

## **SELECTMEN'S MEETING MINUTES**

### **January 9, 2001**

**PRESENT:** Willis Lord, Bob Fay, Brenda Charland, Scott Morelli, Pam Witman, Bob Gobeil, Jason L'Heureux, Dean & Denise Waterhouse, Diane & Eric Herrle, Richelle Hammond, Fred Fay, Dave Benton, Patricia McHugh, Pam L'Heureux, Larry Jacobsen, Teresa & Rusty Lowell, Mark Ford, Mark & Beth Cyr and Dean Look.

Willis opened the meeting at 7:00 p.m.

### **ANNOUNCEMENTS**

Willis reviewed the list of upcoming meetings for the month of January.

### **APPOINTMENTS**

7:00 p.m. – Pam L'Heureux addressed the board regarding E911. Stated that she has one request for a road name of Wilkins Way. So moved by Bob. Also has a request for a name change from Heron Cove to Laddy Lane. Reported that she has reached the final step in the E911 process but according to the state if she tries to do this alone it will take up to 6 months to complete. Stated that she could get volunteers to help or pay people to come in and do it. She would still have to supervise because you have to be very sure it's done correctly. Did not realize until today it was going to be this difficult. Willis felt if volunteers do this they should be paid. Pam stated that if she had ten people that would be enough. Bob felt that they should be paid also. Will pay them at a rate of \$7.00 per hour and as per diem. Discussed going to only one post office in the next two years. Discussed the preparations in the event of a disaster such as another major ice storm. Pam assured them that there are plans in place to handle it. Discussed the shoveling of the municipal buildings. Discussed hiring someone to do the shoveling.

7:30 p.m. – Discussed having the grant committee get started. The first meeting to be held on Monday, January 22<sup>nd</sup> at 6:30 p.m. at the Town Hall. Scott will arrange for Chuck Morgan to be present and will drop off information to Eric.

### **HEARING OF DELEGATION**

Diane Herrle gave an update on the policy committee's meeting regarding living memorials at the schools. Reported that they will be writing a policy which will just be broad general guidelines. In the past this was left up to the principals of each school to decide.

### **NEW BUSINESS**

1. Discussed opening on another Saturday when there is a holiday and the Town Hall will not be open on the last Saturday of the month. Bob stated that town meeting specified that town hall will be open one Saturday per month. Motion by Bob that we work out a way for the town hall to be open on the months when we will be closed on the last Saturday due to a holiday. Will discuss at staff meeting.
2. Discussed the revision to the Purchase Order Policy. Motion by Brenda to amend Section B as follows: Payroll – All payrolls must be submitted by 12:00 Noon on Monday (in bill box) and shall be reviewed by the Selectmen's Assistant by 5 PM on Monday. The Selectmen's Assistant shall submit all payrolls received by 5 PM on Monday to the Town Treasurer for payment during that pay period. Motion seconded by Willis. Vote 2-0-1 with Bob abstaining.
3. Motion by Brenda that the decision on the Herrle case be attached to the minutes. Seconded by Bob. Vote 3-0-0.

4. Discussed the state aid certificate for the Library. Motion by Brenda and seconded by Bob that the Selectmen sign the form. Vote 3-0-0.
5. Reviewed a request that Belanger Drive be accepted as a town road. Road Review Committee to inspect the road. Bob requested that Scott send a letter to the contractor stating that the recommendation of the Road Review Committee and the Road Commissioner is that it not be included on the warrant until the recommendations previously made by the Road Review Committee and the Road Commissioner are followed. He can do this by petition with 25 signatures but needs to be submitted by January 23<sup>rd</sup>. Dave Benton stated that if he has done everything per his plan presented to the Planning Board it will be very difficult to plow. Brenda stated that he can put it on the warrant like everyone else by petition. Scott to send the letter. Also discussed Sherwood Drive being maintained. Fred had recommended by guardrails be installed. Road Review Committee to review and make a recommendation by next week. Brenda stated that she thinks this is only for winter maintenance, not to accept the road. Pam stated that she does not have a Sherwood Drive on her maps. Bob questioned if the town has a provision to do only winter maintenance.

### **OLD BUSINESS**

1. Discussed the Genthner Ballfield. Scott found that the deed has been recorded. Brenda questioned if the materials had been removed yet and Scott with check with Steve Kasprzak.

### **SELECTMEN'S ASSISTANT**

1. Request by Wendy Carter that an article be put on the warrant restricting horsepower on Middle Branch Pond. Alfred has already agreed to place this article on their warrant. Discussed a committee to oversee all waterways in town. Pam L'Heureux stated that she thinks Middle Branch Pond is also in Shapleigh. Diane Herrle questioned what would happen if only one town passed this. Bob stated that it is probably contingent on passing in all towns. Motion by Bob to put this article on the warrant providing it is approved by MMA. Seconded by Brenda. Vote 3-0-0. Motion by Bob to set a date to appoint a Waterways Committee with 5-7 members. Seconded by Brenda. Vote 3-0-0. Scott to work with Brenda to write a description of the duties of this committee.
2. Discussed an actual policy on not giving information out over the phone to real estate agents and title companies. Scott to get an opinion from Ken Cole on a policy. If Ken approves it should simply state that information is available if they want to come in for it. Bob Gobeil questioned why they can't go back to Tuesday and Thursday mornings only like they use to do.

### **OTHER**

Discussed the situation with Gary Moore. Brenda stated that per the DEP the town needs to fine them and that they need to open the enclosed entryway. Will get Him in to explain and bring back to another meeting.

Brenda questioned a couple of items on this weeks warrant. Discussed the duties of fire police and it was explained that they only do traffic control. Also questioned a bill for plowing the town garage. Thought this was part of the municipal contract. Scott to research.

Motion by Bob to go into Executive Session at 8:25 p.m. for the purpose of discussing personnel issues and an abatement. Seconded by Brenda. Vote 3-0-0.

### **ADJOURNMENT**

Meeting adjourned at 8:25 p.m.

**SIGNED:**

1. State Aid Certificate

**APPROVED**

Date: 1/16/01

William A. Lord

Robert Fay

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