

**SELECTMEN'S MEETING MINUTES**  
**December 5, 2000**

**PRESENT:** Willis Lord, Bob Fay, Brenda Charland, Scott Morelli, Pam Witman, Jason L'Heureux, Paul & Pam L'Heureux, Bob Gobeil, Diane Herrle, Rusty Lowell, Paul Kussman, Dean & Denise Waterhouse, Beth Cyr, Sue Dunlap, Tammy Wells, Dale Witman, Nancy Brandt, Dean Look, Carol Cochran, Eric Herrle, Fred Fay & Dave Benton

Willis opened the meeting at 7:00 p.m.

Motion by Bob to accept the table voting on the minutes of November 28<sup>th</sup> until next week. Motion carries.

**ANNOUNCEMENTS**

**APPOINTMENTS**

7:00 p.m. – Opened bids for printing of Town Report. Results as follows:

Nor'East Graphics	\$2398.00 – 1200	\$7.25 per photo
	\$2843.00 – 1500	2 week delivery
	\$3334.00 – 1800	
Colonial Offset Printing	\$3294.00 – 1200	\$15.00 ea. B/W photo
	\$3600.00 – 1500	7-10 day delivery
	\$3900.00 – 1800	
Edison Press	\$2436.59 – 1200	\$15.00 per photo
	\$2790.70 – 1500	3 week delivery
	\$3148.72 – 1800	
FormSystems	\$4619.00 – 1200	\$12.00 per photo
	\$5332.00 – 1500	4 week delivery
	\$6044.00 – 1800	
Lincoln Press	\$2773.00 – 1200	\$10.00 per photo
	\$3037.00 – 1500	2 week delivery
	\$3315.00 – 1800	

Motion by Brenda to table until next week to allow time to review the bids. Seconded by Bob Fay providing they can speak with a representative of the company they decide on. Vote 3-0-0.

7:05 p.m. – Mark Ford addressed the board with his concerns regarding the WEB page. Suggested outsourcing the site. Brenda stated that she appreciates his coming forward with his coming forward with his suggestions. The Board understands how important the WEB site is to the citizens. Currently the Board is looking at a full-time position in house to maintain the site. Scott stated that he contacted many towns in the area and not one outsources. Such a thing works well in business but a municipality is very different. The Board does anticipate addressing this at Town Meeting. Motion by Bob Fay to table for the time being. Scott noted that most towns outsource their design only. Noted that Waterboro is fortunate in that the site is updated as much as three times weekly. Most towns, even Portland only update once a week or even once a month. Mark stated that at some point the board has to stop just looking and do something about the problem.

7:30 p.m. – Steve Kasprzak and building Committee presented a contract with Jophil & Associates to construct the new Municipal building and do the renovations to the current town hall. They propose to start construction March 1<sup>st</sup>. Willis noted that there is no language in the contract to include paving the parking lot. Steve stated that it was included in the request for bid. Diane Herrle questioned if the tennis court will remain in the new plan and Steve assured her that it would. Bob Gobeil questioned a sidewalk. Steve stated that there will be one from the old building to the new building only. Motion by Bob Fay to accept the contract as recommended by the building committee. Seconded by Brenda. Vote 3-0-0. Steve also discussed the MDOT grant he has been working on. Stated that even though \$74,000 was appropriated last year and it was voted to appropriate \$74,250 this year, he needs those funds to be available before July 1<sup>st</sup> and recommended a special town meeting to appropriate from surplus. Noted that it will not be used it is only seed money. Willis stated that they could handle this in March with a special article making the money available prior to July 1<sup>st</sup>. Steve stated that he has scheduled a meeting with MDOT regarding the process for reconstructing Townhouse Road for next Tuesday at 1 p.m. and will meet with the Selectmen at 2 p.m. Dave Benton questioned if MDOT had agreed that this road has the most need of the three. Steve stated that they did and added that there will probably be money left over which could be spent on one of the other two roads. Discussed other roads which need the money more but only Townhouse Road, South Waterboro Road and West road are eligible. Also looking at another grant to provide bike paths along Old Alfred Road. Mark Ford stated that they should not do a bit of work until there is a comprehensive plan showing the entire network of bike paths. Bob Fay stated that it has become very popular to discuss the towns lack of a comprehensive plan however Waterboro was the first to submit the original comprehensive plan and are now forming a committee to update it. Motion by Brenda to include on the warrant an article to ask for the authority to use money from surplus to satisfy the requirements of the grant to be paid by the block grant received from the State of Maine after July 1. Seconded by Bob. Vote 3-0-0.

## **HEARING OF DELEGATION**

### **NEW BUSINESS**

1. Discussed the policy for appointing members to committees. Brenda felt that they have not deviated from the current policy. Stated that Willis inserted into the current policy that no person shall serve on more than one committee if possible. Feels that this has only occurred once. Motion by Bob that appointments to committees be according to the candidates abilities and willingness to serve and shall have staggered terms. Seconded by Willis. Vote 2-1-0 with Brenda opposed.
2. Discussed with Nancy Brandt holding the election the day before the Town Meeting. Bob suggested holding Town Meeting in March and the election in June. Nancy explained that due to not being able to get into the school until the morning of Town Meeting she will not have enough time to set up for election. Will send postcards to all registered voters 30 days prior to the election explaining that it will be held the day before Town Meeting at Town Hall. Noted that the warrant will have to be worded differently this year. Motion by Brenda to hold the election and referendum the day before Town Meeting with poles to be open 7 a.m. to 8 p.m. Seconded by Bob Fay. Vote 3-0-0.
3. Brenda stated that the Planning Board should include an article to handle the overlay on Bennett Hill Road. Stated that the overlay was only temporary and expires in March. Discussed an article for money to replace the cost of paving the Fire Station road. Discussed an article to appropriate money for the minor collector roads grant. Discussed an article regarding liability stemming from a citizen residing on town property. Bob suggested just getting her to provide a letter stating that she has insurance and should charge no rent. Recommended leaving this issue alone.

Bob Fay requested scheduling a meeting with Parks & Rec., Bob Gobeil, and the Selectmen on Wednesday during their workshop to review their budget. Questioned \$10,000 for maintenance. Brenda recommended scheduling meetings with committees during workshops to review their budgets when possible.

Scott presented the article from Parks & Rec. regarding parks hours. Bob stated that he may want to write this article himself. Willis stated that Parks & Rec. had requested \$4,000 for Sebago Tech to study the erosion at Gobeil Park. He has contacted the soil conservation bureau and they are coming on Friday morning at no cost to make recommendations.

4. Discussed an article to reconsider demolition of Center station. Dave Benton felt it could be renovated for the cost of demolition. Motion by Brenda to include an article on the town meeting warrant to reconsider the demotion of Center Station. Seconded by Bob. Bob noted that Larry Jacobsen felt it would be a good place for the elderly to meeting. Paul L'Heureux suggested moving Parks & Rec. into that building. Discussed using the snowmobile club for cribbage now that Larry is closed for the winter. Diane Herrle stated that it should be saved if possible. Selectmen stated that there will be an article on the town meeting warrant for this.
5. Motion by Bob Fay and seconded by Willis to approve release of funds as requested for the Public Access Television Station. Vote 3-0-0. Dale stated that perhaps they should be sure of the vote at Town Meeting before approving this. Motion by Bob that if upon examination of the tape it was voted on at Town Meeting, then release the funds. Seconded by Willis. Vote 3-0-0
6. Motion by Bob Fay and seconded by Brenda to approve the Selectmen's Report for the Town Report as presented. Vote 3-0-0.
7. Discussed the water level of the lake. Willis stated that if an individual with a driven point is having problems, perhaps they should drive their point deeper.
8. Motion Brenda to appoint Nancy Brandt as Deputy Treasurer. Seconded by Bob. Vote 3-0-0. Motion by Brenda to appoint Nancy Brandt and Brenda Crenner as Deputy Tax Collector. Seconded by Bob. Vote 3-0-0.  
Motion by Brenda to appoint Brenda Crenner and Kathy Fagan as Deputy Town Clerk. Seconded by Bob. Vote 3-0-0.  
Motion by Brenda to appoint Nancy Brandt and Kathy Fagan as Deputy Motor Vehicle Agent. Seconded by Bob. Vote 3-0-0.
9. Scott stated that the cost to hire ADP to do payroll would be \$92.65 per week and includes all 1099 employees as well as all end of year reports. Motion by Brenda and seconded by Bob to move Scott's recommendation. Bob also requested that a meeting be set up between Bob Hunt, auditor, the Treasurer and the Selectmen. Scott stated that Bob will be in next Thursday if that would be convenient for the Selectmen. Vote 3-0-0 on motion. Brenda also stated that the meeting with the auditor regarding his report should be scheduled during a regular Selectmen's Meeting.
10. Discussed Bagley Road Extension. Dale stated that any vehicle can easily drive into beyond the cemetery. Bob stated that this board has voted to go to court to tear down that gate. It does not matter if the road is abandoned or not Mr. Brann is preventing people access to their own property including the town. Move to reaffirm to get into court and remove the gate. Not interested in negotiating. Seconded by Willis. Dale stated that town funds originally built that road. In 1998 or 1997 a vote was taken to improve Bagley Road Ext. and Mr. Brann's argument was that it is a town road and needs to be maintained then turned around and gated it. Dave Benton stated that it was not gated until a year later when the town refused to plow the road for him. Vote 3-0-0.
11. Motion by Brenda to close the transfer station on Christmas Eve and New Year's Eve and not be open 1-4. Transfer Station to be closed December 24<sup>th</sup> and 25 as well as December 31<sup>st</sup>

and January 1<sup>st</sup>. Seconded by Bob. Vote 3-0-0. Discussed the Library hours and when they should close for the holiday.

## **OLD BUSINESS**

1. Discussed the request last week from Dwayne Woodsome. Willis stated that state law dictates that it has to be appealed within 30 days of the decision and by someone affected by it. Stated that Dwayne's request is therefore denied. Scott stated that he wants the decision in writing. Bob stated that he can be sent a copy of the minutes. Brenda recommended also sending a copy of the correspondence from the attorney.

## **OTHER**

Motion by Brenda that the Selectmen instruct the assistant to authorize the town attorney to enter into a restraining order from Town Hall and all employees and that the employees be listed by name and also all employees of the transfer station from Ernie Roberge Jr. Seconded by Bob. Vote 3-0-0.

Brenda announced that the first Public Hearing of the Charter Commission will be held December 20<sup>th</sup> with a snow date of December 21<sup>st</sup>.

Brenda noted that per the snowplow contract Proof of Insurance and a list of equipment must be provided before releasing payments. Will hold check until this information is received.

Discussed the per call stipend for Fire Dept./EMS. Paul L'Heureux stated that this is done once a year.

Pam L'Heureux reported that E911 is in operation. Currently she is waiting for a letter from the post office which needs to be signed by the Selectmen. She then has to match up all addressed with individuals and the process will be complete. Letter should be here sometime this week. Paul stated that he was told that the post office will be calling for a meeting with the Selectmen to coordinate letters going out to all citizens regarding new addresses. Pam stated that we are finally near the end of the process.

## **SELECTMEN'S ASSISTANT**

1. Scott read a letter received from Chief Deputy Ouellette of the York County Sheriff's Dept. stating that he understands that we can not move on hiring a deputy or a trooper until March but he is willing to save one position for us until then. Paul stated that he will be working with the Finance Committee and has figures for state police and sheriff's dept but does not have figures taking the grant into consideration. Will now provide figures considering the grant.
2. Scott reported that action has been taken against Mr. Hindle.
3. Have received 6 applications for CEO/Planning Board Secretary and 5 applications for Selectmen's Assistant.

Motion by Brenda that the tax abatement as recommended by the tax collector be approved. Seconded by Willis. Vote 3-0-0.

## **ADJOURNMENT**

Meeting adjourned at 9:15 p.m.

## **SIGNED:**

1. Minutes of 11/21
2. Concealed weapon application

3. Warrant for collection of taxes
4. Pole location permit
5. Appointment papers
6. Letter to Adelphia

**APPROVED**

Date: 12/12/00

Walter A. Lord

Robert Key