

**Waterboro Board of Selectmen
July 16, 2013**

5:30 pm EXECUTIVE SESSION: Selectman Abbott moved to go into executive session at 5:30 pm per Title 1 M.R.S.A. §405 (6)(A) to meet with board and committee applicants, seconded by Selectman Gale, voted and passed, **5 years**. Selectman Littlefield moved to come out of executive session at 5:45 pm, seconded by Selectman Woodsome, voted and passed, **5 years**. Selectman Abbott moved to go into executive session at 5:48 pm per Title 1 M.R.S.A. §405 (6)(A) to meet with a board and committee applicant, seconded by Selectman Littlefield, voted and passed, **5 years**. Selectman Woodsome moved to come out of executive session at 6:00 pm, seconded by Selectman Gale, voted and passed, **5 years**.

PRESENT: Chairman Girard, Selectmen Abbott, Gale, Littlefield and Woodsome, Town Administrator Gary Lamb, Bob Gobeil, Charlie Drapeau, Jack Seery, Brigit McCallum, Administrative Assistant Christina Silberman and IT Manager David Lowe. Cindy Durney, Todd Smith, Jill Smith, Deb Eisenhauer, Virginia Schaefer, and Town Planner Tom Ursia were present during Hearing of Delegation. Road Commissioner Doug Foglio, Sr. was present during Reports & Staff Initiatives.

PLEDGE OF ALLEGIANCE: Chairman Girard opened the meeting with the Pledge of Allegiance at 6:03 pm.

ANNOUNCEMENTS: Chairman Girard reminded people to check on their elderly neighbors due to the high heat and also not to leave pets in vehicles.

APPOINTMENTS: None

HEARING OF DELEGATION: Chairman Girard congratulated the Old Home Days Committee on another successful event. Old Home Days Committee Chairman Cindy Durney said that the Old Home Days Committee consists of 5 volunteers. Old Home Days just celebrated their 27th year. Chairman Durney recognized Committee member Virginia Schaefer for serving for 27 years. Ms. Durney said they experienced some communication issues between the Committee and the Board of Selectmen. The Selectmen's liaison to the Committee did not attend the meetings. Ms. Durney received an e-mail two days prior to the event asking if the Selectmen will participate in the parade, as they have always done. One of the golf carts used by the Selectmen in the parade was left along the roadside and the Committee was not notified about this. This was a concern because the Committee is responsible for the carts. Selectman Littlefield indicated that he left the golf cart and did so because that was where they had left them in the past and he was not told anything different for this year. Ms. Durney said the Committee hopes to develop a working plan for the future and open the lines of communication with the Selectmen. Ms. Durney said the Committee will be meeting again in September. Chairman Girard thanked Ms. Durney for sharing these concerns.

Town Planner Tom Ursia presented the Historical and Forecasted Population School Enrollment Analysis chapter of the Comprehensive Plan and highlighted the information for the Board. Mr. Ursia recognized 20/20 Master Planning Committee member Bob Powers for his work on this chapter.

CORRESPONDENCE: Chairman Girard reviewed the following correspondence;

1. Treasurer's reports
2. Rep. Libby's newsletters
3. "Save the Date" for Jensen Baird Gardner & Henry's Municipal Client Seminar
4. Leavitt's Mill Free Health Center's 11th Annual Golf Classic information
5. July 23, 2013 Public Hearing notice re: zoning change
6. Senator Angus King's constituent hours schedule
7. EcoMaine recycling reports
8. Planning Board July 17, 2013 agenda
9. **CONFIDENTIAL** Letter from Town Attorney Burns re: a legal matter.
10. **CONFIDENTIAL** Copy of Assessors' Agent letter re: tax abatement request.

REPORTS & STAFF INITIATIVES

1. Librarian: Trustee Brigit McCallum provided a report on behalf of Librarian Ruth Blake. The Library needs more time from Custodian Pete Cote to finish work on the upstairs bathroom. Ms. McCallum reviewed the Library activities since the last report.

2. Library Trustees: Ms. McCallum reported that one person is resigning from the Library Board of Trustees which will leave the Board with two vacancies. The Trustees are working to become more organized. They are trying to raise funds to purchase e-readers and would like to use the Town's credit card to purchase these online and would reimburse the Town. Chairman Girard asked Ms. McCallum to meet with Mr. Lamb about this. Ms. McCallum said they are really proud of all the things they can offer through the Library. She said that if anyone is interested in serving on the Board of Trustees they would be welcome. They held a book and bake sale on Saturday and raised \$600.00 to be used for audio books. Chairman Girard commented that there is a great selection of books available through the library to download for people with e-readers. Ms. McCallum said another workshop will be held in the fall for people to learn how to use e-readers.

3. Friends of Waterboro Public Library (FOWPL): President Jack Seery said that FOWPL began in 2001-2002 to raise money for books. Around 2006, the Friends focus shifted towards a prospective new library and the group worked very hard towards this. Since then, the group has continued and meets a couple of times each year and works to raise money to support the Library. The Friends have a 501C3 that allows people to make donations and claim a tax exemption. The Friends recently contributed towards building the stone walls. They will meet late July/early August to review the finances.

4. Selectmen's reports: Chairman Girard reported that the York County Budget Committee was censured by the York County Commissioners. The Budget Committee met prior to the censure hearing and adopted a code of ethics which eliminated what they viewed as illegal language contained in the Commissioner's policy. The Commissioner's did not feel it was appropriate for the Committee to adopt their own ethics policy. The Committee will file an appeal of the censure to Superior Court.

5. Road Commissioner's report: Chairman Girard said that Road Commissioner Doug Foglio spoke with her today to report that he met with DOT and has spoken with the Town Attorney about Gobeil Park. He needs approval to move forward with a plan that has been developed for Gobeil Park and the boat launch. Chairman Girard asked that an item be added to the agenda under Reports & Staff Initiatives to discuss/vote on Gobeil Park. Selectman Woodsome moved to add an item to the agenda to

discuss/vote on a plan for Gobeil Park and the boat launch, seconded by Selectman Gale, voted and passed, **5 yeas**. Mr. Foglio said that he and Selectman Abbott met with the attorneys and the Department of Transportation last week. Mr. Foglio showed a map of the disputed area and explained a plan to address the matter. Mr. Foglio is seeking permission for negotiations to continue and for the revised plan, if agreed upon by both parties, be filed at the registry. Mr. Foglio said if the plan is agreed upon, there will be a cost of several thousand dollars to make the changes. The Board agreed to move forward with the negotiations and the new plan.

Mr. Foglio announced that the Land Trust's Annual Meeting will be on Wednesday July 24th at 6 pm at Bob Fay Memorial Park. There will be hot dogs and hamburgers and everyone is welcome.

NEW BUSINESS:

1. Discuss/vote on legal recommendation of Town Attorney: Chairman Girard explained that this matter was discussed during executive session last week. It has to do with a parcel of property where the lot has been split. Town Attorney Cole has recommended that the Town enter into a joint motion for consent agreement. Selectman Abbott moved to enter into a joint motion for consent agreement, seconded by Selectman Littlefield, voted and passed, **4 yeas, 1 abstained (Woodsome)**.

2. Discuss/vote on Board and Committee appointments: Selectman Littlefield moved to appoint Mesha Quinn to the 20/20 Committee and to the Economic Development Committee, Angela McCoy to the Cemetery Committee and Charlie Drapeau to the Public Safety Committee and the Road Review Committee, seconded by Selectmen Woodsome, voted and passed. **5 yeas**.

3. Discuss/vote to approve a Water Main Extension Agreement: Selectman Gale moved to approve the Water Main Extension Agreement, seconded by Selectman Littlefield, voted and passed, **4 yeas, 1 abstained (Woodsome-not present last week for the discussion)**.

4. Discuss creating the Community Development Block Grant Advisory Board: Chairman Girard explained that creation of this Board is one of the requirements of the CDBG process. RSU #57 has made a recommendation for Ron Woodward to be appointed as their representative to the Advisory Board. The Water District and the Town each need a representative also. Chairman Girard said that Steve Levy feels that having a member of the Board of Selectmen appointed would be best or it could be a citizen. Selectmen Abbott said that this three person Board would be the cheerleader of the project and he suggests that the Selectman representative not be a Selectman. Frank Allen has expressed interest in serving. Selectman Gale said the Board members need to know that they are there to promote the project. Chairman Girard said she would be willing to serve. Selectman Woodsome said he would feel better if it is a Selectman. Selectmen Littlefield said he could go either way as long as there is proper representation. Selectman Gale said he would prefer it be a citizen. Mr. Lamb said he does not think it matters. Selectman Gale said that Mr. Allen serves on the Planning Board. Chairman Girard asked that appointment of the Advisory Board be scheduled for next week's meeting.

OLD BUSINESS: None

OTHER:

1. Minutes of the July 9, 2013 regular meeting: Selectman Abbott moved to approve the minutes of the July 9, 2013 regular meeting, seconded by Selectman Littlefield, voted and passed, **4 yeas, 1 abstained (Woodsome-not present)**.

PENDING DECISIONS:

1. Schedule a meeting to discuss Selectmen's goals.
2. Discuss making policy changes regarding the use of social media.
3. Town Charter revision to add a Public Works Department.

WEEK'S ACTION LIST:

- Follow up on Board/Committee appointments.
- Notify Steve Levy that the Water Main Extension Agreement was approved.

The Board scheduled a goal setting workshop for September 12th at 5:30 pm.

DISCUSSION OF AGENDA ITEMS:

- Public hearing on zoning change.
- York County Sheriff's department appointment.

Chairman Girard read the reminders.

ADJOURN: Selectman Woodsome moved to adjourn the meeting and enter into a workshop to discuss Board and Committee liaisons, seconded by Selectman Gale, voted and passed, **5 yeas**.

SIGNED:

- Minutes of July 9, 2013
- Water Main Extension Agreement

APPROVED: Date: _____
