

SELECTMEN'S MEETING MINUTES
March 13, 2012

PRESENT: Chairman Littlefield, Selectmen: Woodsome, Gale, Girard & Abbott, Nancy Brandt, Bob Gobeil, Christina Silberman & David Lowe.

Chairman Littlefield opened the meeting at 6:42 pm with the Pledge of Allegiance and explained that the late start time is due to the Special Town Meeting that was held at 6:00 pm prior to this meeting.

ANNOUNCEMENTS: None

HEARING OF DELEGATION: None

CORRESPONDENCE: Chairman Littlefield reviewed the following correspondence:

1. Rep. Libby's newsletter
2. Treasurer's Weekly Financial Reports
3. Routine notice from Time Warner Cable re: programmers and broadcaster agreements
4. Motor Vehicle Agent February 2012 report
5. **Confidential** – correspondence (2) from the Town Attorney regarding a lawsuit

REPORTS: Selectmen's Report: Selectman Girard reported that the Twelve Town Group is meeting here on Monday (3/19) and she will be unable to attend. She asked for one of the Selectmen to attend this meeting in her place and Selectman Gale said he would. Chairman Littlefield wished Nancy Brandt a Happy 60th Birthday.

Town Administrator's Report: Ms. Brandt reported that Cathy Goodwin of U. S. Senator Susan Collins Biddeford office will be holding office hours at the Waterboro town hall on Thursday, March 29th from 11 am – 1 pm to meet with citizens and discuss issues. Ms. Brandt also reported that Maine Department of Transportation will be holding a public meeting here at the town hall tomorrow night at 6 pm to review the proposed project at the intersection of Route 202 and Old Alfred Rd. Notification was received today from the York County Manager that York County is changing to a fiscal year budget July – June. The County will have a six month budget covering January – June 2013 and then will have a 12 month budget for the new fiscal year July 2013 – June 2014. The County will allow municipalities the option of paying the six month budget over a five year period. Ms. Brandt said she is waiting to finalize the CIP requests and the budget will soon be ready to present to the Finance Committee. Ms. Brandt reviewed the proposed new phone system. The cost of the proposed new system is approximately \$24,000. A 4 year lease/purchase would cost \$6,407.65 per year. The new system is much more cost effective and would save approximately \$5,300 per year.

Town Clerk Yvette Murray announced that nomination papers will be available starting tomorrow, March 14th, for positions on the Board of Selectmen, the RSU #57 School Board, and the Water District Board of Trustees.

NEW BUSINESS

1. Discuss/vote on the Code Enforcement Officer hiring process: Selectman Girard suggested following the same process that has been used previously with a couple of the Selectmen and a couple of the members of the Hiring Panel conducting round robin type interviews. Selectman Gale asked that the process be expedited. Chairman Littlefield suggested that he and Selectman Gale participate due to availability reasons and there was mutual agreement from the Board.

OLD BUSINESS: None

OTHER:

1. Moved by Selectman Girard, seconded by Selectman Woodsome to sign warrants for bills and payroll, voted and passed, **5 yeas.**
2. Moved by Selectman Gale, seconded by Selectman Woodsome to accept the minutes of the 2/28/12 regular meeting and the 3/6/12 regular meeting as written, voted and passed, **5 yeas.**
3. Moved by Selectman Abbott, seconded by Selectman Gale to accept the minutes of the 3/8/12 emergency meeting as written, voted and passed, **3 yeas, 2 abstained (Girard & Woodsome – they were not present for this meeting).**

PENDING DECISIONS

1. **Public Service Announcements:** In process
2. **Review Driveway Opening Permit language:** Pending
3. **Board & Committee status:** Vacancies exist, please visit the town hall for more info
4. **Water District survey:** Mr. Levy will review results with Selectmen on April 24th
5. **Water District office space lease:** Ms. Brandt is waiting to meet with Mr. Benton
6. **Eagle Scout Project:** No additional info
7. **Internet and Electronic Mail Policy revisions:** Pending

WEEK'S ACTION LIST:

1. Complete CIP budget recommendations
2. Discuss proposed salt shed
3. Provide Selectmen with the policy on the bidding process

DISCUSSION OF AGENDA ITEMS:

1. Finalize the Town Planner's contract

Chairman Littlefield commended the staff of the Waterboro Transfer Station for receiving a 2012 EcoExcellence Community Award presented by EcoMaine.

Chairman Littlefield read the reminders and urged citizens to attend the Maine Department of Transportation public meeting on the proposed project at the intersection of Route 202 and Old Alfred Road on Wednesday, March 14th at 6 pm at the town hall. Selectman Girard said they are looking at narrowing the intersection coming from Old Alfred Road onto Route 202, currently two cars can be in the intersection with one turning left and one turning right and the proposal would narrow the intersection to allow only one vehicle. Chairman Littlefield said that the plans are available to view at the town hall.

ADJOURNMENT: Selectman Woodsome moved to adjourn the meeting at 7:18 pm, seconded by Selectman Girard, voted and passed, **5 yeas**.

SIGNED:

1. Warrants for bills & payroll
2. Minutes of 2/28/12, 3/6/12 and 3/8/12

APPROVED: Date: _____
