil and water sample testing this spring at the old tannery lagoon site. It is unknown if or when they will make any further recommendations on additional remediation work. Brownfields grants through Southern Maine Planning and Development Commission or EPA might be a funding source if needed.
- Our property and casualty insurance replacement value assessment has gone up by more than 5%, so our rates will reflect that in the near future.
- Of 128 tax lien foreclosure notices sent by certified mail in late January 2014 about 55 cards still have not been returned. Julie is researching name changes with the Registry of Deeds to try and gather new owner contact information.
- Mr. Lamb asked if it is OK to produce the town report without the 2014 Town Meeting warrant included. If so, we can produce the warrant in house and save money.

#### **NEW BUSINESS:**

**a. Discuss/vote to schedule a public hearing regarding Lada Auto Sales:** Selectman Littlefield moved to set a public hearing and sign the notice regarding a dangerous building located on property at tax map 13, lot 013-053A-B/O for March 11, 2014 at 6 pm, seconded by Selectmen Abbott, voted and passed, **5 yeas**. Property owner Viktor Garnik addressed the Board and said that at this point there is no way to get to the structure because of the snow and ice that has built up. He needs the snow to go down before he can finish the removal. Chairman Girard responded that he had notice and ample time to remove the structure before snow was an issue and the Board wants to see the structure gone.

**b. Discuss/vote to reschedule the Selectmen's Workshop:** The workshop was rescheduled for March 18, 2014 at 6 pm.

**c. Discuss/vote to schedule a workshop with the Planning Board and Road Review Committee on the proposed Driveway Ordinance:** Selectmen Woodsome moved to schedule a workshop with the Planning Board and Road Review Committee on the proposed Driveway Ordinance, seconded by Selectman Littlefield for March 18, 2014 at 6 pm.

#### **OLD BUSINESS:**

**a. Discuss/vote to accept committee resignations:** Selectman Gale moved to accept resignations from Mesha Quinn for the 20/20 Master Planning Committee and the Economic Development Committee and from Dianne Holden and Rebekah Higgins from the Budget Committee, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

#### **OTHER:**

**a. Minutes of the February 11, 2014 regular meeting:** Selectman Littlefield moved to approve the minutes of the February 11, 2014 regular meeting, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

**PENDING DECISIONS:**

**a. Town Charter revision to add a Public Works Department:** Selectman Woodsome said he met with Mr. Lamb last week and they worked on this and raised many questions. There is more work to do.

**WEEK’S ACTION LIST:**

- Post the Assessors’ Notice to Taxpayers.
- Notify the Road Review Committee and the Planning Board of the March 18, 2014 workshop date and share the proposed driveway opening ordinance with them.

**DISCUSSION OF AGENDA ITEMS:**

- Discuss the D & E Rubbish contract.
- Hold the Public Hearing on the dangerous structure.
- Discuss Old Home Days.
- Discuss Annual Town Report contents to include Town Meeting Warrant

Chairman Girard read the reminders. Selectman Littlefield added that the Public Safety Committee will meet on March 20, 2014 and they are seeking additional members.

**Executive Session:** Selectman Gale moved to go into executive session at 6:50 pm per Title 1 M.R.S.A. § 405(6)(A) for a personnel matter, seconded by Selectman Littlefield, voted and passed, **5 yeas**. Selectman Abbott moved to come out of executive session at 7:18 pm, seconded by Selectman Woodsome, voted and passed, **5 yeas**.

**ADJOURN:** The meeting was adjourned at 7:18 pm

**SIGNED:**

- Minutes of the February 11, 2014 meeting
- Assessors’ Notice to Taxpayers
- Public Hearing notice

**APPROVED:** Date: \_\_\_\_\_

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