

**SELECTMEN'S MEETING MINUTES**  
**April 15, 2004**

**PRESENT:** Nancy Brandt, Willis Lord, Eric Herrle, Doug Foglio, Tom Cyr, John and Wendy Carter, Paul Verrell, Frank Allen, Theresa Lowell, Mark Cyr, Chauncey Gerry, Cheryl, Shane and Peter Archambault, Kevin Nelson, Denise Everest, Gary Fecteau, David Scullion, Bob Fay, Dwayne Woodsome, Pam L'Heureux

Shane Archambault, a Cub Scout in a local den, had discussed the responsibilities of Selectmen with our leadership prior to the meeting. Selectman Lord allowed Shane to open the meeting at 7:00 p.m. by banging the gavel. The three Selectmen congratulated Nancy Brandt on the successful application for a grant from the Department of Transportation in the amount of \$5,000.00 to be used toward the relocation of the monument to a site on the Taylor House property. Gary Fecteau introduced the new sheriff that will be replacing Sgt Chauvette here in Waterboro. Deputy David Scullion gave a brief greeting to those in attendance. He will be completing Sgt. Chauvette's role as dedicated Sheriff in our town. Sgt. Chauvette will be taking on other responsibilities within the Sheriff Department. Deputy Scullion will begin his service to Waterboro on Monday, April 19<sup>th</sup>.

**PUBLIC HEARING on Zoning Changes:**

7:00 p.m. Theresa Lowell identified the wording changes in the Growth Management Ordinance. The development of housing located in a sub-division or development for persons aged 62 or older will not be obligated to apply for a Growth Ordinance Permit in order to stay within the intent of the ordinance. However, if the age restrictions are ever eliminated a Growth Permit will be required prior to conversion.

ARTICLE #19: The definition of POTABLE WATER is added to the ordinance.

ARTICLE #20: Section 4: The number of building permits will increase to 5 per developer if the community under construction will be serviced by the Waterboro Water District.

Discussion: The Selectmen agreed that the language is vague and opens up to a variety of interpretations. Doug suggested that any water district in town could serve a developer, not necessarily the Waterboro Water District. Any developer could service water if it is up to the standards of the Waterboro Water District. This applies specifically to Lake Arrowhead. Theresa explained that this applies only to the current Waterboro Water District. Doug added that people in these developments should not have to pay for confirmation of the water quality if it is guaranteed to be up to the standards of the Waterboro Water District. A letter from the Waterboro Water District should be sufficient to exempt homeowners from this additional cost. Theresa mentioned that a Public Hearing was held on this change of language but these comments were never raised. There was further discussion on Article #19. the Selectmen agreed that the developers need an opportunity to complete their projects while working within the

confines of the Comprehensive Plan. The Public hearing was closed and the regular meeting of the Selectmen continued.

Peter Archambault thanked the Selectmen for allowing him to participate in the Selectmen's meeting several weeks ago. This gave him the opportunity to work toward his Community badge which is a requirement toward his Eagle rank. Peter is expecting to complete the remaining requirements for his Eagle within 2 years. The Selectmen and those in attendance congratulated Peter on his accomplishments.

#### NEW BUSINESS

1. Appointment of Ballot Clerks:  
**Democratic Clerks:** Wilma Griffith, Diana Cowperthwaite, John Carter  
**Republican Clerks:** Charles Niles, Sandra Niles, Roy Hurlburt, Debra Hurlburt, Jean Rundgren, Elizabeth Rundgren  
**Unenrolled Clerks:** Nathan Ford, Irmgard Linscott  
**Carol Look** was appointed as Registrar of Voters. The motion was made by Eric and seconded. Vote 3-0-0
2. In light of the fact that the Annual Waterboro Town Meeting is scheduled to meet on the last Saturday of the month, Doug made a motion to close the Town Hall and the Library to allow the employees to attend the meeting. This was seconded by Eric. Vote 3-0-0
3. The Public Hearing to discuss Shoreland Zoning changes has been set for the first evening Selectmen's meeting in May. (Thursday, May 13<sup>th</sup>). This will afford plenty of time to publicize the information. Vote 3-0-0
4. Doug made a motion to allow companies to bid on insurance, gasoline and fuel oil. He further suggested that the town pre-purchase the fuel oil and gasoline if possible. However, Doug was cautious about the wording in the bid request. He suggested authorizing a package for all the buildings and departments within the town's jurisdiction. Eric suggested investigating the purchase of these items through commercial avenues. Vote 3-0-0
5. The position of Floating Secretary was discussed at the most recent Hiring Panel meeting. Doug made the motion to allow the Administrator to evaluate the applications already received and still on file. If it is thought that any applicants are qualified, they be contacted. This would allow the successful candidate to begin as soon as possible and be trained in the various positions. Vote 3-0-0.
6. Doug moved to receive and implement a workplan from all department heads who have projects currently in the works or those who have plans to begin identified projects. This was seconded and voted upon. Vote 3-0-0.
7. An amendment to the Dog Ordinance stating that fines will only be accepted using cash or a bank check was discussed and voted upon. Vote 3-0-0
8. Following some discussion Doug made a motion to train a substantial number of substitutes for the Transfer Station positions to be available to on an 'as-needed' basis. Vote 3-0-0 Clint was directed to develop a plan on how these substitutes would be called in. The town will advertise as needed for these substitute positions. A sign will be posted at the Transfer Station for applications. Clint will keep the applications on file.

## **OLD BUSINESS**

1. After some discussion, it was decided that there is no way to standardize a consent agreement. Eric mentioned that he disagreed with the CEO's conclusion that the error was due in part to the Code Office. Nancy indicated that the Selectmen never signed the Consent Agreement. A penalty of \$1000.00 be charged. Vote 3-0-0.
2. Eric will further investigate the issue of new doors for the Town Hall.
3. The chimney at the Library has been relined and a new boiler will be installed sometime in May.
4. Dave Benton is in charge of the Roads and the personnel working on the roads. He should be involved in all hiring issues regarding roads.
5. This issue has been under discussion for a long time and needs to be resolved. Nancy indicated that when the ventilation problem is addressed in the basement of the old building, that the concern of mold on the back side of the old Town Hall building be addressed also. Doug mentioned that the Selectmen are open to suggestions. He offered that fresh air from the outside be heated and pumped into the downstairs area. Doug will contact someone who is an air quality specialist. Nancy suggested that while this concept is being considered, the carpets in the old building be cleaned too.
6. Willis brought up an issue regarding a property that once was owned by Lake Arrowhead but has now reverted to a town-owned piece when the property swaps were completed some years ago. The original owner claims to have proof that this land belongs to her and would like confirmation from the town that this is so. It is approximately ½ to 1 acre. Doug suggested that a list of questions be proposed regarding this issue and have the town attorney send his evaluation of the situation. The Selectmen will decide from there. No further determination has been made.

The reminders were read by Eric.

Nancy indicated that the Purchase Order Policy needs to be signed. This has been discussed at previous meetings.

The Selectmen signed the previous meeting's minutes, however, Doug refused to sign since the meeting on April 6, 2004 was scheduled to begin at 6:30 p.m. but held at 9:30 p.m. and, therefore, he was not present. The meeting was not valid. All issues were re-voted this evening. Willis made a motion to accept the minutes of April 6, 2004. Eric added the disclaimer for Doug's comment. Vote 2-0-1

The meeting adjourned at 8:45.

## **SIGNED:**

1. Warrant for Bills and Payroll
2. DOT Grant for Memorial Park
3. URIP application
4. DOC agreement

**APPROVED:**

**Date** \_\_\_\_\_