

SELECTMEN'S MEETING

September 18, 2007

PRESENT: TammyJo Girard, Dennis Abbott, Cindy Moore, Nancy Brandt, Pam Witman, David Lowe, Mike DeAngelis, Sue Dunlap, Dwayne Woodsome and Frank Allen.

Meeting called to at 7:00 p.m. by Selectman Abbott with the Pledge of Allegiance.

APPOINTMENTS

7:00 – Motion by Selectman Moore and seconded by Selectman Girard to open the Public Hearing on the Planning Board and Zoning Board of Appeals Fees. Dwayne questioned how the Planning Board came up with these fees and Sue explained that they had several different workshops on this. They are not carved in stone but wanted public input into this. They did this based on the length of time involved and the number of meetings involved per project. They felt that this is a first attempt at fairness. Explained that Tina is looking into the law prohibiting a Planning Board from making a profit because they are not sure if that is at year end or on a single project. Dwayne stated that there is such a state law and this should be determined before setting these fees. Didn't feel that someone who comes prepared and goes through the process quickly should be penalized for the one that drags out. They should also be sure these are accurate figures before passing this. Felt a checklist should be provided to site plan applicants so they know what they need to provide. Sue explained that they also looked at a per meeting fee but that would be difficult to administer. Selectman Abbott stated that this has to be changed because at this point the taxpayer is subsidizing the developers. Selectman Moore stated that we need to get an opinion from MMA and also should look at what other towns charge. Sue stated that on the profitability portion they definitely need a legal opinion. Motion by Selectman Moore and seconded by Selectman Girard to close the Public Hearing at 7:25 p.m.

REPORTS

A) Town Administrator

1. Reported that the specs for the electrical for the generator are complete and will be going out to bid with a deadline of October 9th.
2. Reported that she has started working on the parking lot and sidewalk contracts as they need to go out to bid this year. Stated that the last one had a one year extension option and questioned if this should be one or two years. Stated that the plow for the town tractor can do the Library and the Transfer Station so they may want to remove those from the contract.
3. Started working on the mission statements
4. Discussed the Point & Pay for debit/credit cards. David has looked at the manual and today was issued user name & password so can start setting them up. Once the system is in place there is an online training for the employees to go through. The only problem we can foresee is with the internet acceptance of real estate taxes because they wanted to do on a daily basis when we close out at night to do an export and email it to them but we can't do that until everything is posted so we can't really do that until the deposit is done the next day so not sure how we'll get around that. They need all that information on a daily basis. This will be up and going within a week.
5. Reported that the Town Planner ad is out and already have about 5 resumes. Receiving about 2 requests per day for the job description.
6. Cleaning company will be starting tomorrow and will be in on Wednesdays and Fridays. They have agreed to work around meetings as necessary.

- B) Selectmen's Report
 - 1. Nothing to report
- C) Committee Reports
 - 1. Nothing to report

NEW BUSINESS

- 1. Motion by Selectman Moore and seconded by Selectman Girard to table the Planning Board and Zoning Board of Appeals fees until we get more information from the Planning Board. Vote 3-0-0.
- 2. Discussed when to hold Town Meeting and Nancy stated that budgets should go out by October 1st if they are going to hold it in April. Discussed when the school budget vote is held. Stated that if you schedule for the second Saturday in June then would have two elections in one week because the primary is June 10th and the Municipal Election would be Friday, June 13th which is per the Charter that it be the Friday before Town Meeting. Motion by Selectman Girard and seconded by Selectman Moore to set June 14th as Town Meeting date. Vote 3-0-0.
- 3. Discussed holding a workshop to meet with department heads on Capital Plans. Agreed to do at Council Meeting.
- 4. Postponed discussing zero based budgeting until there is a full board. Selectman Moore suggested that the Finance Committee also be present.
- 5. Motion by Selectman Girard and seconded by Selectman Moore to accept the resignation of Jessica Peck from the Library Board of Trustees with regret. Vote 3-0-0.
- 6. Motion by Selectman Moore and seconded by Selectman Girard to accept the application for a license for pull tabs for the Eagles. Vote 3-0-0.

OLD BUSINESS

- 1. Mike explained that he purchased the last mower from Abbott's 8 years ago and has been using one of their machines on a rental basis. Recommended accepting the bid from F. M. Abbott even though it is about \$400 higher than Westcott, and they are right in town. Their bid is \$7,097.00. Motion by Selectman Girard to go with the cub Cadet mower from F. M. Abbott. Selectman Moore stated that she has a problem not going with the low bid. Mike explained that two of the bids received were not as spec's. If someone has to travel to Westcott's for service etc. the mileage will add up to more than the \$347.00 difference. Selectman Girard stated that she likes to keep it in town when possible, you do need to look at service and where you would have to take it. Selectman Moore stated that she doesn't see any substantial reason to not go with the low bid but will second the motion. Vote 2-0-1 with Selectman Abbott abstaining because of family connections.
- 2. Will schedule the next workshop with the Finance Committee for November 7th and will discuss zero based budgeting at that meeting.

OTHER

- 1. Motion by Selectman Moore and seconded by Selectman Girard to sign the warrants for bills and payroll. Vote 3-0-0.
- 2. Motion by Selectman Girard and seconded by Selectman Moore to accept the minutes of 9/1/07 as written. Vote 2-0-1 with Selectman Abbott abstaining as he was not present for the meeting.
- 3. Selectman Abbott read the reminders.

DISCUSSION OF AGENDA ITEMS

1. Jerry to discuss the commitment
2. Mike to discuss Senior Luncheons
3. Discuss Hiring Panel

ADJOURNMENT:

Motion by Selectmen Girard and seconded by Selectmen Moore to adjourn at 8:10 p.m. Vote 3-0-0.

SIGNED:

Warrants for bills and payroll

APPROVED:

Date: _____
