

SELECTMEN'S MEETING MINUTES

July 27, 1999

Council Meeting held at 7:00

The Old Home Days Committee was welcomed and thanked for their tireless efforts.

Bob Gobeil outlined a brief history of the event.

Various committees reported on their activities.

The Selectmen's meeting was called to order at 8:15.

Discussed tractor fees. Willis feels that with the purchase of the new tractor and the increase in the monthly payment, that the fee should be increased from \$25.00 to \$30.00. Motion by Willis and seconded by Millard. Motion carried 3-0-0.

The subject of the Purchase Order policy was brought up by Brenda, making the motion that the policy be changed to stipulate that in the absence of the Purchasing Agent, purchase orders can only be processed with the signature of two Selectmen. Millard seconded the motion. Brenda made the motion to table the subject until the Assistant returns from vacation to provide her recommendation. Motion seconded by Millard. Tabled 3-0-0.

Millard brought up the subject of the Mast Camp Road. A citizen called him regarding excessive speed on that road. The suggestion was made that the Assistant write a letter to the State Police and the York County Sheriff's Department expressing concern. Also, that she research the process for posting that road - probably 15 miles per hour.

It was decided to have the Assistant cut a purchase order to have the burn pit at the dump cleaned and burned, and to include burning the leaves in that project.

The motion was made to have the Assistant draw up specifications to bid the site preparation and construction of a wall at the transfer station in accordance with the plans submitted. The invitation would be extended to the list of contractors outlined in the plan. The job will be bid as one project, including site preparation, forming and pouring the walls, and backfilling.

Further projects planned for the facility will be postponed until bides come in so the board will know how much is left of the appropriated \$50,000.

ADJOURNMENT

The Board of Selectmen adjourned at 9:00 PM

APPROVED

Date: _____

Brenda Chauland
Willis A. Lord
Millard L. L. Thorne

Town of Waterboro

July 27, 1999

Report of the Tax Collector

At the present time I am gathering my information for the coming audit of the fiscal year 1999. I will be preparing 30 day notices for the 1999 taxes in the coming month.

Bertha McAloon

TOWN OF WATERBORO, MAINE

TREASURER'S REPORT

as of July 27, 1999

Key Bank Account:

Checking Account:	\$	64,809.00
Outstanding checks as of 6/30/99:		(93,967.48)
Victory Federal Money Market Account:		<u>1,623,171.68</u>
Total, as of June 30, 1999:		1,590,013.20
Deposits, July 1-27, 1999:		236,402.84
Checks Written, July 1-27, 1999:		<u>(497,405.44)</u>
Key Bank Account, as of July 27, 1999:	\$	1,329,010.60

Key Bank, Repurchase Agreement, as of June 30, 1999: (matures 12/31/99)	\$	300,699.64
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Key Bank, Rescue Billing Account, as of June 30, 1999:	\$	90,942.58
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July Work Report, includes, but not limited to:

Preparing foreclosed tax lien listing for auction.

Discharged paid tax liens.

Monthly processing of approximately 300 invoices and time sheets.

Prepare monthly reports and distribute to Department Heads.

Provided assistance to Town Clerk & Tax Collector as needed.

Processed Water District receipts and provided secretarial support.

Finalizing and organizing reports in preparation of the annual audit.