

**SELECTMEN'S MEETING**  
July 17, 2007

**PRESENT:** TammyJo Girard, Evan Grover, Cindy Moore, Nancy Brandt, Pam Witman, David Lowe, Janice Young, Ralph Bowley and Deb Eisenhauer.

Selectman Grover opened meeting at 7:02 p.m. Motion by Selectman Moore and seconded by Selectman Girard to elect Selectman Grover as Chairman Pro Tempore. Vote 2-0-1 with Selectman Grover abstaining.

Meeting called to at 7:02 p.m. by Selectman Grover with the Pledge of Allegiance.

**APPOINTMENTS**

7:00 – Dep. Conger not present will try for next week.

**REPORTS**

A) Town Administrator

1. Reported that the electrical work is complete at the Transfer Station, septic is in place, plumbing will be complete this week, lumber for the sheetrock building is ready to be delivered but waiting until ready to use so it won't be stolen. Handicapped access to office building is done and finished reworking the compactor so trucks can back into it. This work is going to be very costly as there was a lot of welding etc.
2. Reported that an electrical designer from Neil & Gunter was in this afternoon to look at wiring the generator and will get back with the cost for a planned design. Felt that this will be more complex than originally thought. He will prepare the design so it can be bid out.
3. Provided copies of the sealed bid for the old generators. Will be taking pictures tomorrow to go with this. Also noted that the generators will be moved to Central Station so they can be viewed.
4. Reported that she will be sending out a memo to department heads regarding their Capital Plans as they need to start working on them. Will also be asking them to start thinking about their budgets for next year.

B) Selectmen's Reports

1. Nothing to report.

C) Committee Reports

1. Janice Young reported for the Finance Committee. Reported that they met last week and elected Dan Babb and herself as co-chairs. Requested a meeting with the Board of Selectmen and felt that they would need a couple of hours. Will try to schedule the meeting for August 15<sup>th</sup> at 7 pm. Also stated that because of a conflict with one of the members they will be meeting the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays instead of the 1<sup>st</sup> and 3<sup>rd</sup>. They are trying to be more flexible to accommodate
2. Deb Eisenhauer reported that Old Home Days brought in \$5,533 and have had overwhelming reviews. Selectman Girard stated that the committee did an excellent job this year and it was very community oriented.

## **NEW BUSINESS**

1. Selectman Girard requested that they look at what they want to get out of our Council Meeting. Need a format in place and share that with all committees so they know what we expect. Noted that on the web-site it states that all committee chairs or their designee are expected to attend the monthly council meetings. Discussed ways of communicating our expectations and suggested attaching a letter to the monthly calendar the month of Council Meeting. Selectman Girard suggested that the Council Meeting be scheduled for more than an hour. Selectman Girard will create the layout. Will also send something out with the next calendar inviting committees to a workshop on August 7<sup>th</sup> to discuss council meeting.
2. Selectman Grover read the URIP Certification. Nancy explained that the amount received is 9.6% of the MDOT budget so it does change yearly based on their budget. Motion by Selectman Moore and seconded by Selectman Girard to accept. Vote 3-0-0.
3. Selectman Girard explained that there was a paragraph inadvertently left in the ordinance which needs to be removed therefore we need to hold a public hearing. Motion by Selectman Girard and seconded by Selectman Moore to hold a Public Hearing at 7 pm on August 7<sup>th</sup> for the Parking and Traffic Ordinance. Vote 3-0-0.

## **OLD BUSINESS**

1. Selectman Girard gave an update on the GIS. Has talked with Frank Allen and he has offered to help. Do have an old server that would be a workhorse for this program and would see us way down the road. Has requested that Nancy get the old computers out of the office and give us the space to set up the computer. Chief Bors will provide a complete list of roads. Had a call from one resident who has experience in this area and would love to be on a committee to work on this and also received a letter from a resident of Cornish who has experience with GIS and ArcView and they have volunteered for technical support.
2. Update on the contractors equipment rates. This item will be on next weeks agenda and currently have rate lists from several large contractor's and a couple small local contractors to make comparisons. Lists have been forwarded to Road Review in preparation for next weeks meeting.

## **OTHER**

1. Motion by Selectman Moore and seconded by Selectman Girard to sign the warrants for bills and payroll. Vote 3-0-0.
2. Motion by Selectman Girard and seconded by Selectman Moore to accept the minutes of 7/10/07 as written. Vote 3-0-0.
3. Selectman Grover read reminders. Also noted that the Brown Bag Lunch put on by the Historical Society last Friday was a great success and a very good meal.

## **DISCUSSION OF AGENDA ITEMS**

1. Selectman Girard requested that Jerry do a presentation next week on the revaluation. Nancy will see if he can put something together as he is very busy right now.

## **ADJOURNMENT:**

Motion by Selectmen Moore and seconded by Selectmen Girard to adjourn at 7:50 p.m. Vote 3-0-0.

**SIGNED:**

Warrants for bills and payroll  
Minutes of 7/10/07  
URIP Certification

**APPROVED:**

Date: \_\_\_\_\_

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