

## SELECTMEN'S MEETING

August 28, 2007

PRESENT: TammyJo Girard, Evan Grover, Cindy Moore, Jon Gale, Nancy Brandt, Pam Witman, David Lowe, Tammy Wells, Pam L'Heureux, Jason L'Heureux, Janice Young and Bob Fay.

Meeting called to at 7:04 p.m. by Selectman Grover with the Pledge of Allegiance.

Selectman Grover explained that they met at 6 pm with the North Station Building Committee and Public Safety Committee to give them some direction and the Selectmen also have some tasks to do.

### REPORTS

#### A) Town Administrator

1. Reported that Tony of Tony's HVAC came to change the filters and had suggested a small exchange system for the furnace room. He will be giving us a quote. Felt that between the savings on oil and repairs the exchanger would pay for itself within two years.
2. Reported that Hal Thomas has done the draft package on the generator. Had a question which Tony was able to answer while he was here today so should be able to put it out to bid very soon.
3. Reported that she has the bid package ready for the mower but the Selectmen's vote was to bid within 20 miles and they already have quotes from the business that fall into that area. Selectman Moore stated that she was not sure they should stipulate miles, just want to be sure we can get the service once we buy it.

#### B) Selectmen's Report

1. Selectman Girard explained that she had spoken with Jane Harriman after the last meeting and they agree that the smoking area seems to be the big problem and she will be working on installing some sound boards to try to cut down on the noise.

#### C) Committee Reports

1. Nothing to report

### NEW BUSINESS

1. Selectman Gale reported on the goal session held last week and stated that they started by discussing issues. Issues listed were tax increases, budgeting, attracting business, communication, structure of the town, planning and customer service. They looked at the issues then consolidated the areas. They then looked at action plans in order to meet the goal in the coming year. Goal #1 is to hire a Town Planner by 1/1/08. Goal #2 is to actively pursue the forming of a Charter Commission. Goal #3 is to develop customer service protocol. Goal #4 is to design and implement 0 based budget format by 10/1/07. Motion by Selectman Gale and seconded by Selectman Girard to accept the goals as presented. Discussed the hiring of a town planner. Selectman Moore explained that the goal is to finalize the job description by Sept. 15<sup>th</sup>. Discussed whether it would be full or part-time. Selectman Gale noted that Goal #3 should read "to develop & implement a customer service protocol and amended his motion to include the change and Selectman Girard amended her second. Selectman Girard reported that they also assigned a Selectman to most committees and listed who will attend which committee meetings. Vote on the motion 4-0-0.
2. Selectman Grover stated that concern has been expressed with smoking at the Transfer Station particularly with the brush pile and some of the chemicals. Motion by Selectman Moore and seconded by Selectman Girard to put up signs and any other notification necessary for no smoking

at the Transfer Station. Nancy also reported that through the help of Don & Dianne Holden they have located Nicole Tracy and she has provided us with all the passwords so we can either eliminate or upgrade the recycling web-site.

3. Discussed a BBQ for employees and volunteers. Agreed that it will be open to families and spouses and should hold on a Friday 5-7 pm. Discussed holding at Friendship Park on Sept. 28<sup>th</sup>. Selectman Girard stated that she can get a 20' x 40' tent in the event of rain. Discussed entertainment. Will do an invitation with an RSVP so can plan on food. Selectman Girard will work on the invitation and have something by Friday so they can be mailed. Motion by Selectman Gale and seconded by Selectman Girard to hold the BBQ on Sept. 28<sup>th</sup> at Friendship Park 5 to 7 pm. Vote 4-0-0.

**OTHER**

1. Motion by Selectman Girard and seconded by Selectman Moore to sign the warrants for bills and payroll. Vote 4-0-0.
2. Motion by Selectman Gale and seconded by Selectman Girard to accept the minutes of 8/21/07 as presented. Vote 4-0-0.
3. Discussed getting a doorbell for the town hall so we don't run into the same issue as occurred last week when someone inadvertently locked the door when leaving not realizing that the board was holding a workshop.
4. Selectman Grover read the reminders.

**DISCUSSION OF AGENDA ITEMS**

1. Detailed report on past due billing.

**ADJOURNMENT:**

Motion by Selectmen Gale and seconded by Selectmen Girard to adjourn at 7:45 p.m. Vote 4-0-0.

**SIGNED:**

Warrants for bills and payroll  
Minutes of 8/14/07 & 8/21/07

**APPROVED:**

Date: \_\_\_\_\_

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